



# Town of Carrboro

Town Hall  
301 W. Main St.  
Carrboro, NC 27510

## Meeting Minutes Board of Aldermen

Tuesday, March 7, 2017

7:30 PM

Board Chambers - Room 110

**Present:** Mayor Lydia Lavelle, Alderman Damon Seils, Alderman Sammy Slade, Alderman Bethany Chaney, Alderman Michelle Johnson, Alderman Jacquelyn Gist, Alderman Randee Haven-O'Donnell

**Also Present:** David Andrews, Town Manager, Catherine Dorando, Town Clerk, Nick Herman, Town Attorney

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### **POETRY READING**

Abigail Browning, a member of the Carrboro Poets Council, read a poem by Seamus Heaney called "Digging."

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### **WOMEN'S DAY IN CARRBORO**

Mayor Lavelle read a proclamation declaring tomorrow, Wednesday, March 8, 2017 as "Women's Day in Carrboro."

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### **ANNOUNCEMENT OF UPCOMING MEETINGS**

Catherine Dorando, Town Clerk, announced the upcoming public meetings.

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### **SPEAKERS FROM THE FLOOR**

#### **BOB PROCTOR – BOLIN CREEK GREENWAY**

Bob Proctor spoke to the Board about the public process of Bolin Creek Greenway.

Mayor Lavelle stated that the Board is determining a process of how to move forward with a public process.

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**APPROVAL OF PREVIOUS MEETING MINUTES OF FEBRUARY 14, 2017 AND FEBRUARY 21, 2017**

**MOTION WAS MADE BY ALDERMAN GIST, SECONDED BY ALDERMAN SLADE TO APPROVE THE MINUTES OF FEBRUARY 14, 2017 AND FEBRUARY 21, 2017, AS AMENDED. VOTE: AFFIRMATIVE ALL**

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**REQUEST TO MAKE AN APPOINTMENT TO THE APPEARANCE COMMISSION**

**REQUEST TO MAKE AN APPOINTMENT TO THE ARTS COMMITTEE**

The purpose of this agenda item was for the Board of Aldermen to make appointment(s) to the Arts Committee.

**A motion was made by Alderman Gist, seconded by Alderman Slade to approve the resolution below:**

**A RESOLUTION MAKING APPOINTMENT(S) TO THE ARTS COMMITTEE**

THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING APPLICANT(S) TO THE ARTS COMMITTEE:

<b>Seat Designation</b>	<b>Appointee</b>	<b>Term Expiration</b>
Member	Victoria Rovine	2/2020
Member	Kate Hash	2/2020

Section 2. This resolution shall become effective upon adoption.

**This the 7th day of March, 2017**

**The motion carried by the following vote:**

**AYE:** Alderman Chaney, Alderman Seils, Mayor Lavelle and Alderman Johnson, Alderman Slade, Alderman Gist and Alderman Haven-O'Donnell

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**REQUEST TO MAKE APPOINTMENTS TO THE CARRBORO NORTHERN TRANSITION AREA ADVISORY COMMITTEE**

The Mayor and Board of Aldermen were requested to consider making appointments to the NTAAC and recommending an appointment to the Orange County Board of Commissioners.

**A motion was made by Alderman Gist, seconded by Alderman Slade to approve the resolution below:**

A RESOLUTION MAKING APPOINTMENT(S) TO THE NORTHERN TRANSITION AREA ADVISORY COMMITTEE AND RECOMMENDING THAT THE ORANGE COUNTY BOARD OF COMMISSIONERS MAKE AN APPOINTMENT TO THE NORTHERN TRANSITION AREA ADVISORY COMMITTEE

THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING APPLICANT(S) TO THE NORTHERN TRANSITION AREA ADVISORY COMMITTEE:

<b>Seat Designation</b>	<b>Appointee</b>	<b>Term Expiration</b>
Carrboro Representative	Jay Bryan	2/2020
Carrboro Representative	Amy Jeroloman	2/2020

Section 2. The Board of Aldermen hereby recommends to the Orange County Board of Commissioners that Linda Bowerman be appointed as an Orange County Representative to the Northern Transition Area Advisory Committee for a term to expire in February 2021.

Section 3. This resolution shall become effective upon adoption.

**This the 7th day of March, 2017**

**The motion carried by the following vote:**

**AYE:** Alderman Chaney, Alderman Seils, Mayor Lavelle and Alderman Johnson, Alderman Slade, Alderman Gist and Alderman Haven-O'Donnell

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**REQUEST TO MAKE AN APPOINTMENT TO THE RECREATION AND PARKS COMMISSION**

The purpose of this agenda item was for the Board of Aldermen to make appointment(s) to the Recreation and Parks Commission.

Alderman Gist asked for staff to bring back a future item to amend the membership requirements for the Recreation and Parks Commission to remove the out of town seats.

**A motion was made by Alderman Gist, seconded by Alderman Johnson to approve the resolution below:**

A RESOLUTION MAKING APPOINTMENT(S) TO THE  
RECREATION AND PARKS COMMISSION

THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING APPLICANT(S) TO THE RECREATION AND PARKS COMMISSION:

<b>Seat Designation</b>	<b>Appointee</b>	<b>Term Expiration</b>
In-Town	Kendra Van Pelt	2/2020
In-Town	Tamara Sanders	2/2020
In-Town	Barbara Cudmore	2/2020
Out-of-Town	Valerie Merriweather	2/2021

Section 2. This resolution shall become effective upon adoption.

**This the 7th day of March, 2017**

**The motion carried by the following vote:**

**AYE:** Alderman Chaney, Alderman Seils, Mayor Lavelle and Alderman Johnson, Alderman Slade, Alderman Gist and Alderman Haven-O'Donnell

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**REQUEST TO MAKE APPOINTMENTS TO THE TRANSPORTATION ADVISORY BOARD**

The purpose of this agenda item was for the Board of Aldermen to make appointments to the Transportation Advisory Board.

**A motion was made by Alderman Gist, seconded by Alderman Slade to approve the resolution below:**

A RESOLUTION MAKING APPOINTMENT(S) TO THE  
TRANSPORTATION ADVISORY BOARD

Section 1: THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING APPLICANT(S) TO THE TRANSPORTATION ADVISORY BOARD:

<b>Seat Designation</b>	<b>Appointee</b>	<b>Term Expiration</b>
In-Town	Kurt Stolka	2/2020
In-Town	Diana McDuffee	2/2020
In-Town	Robert Dow	2/2020

Section 2. This resolution shall become effective upon adoption.

**This the 7th day of March, 2017**

**The motion carried by the following vote:**

**AYE:** Alderman Chaney, Alderman Seils, Mayor Lavelle and Alderman Johnson, Alderman Slade, Alderman Gist and Alderman Haven-O'Donnell

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**REQUEST TO MAKE APPOINTMENTS TO THE ECONOMIC SUSTAINABILITY COMMISSION**

The purpose of this agenda item was for the Board of Aldermen to make appointments to the Economic Sustainability Commission.

**A motion was made by Alderman Gist, seconded by Alderman Slade to approve the resolution below:**

**A RESOLUTION MAKING APPOINTMENT(S) TO THE ECONOMIC SUSTAINABILITY COMMISSION**

Section 1: THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING APPLICANT(S) TO THE ECONOMIC SUSTAINABILITY COMMISSION:

<b>Seat Designation</b>	<b>Appointee</b>	<b>Term Expiration</b>
At-Large	Leslie Vanderkolk	2/2020
At-Large	Robert Hash	2/2020
Resident	David Gange	2/2020

Section 2. This resolution shall become effective upon adoption.

**This the 7th day of March, 2017**

**The motion carried by the following vote:**

**AYE:** Alderman Chaney, Alderman Seils, Mayor Lavelle and Alderman Johnson, Alderman Slade, Alderman Gist and Alderman Haven-O'Donnell

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**CONSIDERATION OF TOWN CODE AMENDMENTS RELATING TO BIKE LANES AND ON-STREET PARKING**

The purpose of this agenda item was for the Board of Aldermen to consider three amendments to the Town Code relating to bike lanes and on-street parking.

Alderman Gist stated that she would like to have further public information available before this item is adopted. She stated that she would like feedback on how much it will disturb people parking in front of their homes.

Alderman Haven-O'Donnell stated that she thinks that most people follow the no-parking regulations however, during the last 25 years the neighborhood has transitioned and they may not know about the regulations and it is important to let newcomers know about the no-parking regulation before installing

signs. She stated that if folks are not parking on Pathway Drive, they are parking in the cul-de-sacs along Pathway Drive and this is problematic for access for emergency vehicles and should be addressed.

Mayor Lavelle asked if this could be brought back to a future meeting for a public hearing.

David Andrews, the Town Manager, stated that the item can be brought back for a public hearing on March 28, 2017.

Alderman Gist asked that the neighborhoods receive adequate notice of the public hearing.

Alderman Seils asked for the staff memo to be clear about where existing signage is already in place because it is his understanding that this amendment simply codifies where there are already signs. He asked that staff be clear on where there will be any changes on the ground from this amendment.

Alderman Slade asked for staff to include minutes from the Transportation Advisory Board when this issue was discussed.

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### **APPOINTMENT OF ALDERMAN CHANEY TO THE HOME TRUST BOARD**

**A motion was made by Alderman Gist, seconded by Alderman Slade to approve the resolution below:**

#### **AN APPOINTMENT TO THE HOME TRUST BOARD**

WHEREAS, Alderman Michelle Johnson is currently serving on the Home Trust Board and has expressed an interest in stepping down from the Board.

NOW, THEREFORE BE IT RESOLVED THAT:

Section 1. Alderman Bethany Chaney is appointed to the Home Trust Board to represent the Carrboro Board of Aldermen.

**This the 7th day of March, 2017**

**The motion carried by the following vote:**

**AYE:** Alderman Chaney, Alderman Seils, Mayor Lavelle and Alderman Johnson, Alderman Slade, Alderman Gist and Alderman Haven-O'Donnell

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### **REQUEST TO MAKE APPOINTMENTS TO THE ENVIRONMENTAL ADVISORY BOARD**

The purpose of this agenda item was for the Board of Aldermen to make appointment(s) to the Environmental Advisory Board.

The Board of Aldermen cast ballots to see which candidates would receive the most votes. After casting paper ballots, the Town Clerk read the vote totals aloud to the Board and requested that a motion be made to appoint the applicants receiving the most votes. The paper ballot votes are recorded as part of the record, as follows:

Katherine Baer: Mayor Lavelle, Alderman Haven-O'Donnell, Alderman Gist

Jeremy Marzoula: Alderman Gist

Jeannette O'Connor: Alderman Slade, Alderman Chaney, Alderman Seils, Alderman Johnson, Alderman Haven-O'Donnell,

Bruce Sinclair: Mayor Lavelle, Alderman Slade, Alderman Chaney, Alderman Seils, Alderman Johnson

**A motion was made by Alderman Seils, seconded by Alderman Johnson, that this resolution be approved.**

A RESOLUTION MAKING APPOINTMENT(S) TO THE ENVIRONMENTAL ADVISORY BOARD

THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING APPLICANT(S) TO THE ENVIRONMENTAL ADVISORY BOARD:

<b>Seat Designation</b>	<b>Appointee</b>	<b>Term Expiration</b>
Member	Jeanette O'Connor	2/2020
Member	Bruce Sinclair	2/2020

Section 2. This resolution shall become effective upon adoption.

**This the 7th day of March, 2017**

**The motion carried by the following vote:**

**AYE:** Alderman Chaney, Alderman Seils, Mayor Lavelle and Alderman Johnson, Alderman Slade, Alderman Gist and Alderman Haven-O'Donnell

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**REQUEST TO MAKE APPOINTMENTS TO THE GREENWAYS COMMISSION**

The purpose of this agenda item was for the Board of Aldermen to make appointment(s) to the Greenways Commission.

The Board of Aldermen cast ballots to see which candidates would receive the most votes. After casting paper ballots, the Town Clerk read the vote totals aloud to the Board and requested that a motion be made to appoint the applicants receiving the most votes. The paper ballot votes are recorded as part of the record, as follows:

Mary Sonis: Alderman Chaney

Rob Crook: Mayor Lavelle, Alderman Chaney, Alderman Seils, Alderman Johnson, Alderman Haven-O'Donnell, Alderman Gist, Alderman Slade

David Mabe: Mayor Lavelle, Alderman Seils, Alderman Johnson, Alderman Haven-O'Donnell, Alderman Gist, Alderman Slade

**A motion was made by Alderman Seils, seconded by Alderman Johnson, that this resolution be approved.**

A RESOLUTION MAKING APPOINTMENT(S) TO THE  
GREENWAYS COMMISSION

THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING APPLICANT(S) TO THE GREENWAYS COMMISSION:

<b>Seat Designation</b>	<b>Appointee</b>	<b>Term Expiration</b>
Member	Rob Crook	2/2020
Member	Dave Mabe	2/2020

Section 2. This resolution shall become effective upon adoption.

**This the 7th day of March, 2017**

**The motion carried by the following vote:**

**AYE:** Alderman Chaney, Alderman Seils, Mayor Lavelle and Alderman Johnson, Alderman Slade, Alderman Gist and Alderman Haven-O'Donnell

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**REQUEST TO MAKE AN APPOINTMENT TO THE HUMAN SERVICES ADVISORY COMMISSION**

The purpose of this item was for the Mayor and Board to make appointments to the Human Services Commission.

**A motion was made by Alderman Seils, seconded by Alderman Gist, that this resolution be approved.**

A RESOLUTION MAKING AN APPOINTMENT TO THE  
HUMAN SERVICES ADVISORY COMMISSION

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO APPOINTS THE FOLLOWING APPLICANT(S) TO THE HUMAN SERVICES ADVISORY COMMISSION;

<b>Name</b>	<b>Term Expiration</b>
Quinton Harper	2/2020

Section 2. This resolution shall become effective upon adoption.



**This the 7th day of March, 2017**

**The motion carried by the following vote:**

**AYE:** Alderman Chaney, Alderman Seils, Mayor Lavelle and Alderman Johnson, Alderman Slade, Alderman Gist and Alderman Haven-O'Donnell

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**REQUEST TO MAKE APPOINTMENTS TO THE PLANNING BOARD**

The purpose of this agenda item was for the Board of Aldermen to make appointments to the Planning Board.

The Board of Aldermen cast ballots to see which candidates would receive the most votes. After casting paper ballots, the Town Clerk read the vote totals aloud to the Board and requested that a motion be made to appoint the applicants receiving the most votes. The paper ballot votes are recorded as part of the record, as follows:

Catherine Adamson: Mayor Lavelle, Alderman Chaney, Alderman Seils, Alderman Johnson, Alderman Haven-O'Donnell, Alderman Gist, Alderman Slade  
Andrew Whittemore: Mayor Lavelle, Alderman Chaney, Alderman Seils, Alderman Johnson, Alderman Haven-O'Donnell, Alderman Gist, Alderman Slade

**A motion was made by Alderman Seils, seconded by Alderman Johnson, that this resolution be approved.**

**A RESOLUTION MAKING APPOINTMENT(S) TO THE  
PLANNING BOARD**

Section 1: THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING APPLICANT(S) TO THE PLANNING BOARD:

<b>Seat Designation</b>	<b>Appointee</b>	<b>Term Expiration</b>
In-Town	Catherine Adamson	2/2020
In-Town	Andrew Whittemore	2/2020
Transition Area	Susan Poulton*	2/2020

Section 2. The Board hereby requests that the Orange County Board of Commissioners reappoint Susan Poulton\* to the Joint Transition Planning Area seat on the Planning Board and requests that the Town Clerk forward a copy of this resolution to the County.

Section 3. This resolution shall become effective upon adoption.

**This the 7th day of March, 2017**

**The motion carried by the following vote:**

**AYE:** Alderman Chaney, Alderman Seils, Mayor Lavelle and Alderman Johnson, Alderman Slade, Alderman Gist and Alderman Haven-O'Donnell

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**DISCUSSION OF OPTIONS FOR SHARED ROSEMARY PARKING LOT**

The purpose of this item was for the Board of Aldermen to discuss options for management and maintenance of the shared parking lot at Rosemary and Sunset.

Annette Stone, the Town's Economic Development Director, presented the staff report.

The Board discussed the options as presented.

Alderman Chaney stated that she would like to have more information from business owners on if they would like to lease the parking spaces.

**MOTION WAS MADE BY ALDERMAN SEILS, SECONDED BY ALDERMAN HAVEN-O'DONNELL FOR STAFF TO PURSUE OPTION 3) INSTALL SIGNS AND LEASE THE SPACES TO CARRBORO BUSINESSES AND THEIR EMPLOYEES FOR \$350 ANNUAL FEE FOR THEIR PRIVATE USE AND OPTION**

**4) ALLOW CHAPEL HILL TO NUMBER AND ADD THE SPACES TO THEIR PARKING MANAGEMENT SYSTEM, BUT KEEP THEM FREE AND ENFORCE TIME LIMITS. STAFF WAS ALSO DIRECTED TO WORK WITH CHAPEL HILL TO NUMBER THE SPACES, KEEP THE SPACES IN CARRBORO FREE AND CONTINUE TO SEEK INFORMATION ON BUSINESS LEASING. VOTE: AFFIRMATIVE ALL**

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**UPDATE ON RESIDENTIAL SOLID WASTE STUDY**

The purpose of this agenda item was to provide the Mayor and Board members an update of Town's ongoing residential solid waste study.

JD Freeman, the Town's Public Works Director, made the staff presentation.

Alderman Haven-O'Donnell asked if there is a way to pick up garbage less than weekly so the pickup routes are more efficient. She asked for staff to also include information on diaper waste recycling.

David Andrews, the Town Manager, stated that moving to every-other week or same side of the road pick-ups would be tested and rolled out neighborhood by neighborhood.

Alderman Gist asked about for further information regarding the disposal of cat waste, dog waste, and diaper waste.

**A MOTION WAS MADE BY ALDERMAN SLADE, SECONDED BY ALDERMAN HAVEN-O'DONNELL, THAT THIS REPORT BE ACCEPTED. VOTE: AFFIRMATIVE ALL**

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**ADJOURNMENT**

**MOTION WAS MADE BY ALDERMAN JOHNSON, SECONDED BY ALDERMAN GIST TO  
ADJOURN THE MEETING. VOTE: AFFIRMATIVE ALL**