



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Meeting Minutes Board of Aldermen

Tuesday, April 25, 2017

7:30 PM

Board Chambers - Room 110

Present: Mayor Lydia Lavelle, Alderman Damon Seils, Alderman Sammy Slade, Alderman Bethany Chaney, Alderman Michelle Johnson, Alderman Jacquelyn Gist, Alderman Randee Haven-O'Donnell

Also Present: David Andrews, Town Manager, Nate Broman-Fulks, Assistant to the Town Manager, Nick Herman, Town Attorney

POETRY READING, RESOLUTIONS, PROCLAMATIONS, AND ACKNOWLEDGEMENTS

Susan Spalt read a poem by Allison Adelle Hedge Coke entitled, "America I Sing You Back."

PROCLAMATION 20TH ANNIVERSARY OF THE COMMUNITY DINNER

Mayor Lavelle proclaimed April 30, 2017 as "20th Anniversary of the Community Dinner Day" in the Town of Carrboro.

ANNOUNCEMENT OF UPCOMING MEETINGS

Nate Broman-Fulks, the Assistant to the Town Manager, announced the upcoming public meetings.

APPROVAL OF PREVIOUS MEETING MINUTES OF APRIL 11, 2017

MOTION WAS MADE BY ALDERMAN SLADE, SECONDED BY ALDERMAN HAVEN-O'DONNELL TO APPROVE THE MINUTES OF APRIL 11, 2017. VOTE: AFFIRMATIVE ALL

REQUEST TO MAKE AN APPOINTMENT TO THE BOARD OF ADJUSTMENT

The purpose of this agenda item was for the Mayor and Board to make an appointment to the Board of Adjustment.

A motion was made by Alderman Slade, seconded by Alderman Haven-O'Donnell, that this resolution be approved.

A RESOLUTION MAKING APPOINTMENT(S) TO THE BOARD OF ADJUSTMENT

Section 1: THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING APPLICANT(S) TO THE BOARD OF ADJUSTMENT:

Seat Designation	Appointee	Term Expiration
In-Town	Linda Bowerman	2/2021

Section 2. This resolution shall become effective upon adoption.

This the 25th day of April, 2017

The motion carried by the following vote:

Aye: Alderman Gist, Alderman Haven-O'Donnell, Alderman Slade, Alderman Chaney, Alderman Seils, Mayor Lavelle and Alderman Johnson

INDEPENDENT AUDIT CONTRACT FOR FY 2016-17

The purpose of this item was to award the contract for the Town's annual independent audit for the fiscal year ending June 30, 2017.

Mayor Lavelle asked that the non-discrimination language be added back to the Town's contracts and asked the Town attorney to prepare an ordinance to require the language in all Town contracts. Nick Herman, the Town Attorney, stated that he will draft an ordinance and that the Town can add the language back to all contracts since HB2 was revised.

A motion was made by Alderman Johnson, seconded by Alderman Seils, that this resolution be approved.

A RESOLUTION AWARDING THE CONTRACT FOR INDEPENDENT AUDIT FOR FISCAL YEAR ENDING JUNE 30, 2017

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO THAT:

Section 1. The audit contract for the fiscal year ending June 30, 2017 is awarded to Dixon Hughes Goodman LLP for a total cost not to exceed \$59,340.00.

Section 2. The Mayor is authorized to sign the Audit Contract required by the Local Government Commission and Dixon Hughes Goodman LLP Letter of Engagement.

Section 3. This resolution shall become effective upon adoption.

This the 25th day of April, 2017

The motion carried by the following vote:

Aye: Alderman Gist, Alderman Haven-O'Donnell, Alderman Slade, Alderman Chaney, Alderman Seils, Mayor Lavelle and Alderman Johnson

APPROVAL OF THE ACTIVITIES FOR 2017-18 HOME INVESTMENT PARTNERSHIP PROGRAM

The purpose of this item is for the Board to consider approving the HOME Investment Partnership Program's proposed activities for FY 2017-18.

Alderman Slade asked that future items show the funding that is directly related to housing in Carrboro for the previous five years.

A motion was made by Alderman Slade, seconded by Alderman Haven-O'Donnell, that this resolution be approved.

**RESOLUTION AUTHORIZING THE FY 2017 - 2018 HOME PROGRAM
REVIEW COMMITTEE FUNDING RECOMMENDATION**

BE IT RESOLVED, by the Carrboro Board of Aldermen as a member of the Orange County HOME Consortium approves the following activities for the 2017 - 2018 HOME Program.

Name of Applicant	Activity/Other	Recommendations
Habitat for Humanity	Second Mortgage Assistance	\$250,000
EmPOWERment	Property Acquisition & Rehabilitation	\$147,900
Rebuilding Together of the Triangle	Homeowner Repairs	\$33,680
Orange County	Administration	\$34,827
	TOTAL	\$466,407

BE IT FURTHER RESOLVED, that the County Manager is hereby designated as the authorized representative of the County to act in connection with the submission of this plan and to provide such additional information as may be required by the U.S. Department of Housing and Urban Development.

This the 25th day of April, 2017

The motion carried by the following vote:

Aye: Alderman Gist, Alderman Haven-O'Donnell, Alderman Slade, Alderman Chaney, Alderman Seils, Mayor Lavelle and Alderman Johnson

ORANGE COUNTY PARTNERSHIP TO END HOMELESSNESS ANNUAL UPDATE

The purpose of this item was to update the Board on the work of the Orange County Partnership to End Homelessness.

Orange County Partnership to End Homelessness Coordinator, Corey Root, and Board Chair, Allison De Marco, provided a brief presentation and presented the homeless service system map including current system gaps.

Alderman Slade requested that the Partnership look into the Charlotte model of Housing First; especially since the Partnership is reporting that the Orange County Housing First efforts depend on vouchers that are difficult to use because rentals are so expensive in our area.

PUBLIC HEARING ON A PUMP TRACK FOR INTERMEDIATE-ADVANCED PUMP TRACK RIDERS

The purpose of this agenda item was for the Mayor, Board members and community to have an opportunity to discuss creating a pump track, identifying a location for intermediate to advanced riders and provide staff direction.

Anita Jones-McNair provided the staff report to the Board of Aldermen.

Kambiz Aghaiepour, a resident of Carrboro, stated that he thinks that the pump tracks should be separated by skill and age for the safety of the small kids. He stated that Anderson Park is close and no one is talking about locating the pump track there since there is so much open space and recommended that location.

Paul Ronaz, a resident of Carrboro, stated that he is not concerned with the colocation of skills in the pump track because he imagines parents riding with the kids. He also suggested keeping the pump tracks near MLK Park. He stated that trees are dangerous for cyclers and that that track be setup so that trees are not a danger. He stated that Anderson Park is only 2 miles away from MLK Park and asked the Board to discuss why it is not being considered for the pump track.

Gene Carlton, the Recreation and Parks Chair Person with the City of Durham and Pump Track designer, stated that tracks are designed for skill rather than age and asked the Board of Aldermen to keep that in mind. He stated that the Solite Park Pump Track is 70'x70'.

Brian Engle, a resident of Chapel Hill and middle school mountain bike coach, stated that the pump tracks teach kids to be outdoors and encourages them to have a lifetime of activity. He encouraged putting the tracks next to each other and in the MLK Park area rather than at Anderson Park. Tamara Sanders, a Carrboro resident, stated that she suggests the collocated tracks so that the progression can take place within the same area. She suggested the MLK Park area because it is easier to access via bike.

Kristine Glass-Steel, a resident of Carrboro, stated that she is concerned with the two tracks being located close together due to the safety of the younger children. She stated that she does not think that there has been a good sampling of the neighborhood opinions since 2015. She stated that it is very important to contact the neighbors of the Shetley Property so that they are aware of the new proposal and can weigh in.

Steven Milligan, a resident of Durham, stated that he has just moved to Durham and has been involved with the park process and that he is against the pump track being located in the park. He suggested the Anderson Park property for the pump tracks.

Rob LaVelle, a resident of Carrboro, asked the Board to consider any biking facility for the ages between 8-15. He stated that teenagers need productive and healthy options and that locating the facilities in Anderson Park would require driving to or relying on parents to access and encouraged the location of the pump tracks in the MLK Park area.

Mayor Lavelle closed the public hearing.

The Board discussed the item, in conjunction with the next item, and decided upon the following direction.

MOTION WAS MADE BY ALDERMAN HAVEN-O'DONNELL, SECONDED BY ALDERMAN GIST FOR THE CONSULTANT TO REPORT BACK TO THE BOARD PRIOR TO THE 90% DRAWINGS ON THE FOLLOWING OPTIONS:

- 1) The possibility of locating the intermediate-Advanced pump track on Town-owned property located at 1124 Hillsborough Road and commonly known as the "Shetley property."**
- 2) The possibility of locating the two cycling tracks on the Shetley Property**
- 3) The possibility of locating the Intermediate-Advanced Pump Track on the Shetley property and switching the locations of the cycling area on the current MLK plan with the toddler play area.**

This the 25th day of April, 2017

The motion carried by the following vote:

Aye: Alderman Gist, Alderman Haven-O'Donnell, Alderman Slade, Alderman Chaney, Alderman Seils, Mayor Lavelle and Alderman Johnson

PUBLIC HEARING ON COMMUNITY USE OF THE CYCLING AREA AT MARTIN LUTHER KING JR. PARK

The purpose of this agenda item was to give the Mayor, Board members and community an opportunity to discuss and determine what age range and/or skill of riders should use the cycling area at Martin Luther King Jr. Park.

The Board decided that this track will be designed to the beginner skill level rather than by age.

This item was discussed in conjunction with the item above. The comments below were provided specific to this item.

Mayor Lavelle opened the public hearing.

Nick Pie, a resident of Carrboro, he asked the Board to move forward with the current design of the pump track and design of the MLK Park. He stated that he is concerned that movement of the track will cause disagreement and stall the project altogether.

Paul Ronaz, a resident of Carrboro, stated that he likes the park design and does not think that the bicycle area needs to be flipped with the tot play area and encouraged the Board to carry on with the project.

Heidi Perry, a resident of Carrboro, asked if there was any other park in the town that segregates based on age. She stated that she likes the idea of switching the tot lot with the location of the pump track. She stated that the pump track was originally an acre and suggested that the more skilled track be sized appropriately. She stated that the park design seems to have a little bit for everyone.

Eric Pecrow, a resident of Carrboro, asked what the process looks like to get the design for the beginner pump track. Mayor Lavelle stated that the consultant is working with individuals that have experience in the design of the track. Eric Pecrow asked if there would be additional public hearings related to the design because there are pump track designers in the audience that would like to provide input. Mayor Lavelle stated that there will be a presentation of 90% construction drawings and public input will be available she state that they can email the Recreation and Parks Director to provide input.

David Andrews stated that once the Board of Aldermen approve the 100% design then the project goes to construction and is not open for further design input.

Mayor Lavelle closed the public hearing.

**A PUBLIC HEARING ON THE TEMPORARY STREET CLOSING PERMIT APPLICATION
FOR THE BCAN'S (BLADDER CANCER ADVOCACY NETWORK) 2017 AMPUP!
WALK/RUN 5K TO END BLADDER CANCER**

The purpose of this item was to receive public input on the Street Closing Permit Application submitted by the BCAN for the temporary closing and usage of streets from 7:00AM to 8:00AM on Sunday May 21st, 2017 to accommodate the AmpUp! Walk/Run 5K to End Bladder Cancer. The run is scheduled to start at 7:00AM and runners will exit the course by 8:00AM for an awards ceremony in the parking lot of Fleet Feet Sports.

Alderman Haven-O'Donnell encouraged the Town to put the word out about this event.

Mayor Lavelle opened the public hearing.
There were no comments provided from the public.

Mayor Lavelle closed the public hearing.

A motion was made by Alderman Seils, seconded by Alderman Johnson, that this resolution be approved.

**A RESOLUTION AUTHORIZING THE TEMPORARY CLOSING AND USAGE OF THE
FOLLOWING STREETS TO ACCOMMODATE THE 2017 BCAN AMPUP 5K**

Section 1. Portions of East/West Main St, Hillsborough Rd, Cheek St, Greensboro St, Shelton St, Ashe St, and Poplar Ave shall be temporarily closed on Sunday May 21 from 7:00 AM to 8:00 AM for the 2017 BCAN (Bladder Cancer Advocacy Network) AmpUp! Walk/Run to End Bladder Cancer. This event is to be held in accordance with the permit issued by the Board of Aldermen pursuant to Article III of Chapter 7 of the Town Code.

Section 2. The Town shall supply the appropriate traffic control devices to give notice of the temporary traffic controls.

Section 3. No person may operate any vehicle contrary to the traffic control devices installed in accordance with Section 2 of this resolution.

Section 4. Applicant shall distribute flyers of notification, to persons occupying property abutting the streets where the event is to take place, of the contents of any resolution passed.

Section 5. Applicant will be responsible for all costs incurred by Police and Public Works to facilitate this event. Applicant will be sent an itemized bill for the final costs incurred by Police and Public Works.

Section 6. The Event Coordinator will be responsible for notifying Central Communications when the street is closed and when it is reopened to vehicular traffic.

Section 7. This resolution is contingent on the applicant providing proper liability insurance to the Town at least 30 days prior the event.

Section 8. This resolution shall become effective upon adoption

This the 25th day of April, 2017

The motion carried by the following vote:

Aye: Alderman Gist, Alderman Haven-O'Donnell, Alderman Slade, Alderman Chaney, Alderman Seils, Mayor Lavelle and Alderman Johnson

PUBLIC HEARING ON THE PARKING STUDY AND ASSOCIATED RECOMMENDATIONS

The purpose of this agenda item was for the Board of Aldermen to receive public comment on the findings and associated recommendations of the parking study and to consider adopting the document as the Town's Parking Plan.

Tina Moon, the Town's Planning Administrator, provided the introduction.

Timothy Tresohlavy, representing VHB Engineering, presented the report.

The Board discussed the findings and requested that staff develop a timeline of implementation priorities to be reported back to the Board of Aldermen in the fall of 2017. After discussion, the following motion was made.

A motion was made by Alderman Damon Seils, seconded by Alderman Sammy Slade, that this resolution be approved.

A RESOLUTION RECEIVING PUBLIC COMMENT ON THE PARKING STUDY REPORT AND ASSOCIATED RECOMMENDATIONS

WHEREAS, the Town of Carrboro entered into a contract with VHB Engineering in November 2015 to conduct a parking study of the downtown; and

WHEREAS, the Board of Aldermen received the report and associated recommendations on February 21, 2017, and referred the materials to the Planning Board, the Transportation Advisory Board, the Environmental Advisory Board, the Northern Transition Area Advisory Committee, the Economic Sustainability Commission, and the Recreation and Parks Commission; and

WHEREAS, the advisory boards received a presentation from VHB Engineering on April 6, 2017, and have submitted comments on the report and associated recommendations; and

WHEREAS, the Board seeks to provide ample opportunities for the public to comment on parking study as well.

NOW, THEREFORE, BE IT RESOLVED that the Board adopts the report with its analysis and associated recommendations as the Parking Plan and directs staff to begin developing a strategy and timeline for its implementation, including a prioritization of the report's recommended management strategies and a description of the rationale for that prioritization.

BE IT FURTHER RESOLVED that the Board directs staff to incorporate the following into the plan as part of its adoption:

1. Augment the Town's historical and continuing focus on alternative modes of transportation, including bus service enhancements, to reduce future parking demand.
2. A targeted effort at the beginning of the plan's implementation to address specific parking-related challenges faced by one or two local business owners, which may provide case study examples for how the plan's recommended management strategies can support local businesses and the broader community.

This is the 25th day of April in the year 2017.

Aye: Alderman Seils, Alderman Slade, Alderman Chaney, Mayor Lavelle and Alderman Johnson

Alderman Gist, Alderman Haven-O'Donnell

ADJOURNMENT

MOTION WAS MADE BY ALDERMAN CHANEY, SECONDED BY ALDERMAN SLADE, TO ADJOURN THE MEETING. VOTE: AFFIRMATIVE ALL.