



Town of Carrboro

301 W. Main St.

Town Hall

Carrboro, NC 27510

Meeting Minutes

Board of Aldermen

Tuesday, February 13, 2017

7:30 PM

Board Chambers - Room 110

Present: Mayor Lydia Lavelle, Alderman Barbara Foushee, Alderman Sammy Slade, Alderman Randee Haven-O'Donnell, Alderman Jacquelyn Gist, Alderman Bethany Chaney

Absent: Alderman Damon Seils

Also Present: David Andrews, Town Manager, Rebecca Buzzard, Deputy Town Clerk, Nick Herman, Town Attorney

POETRY READING, RESOLUTIONS, PROCLAMATIONS, AND ACKNOWLEDGEMENTS

Carrboro Poet Laureate Gary Phillips read "Life Story" by Tennessee Williams.

PRESENTATION AND INTERVIEWS WITH DESIGN TEAM RESPONDENTS TO TOWN REQUEST FOR QUALIFICATIONS – 203 S. GREENSBORO PROJECT

The purpose of this item was to provide the Board with an opportunity to receive presentations from and interview two firms that responded to the Town's request for qualifications for professional architectural/engineering services, in advance of selecting the team determined to be most qualified to carry out these services.

The Town released a Request for Qualifications (RFQ) for professional architectural/engineering services for the 203 S. Greensboro Project on November 19th. Eight written responses were received by the December 5th deadline.

Consistent with the Development Agreement between the Town and Orange County, a staff panel was established to review the submittals and identify the top two design teams for consideration by the Board of Aldermen in early February. The staff panel included six staff members, three from the Town and three from the County, as follows: Carrboro Recreation and Parks Director, Purchasing Officer and Planning Director, Orange County Library Director, Asset Management Services Director, and Planning Director.

The staff panel met on December 19th to review the submittals and selected five firms to interview on January 11th and 12th. Staff considered each firm's experience with similar projects, their vision and capacity, project completion and success, and portfolios of work. Corley Redfoot Associates (CRA), in conjunction with Jim Spencer Architects (JSA), and Perkins + Will (P + W) were identified as the two firms to be referred to the Board of Aldermen for interviews. The Orange County Board of Commissioners supported the selection on January 23rd.

The design teams were asked to present on their qualifications for this project and to allow sufficient time for questions and discussion. The selection and contracting process for these professional services is qualifications-based and cost cannot be a factor in considering the most qualified firm to advance to contract negotiations. Cost information included in the RFQ responses was redacted.

The Board received presentations from CRA/JSA and Perkins+Will, the two design team respondents that the combined staffs from Orange County and the Town of Carrboro recommended to the Board for Aldermen. The Board of Aldermen asked questions of the two teams.

The Board planned to continue the interviews and discuss this item again on March 6, 2018.

CLOSED SESSION

MOTION WAS MADE BY ALDERMAN SLADE, SECONDED BY ALDERMAN HAVEN-O'DONNELL TO ENTER INTO CLOSED SESSION PURSUANT TO NCGS 143-318.11(A)(4) AND (5). VOTE: AFFIRMATIVE SIX, ABSENT ONE (SEILS).

OPEN SESSION

MOTION WAS MADE BY ALDERMAN , SECONDED BY ALDERMAN TO ENTER INTO OPEN SESSION. VOTE: AFFIRMATIVE SIX, ABSENT ONE (SEILS).

ADJOURNMENT

A MOTION WAS MADE BY ALDERMAN CHANEY, SECONDED BY ALDERMAN SLADE TO ADJOURN THE MEETING. VOTE: AFFIRMATIVE ALL