



Town of Carrboro

301 W. Main St.

Town Hall

Carrboro, NC 27510

Meeting Minutes Board of Aldermen

Tuesday, April 10, 2018

7:30 PM

Board Chambers - Room 110

Present: Mayor Lydia Lavelle, Alderman Bethany Chaney, Alderman Barbara Foushee, Alderman Jacquelyn Gist, Alderman Randee Haven-O'Donnell, Alderman Damon Seils

Absent: Alderman Sammy Slade

Also Present: David Andrews, Town Manager; Catherine Dorando, Town Clerk; Nick Herman, Town Attorney

POETRY READING, RESOLUTIONS, PROCLAMATIONS, AND ACKNOWLEDGEMENTS

Gary Phillips, the Town's poet laureate read a poem of his entitled "Common."

APPROVAL OF PREVIOUS MEETING MINUTES OF MARCH 27, 2018

MOTION WAS MADE BY ALDERMAN GIST, SECONDED BY ALDERMAN HAVEN-O'DONNELL TO APPROVE THE MEETING MINUTES OF MARCH 27, 2018 AS AMENDED. VOTE: AFFIRMATIVE SIX, ABSENT ONE (SLADE)

AMENDMENT TO THE TOWN OF CARRBORO ADVISORY BOARD RECRUITMENT AND APPOINTMENT POLICY TO CLARIFY DUAL ADVISORY BOARD MEMBERSHIP

The purpose of this item was to clarify the Board's preference to appoint volunteers to only one advisory board at a time.

A motion was made by Alderman Gist, seconded by Alderman Haven-O'Donnell, that this

resolution be approved.

**A RESOLUTION AMENDING THE TOWN OF CARRBORO ADVISORY BOARD
RECRUITMENT AND APPOINTMENT POLICY TO CLARIFY DUAL ADVISORY
BOARD MEMBERSHIP**

**NOW, THEREFORE BE IT RESOLVED, BY THE CARRBORO BOARD OF ALDERMEN THAT
THE TOWN CLERK IS HEREBY DIRECTED TO:**

Section 1: Amend the Town of Carrboro Advisory Board Recruitment and Appointment Policy by adding the following language to the “Recruitment and Appointment Process” section:

- o. As a presumptive policy, the Board of Aldermen will not appoint a person to serve on multiple advisory boards or commissions at the same time. However, the Board retains the discretion to make exceptions to this policy.

Section 2: Amend the Advisory Board Application to reflect this language

Section 3: This resolution is effective immediately upon adoption.

This the 10th day of April, 2018

The motion carried by the following vote:

Aye: Alderman Foushee, Alderman Haven-O'Donnell, Alderman Seils, Alderman Gist, Alderman Chaney and Mayor Lavelle

Absent: Alderman Slade

**REQUEST TO MAKE AN APPOINTMENT TO THE ECONOMIC SUSTAINABILITY
COMMISSION**

The purpose of this agenda item was for the Board of Aldermen to make an appointment to the Economic Sustainability Commission.

A motion was made by Alderman Gist, seconded by Alderman Haven-O'Donnell, that this resolution be approved.

**A RESOLUTION MAKING APPOINTMENT(S) TO THE
ECONOMIC SUSTAINABILITY COMMISSION**

Section 1: THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING APPLICANT(S) TO THE ECONOMIC SUSTAINABILITY COMMISSION:

| Seat Designation | Appointee | Term Expiration |
|-------------------------|------------------|------------------------|
| Downtown Resident | Jim Porto | 2/2019 |

Section 2. This resolution shall become effective upon adoption.

This the 10th day of April, 2018

The motion carried by the following vote:

Aye: Alderman Foushee, Alderman Haven-O'Donnell, Alderman Seils, Alderman Gist, Alderman Chaney and Mayor Lavelle

Absent: Alderman Slade

**CONSIDERATION AND POSSIBLE APPROVAL OF A DEVELOPMENT AGREEMENT
BETWEEN THE TOWN OF CARRBORO AND THE ARTSCENTER REGARDING THE 203
SOUTH GREENSBORO PROJECT**

The purpose of this item was to provide the Board of Aldermen with an opportunity to consider and approve a Development Agreement between the Town and the ArtsCenter that will allow both parties to cooperatively proceed with the planning, design, and construction of the project, and possibly to incorporate space specifically designed for use by the ArtsCenter.

Alderman Gist stated that the Arts Committee will be paying their portion of the design and the building. She also clarified that the Town will not be responsible for their debt.

Alderman Seils asked about the condominium division of ownership and Bob Hornik clarified the ownership details and stated that it would be further clarified in the final agreement.

Alderman Chaney asked if there would be a first right of refusal and Bob Hornik stated that could be incorporated into a future and final agreement.

Alderman Chaney asked what type of space would be built for the ArtsCenter. Dan Mayer, the Executive Director of the Arts Center, stated that they are unsure of the type space they will need. He stated that the ArtsCenter does not intend on going into any debt to finance their partnership.

Alderman Haven-O'Donnell asked when there will be a discussion regarding the ArtsCenter and their potential use of Century Center space. David Andrews, the Town Manager, stated that it would occur early on in the discussions.

Mayor Lavelle noted how the partnership provided a money-saving aspect to the project for all parties.

**MOTION WAS MADE BY ALDERMAN SEILS, SECONDED BY ALDERMAN GIST TO
POSTPONE THE VOTE TO THE FOLLOWING MEETING TO ALLOW ALDERMAN
SLADE TO PARTICIPATE. VOTE: AFFIRMATIVE SIX, ABSENT ONE (SLADE)**

REQUEST TO MAKE APPOINTMENTS TO THE TRANSPORTATION ADVISORY BOARD

The purpose of this agenda item was for the Board of Aldermen to make appointments to the Transportation Advisory Board. The Board of Aldermen made their initial votes by ballot. The Town Clerk totaled the ballots and announced that Jill Ricks had received the most votes and that there was a tie for the other candidates thus requiring a second ballot vote.

The ballot votes for Vote 1 were as follows:

| | | | |
|-------------------|-------------------|-------------------|-----------------------|
| <u>Jill Ricks</u> | <u>David Swan</u> | <u>Linda Haac</u> | <u>Allison Clonch</u> |
| Foushee | Foushee | Gist | Lavelle |
| Chaney | Chaney | Haven-O'Donnell | |
| Seils | Seils | Lavelle | |
| Gist | | | |
| Haven-O'Donnell | | | |

MOTION WAS MADE BY ALDERMAN SEILS, SECONDED BY ALDERMAN FOUSHEE TO APPOINT JILL RICKS TO THE TRANSPORTATION ADVISORY BOARD FOR A TERM TO EXPIRE ON 2/2021. VOTE: AFFIRMATIVE SIX, ABSENT ONE (SLADE)

The ballot votes for Vote 2 were as follows:

| | |
|-------------------|-------------------|
| <u>David Swan</u> | <u>Linda Haac</u> |
| Foushee | Lavelle |
| Seils | Haven-O'Donnell |
| Chaney | Gist |

The Town Clerk totaled the ballots and announced that there was another tie.

MOTION WAS MADE BY ALDERMAN CHANEY, SECONDED BY ALDERMAN SEILS TO WAIT FOR THE FOLLOWING WEEK'S MEETING TO ALLOW ALDERMAN SLADE TO BE PRESENT FOR THE VOTE. VOTE: AFFIRMATIVE SIX, ABSENT ONE (SLADE)

ASSESSING AND ENGAGING STAKEHOLDERS TOWARDS A COMPREHENSIVE PLAN FOR CARRBORO

The purpose of this item was to provide the Board of Aldermen with an opportunity to consider a strategy for identifying and engaging stakeholders of a comprehensive plan for the Town.

Alderman Gist stated that she would like for the Board to review strategic priorities and see if truly are meeting them. She stated that she would like to see, specific to Carrboro, demographic data, housing costs, rental costs, and see how that has changed over the past twenty years. She suggested that this be discussed as part of the retreat work plan.

Trish McGuire provided the staff report.

Alderman Haven-O'Donnell suggested that the Town begin now with educating the public on the comprehensive planning process.

Alderman Seils reiterated the importance of incorporating fun as part of community engagement in the comprehensive planning process.

Alderman Foushee asked how deep the conversation will go with the public and if staff would present cost information. Trish McGuire stated that the level of detail will be higher level at first, but that some may be able to dive deeper into the information and glean more.

Mayor Lavelle stated that the Town could be divided into "spaces" in a way that all neighborhoods could have involvement.

Alderman Gist suggested walking tours to let people know about the project.

Alderman Chaney asked that the Board make sure that everyone is clear on what a plan is in a way that helps staff lead the conversation.

**ALDERMAN CHANEY DELIVERS “THANK YOU” FROM NORTHERN TRANSITION
AREA ADVISORY COMMITTEE**

Alderman Chaney, stated that the Northern Transition Area Advisory Committee is thankful for Rachel Heggen and her work in the Communications Manager position, the Jones Creek Greenway, and the Homestead-Chapel Hill High School greenway bridge.

ADJOURNMENT

**MOTION WAS MADE BY ALDERMAN GIST, SECONDED BY ALDERMAN CHANEY TO
ADJOURN THE MEETING. VOTE: AFFIRMATIVE SIX, ABSENT ONE (SLADE)**