



301 W. Main St.
Town Hall
Carrboro, NC 27510

Town of Carrboro

Meeting Minutes

Board of Aldermen

Tuesday, March 12, 2019

7:00 PM

Board Chambers - Room 110

Present: Mayor Lydia Lavelle, Alderman Barbara Foushee, Alderman Sammy Slade, Alderman Randee Haven-O'Donnell, Alderman Jacquelyn Gist, and Alderman Bethany Chaney

Absent: Alderman Damon Seils

Also Present: David Andrews, Town Manager; Catherine Dorando, Town Clerk; Nick Herman, Town Attorney

POETRY READING

Fred Joiner, the Town's Poet Laureate, read a poem by Lucille Clifton entitled "The Lost Baby Poem".

PASSING OF BOB NUTTER

Mayor Lavelle extended sympathies to the family of Bob Nutter, founder of Maple View Farms, and thanked the family for their contributions to the community.

CHARGES ISSUED

The Town Clerk issued charges to Kathy Kaufman, a recent appointee to the Environmental Advisory Board, and to Betty Curry, a recent appointee to the Affordable Housing Advisory Commission.

COMMENTS FROM THE FLOOR

CAROL ANN ZINN - CONCERN REGARDING CONSTRUCTION SITE

Carol Ann Zinn, a resident of 903 Hillsborough Road, stated that there is a builder near her home that has created a berm that is preventing water from flowing away from the site. This is resulting in standing water that is damaging a rare specimen Post Oak tree on her property. There is also another tree, a White Oak on the builder's property, that is in danger. She stated that the builder is also not using a dumpster for their debris. She stated that this is not a way to treat property, trees, or neighbors. She stated that she has discussed this with the builder and with the Town's Planning Department but that the builder is not doing what they say they are going to do.

Alderman Chaney stated that she spoke with the Town Manager about this matter today and this makes her question if the Town's Land Use Ordinance is strict enough in regards to tree protection during building. She asked if there are ways the Town could be more diligent and look into ways of amending the Land Use Ordinance to offer stricter tree protection and stormwater standards for single family, single lot construction sites.

David Andrews, the Town Manager, stated that Planning staff are aware of this and working on the issue at present.

Alderman Slade suggested that it may be a stormwater utility task to review the ordinance and determine how mitigation of stormwater impacts of single lot building projects could be assessed .

NORMAN DOUGLASS – POETRY READ-IN

Norman Douglass spoke to the Board about National Poetry Month in April. He stated that he would like to organize a poetry read-in for Sunday, March 31st near the Armadillo Grill parking lot and asked if this would be allowed. Alderman Gist asked if this is something that the Poetry Council could support. Fred Joiner stated that he will mention this to the Poetry Council. It was decided that the event could take place as planned by Norman Douglass.

Alderman Haven-O'Donnell requested that the Town's Public Information Officer (PIO) help spread the word. Norman Douglass stated that he will share his information with the PIO.

APPROVAL OF FEBRUARY 26, 2019 AND MARCH 5, 2019 MEETING MINUTES

MOTION WAS MADE BY ALDERMAN GIST, SECONDED BY ALDERMAN HAVEN-O'DONNELL, TO APPROVE THE MINUTES OF FEBRUARY 26, 2019 AND MARCH 5, 2019, AS AMENDED. VOTE: AFFIRMATIVE SIX, ABSENT ONE (SEILS)

ADOPTION OF THE NC CULTURAL RESOURCES RECORDS RETENTION AND DISPOSITION SCHEDULE

The purpose of this item was to adopt the most current version of the NC Cultural Resources Records Retention and Disposition Schedule.

A motion was made by Alderman Gist, seconded by Alderman Haven-O'Donnell, that the following resolution be approved:

A RESOLUTION APPROVING THE NORTH CAROLINA RECORDS SCHEDULE FOR
LOCAL GOVERNMENT AGENCIES ACCORDING TO N.C. GENERAL STATUTES
CHAPTERS 121 AND 132

BE IT RESOLVED by the Board of Aldermen of the Town of Carrboro that the Board adopts the North Carolina General Records Schedule for Local Government Agencies, as updated by the N.C. Department of Cultural Resources in accordance with N.C. General Statutes Chapters 121 and 132 dated March 1, 2019.

This the 12th day of March 2019.

The motion carried by the following vote:

Aye: Mayor Lydia Lavelle, Alderman Bethany Chaney, Alderman Barbara Foushee, Alderman Jacquelyn Gist Alderman Randee Haven-O'Donnell, Alderman Sammy Slade

ABSENT: Alderman Damon Seils

ORANGE COUNTY PARTNERSHIP TO END HOMELESSNESS (OCPEH) 2018 ACTIVITIES REPORT

The purpose of this agenda item was to update the Board on the activities of the OCPEH and also review an update to the homeless service system gaps analysis.

Corey Root, the Homeless Programs Coordinator for the Orange County Partnership to End Homelessness presented the 2018 report to the Board.

Alderman Gist asked what percentage of service recipients are Hispanic. Corey Root stated that the numbers of the Latinx community are lower but it may be because the fear of seeking governmental assistance.

Alderman Foushee discussed the Partnerships' coordination with other housing providers in the community and asked for information on how the rapid housing program works.

Alderman Haven-O'Donnell asked if tiny homes are being considered for housing options and if not, she encouraged it.

Alderman Foushee asked if funding sources have been identified. Corey Root stated that there have been several identified and that they will cast a wide net for funding.

Alderman Slade asked Corey Root to provide information on the appropriate radius for a 24 hour bathroom in the downtown area and on the pros and cons of the Moore Place model (Charlotte) and how that could work in Orange County.

MOTION WAS MADE BY ALDERMAN HAVEN-O'DONNELL, SECONDED BY ALDERMAN CHANEY, TO RECEIVE THE REPORT. VOTE: AFFIRMATIVE SIX, ABSENT ONE (SEILS)

CARRBORO MOVING FORWARD WITH GARE INITIATIVE

The purpose of this agenda item was to update the Board of Aldermen on the progress and timeline of the Government Alliance of Race and Equality (GARE) initiative.

Anita Jones-McNair, the Town's Recreation and Parks Director, provided the staff report.

Alderman Chaney thanked staff for their work. She asked what the funding will cover for this coming year. Anita Jones-McNair stated that the funding will cover the training workshop for the cohort. Alderman Chaney asked what the goal for staff level training is. Anita Jones-McNair stated that the two years will first train the leadership group and departmental directors and then begin a "train the trainer" plan. Afterwards, the goal is to reach all employees, but that may take longer than two years.

Alderman Slade suggested also reaching out to the Town of Chapel Hill to see if they would be interested in joining. He also asked if there is a role for elected officials to encourage other groups to join.

Anita Jones-McNair stated that the training is also available for elected officials.

Alderman Haven-O'Donnell stated that the school system has done training since the 1990's and encouraged staff to check with them to see how their internal policies align with the GARE initiatives.

Alderman Foushee asked questions about how the core team was formed. Anita Jones-McNair stated that it she believes that it was voluntary and departmentally represented. Alderman Foushee also asked about the plans related to implementing the GARE extended learning curriculum.

A motion was made by Alderman Chaney, seconded by Alderman Slade, that the following resolution be approved:

A RESOLUTION APPROVING A SCHEDULE FOR GARE INITIATIVE

WHEREAS, on October 9, 2018, the Board of Aldermen of the Town of Carrboro voted that the Town join The Government Alliance of Race and Equity (GARE) as a core member; and

WHEREAS, at that same meeting, the Board of Aldermen requested that staff bring back next steps during the budget process and at least one staff member attend the January GARE Convening; and

WHEREAS, Town staff has formed a CORE Team and schedule for moving the GARE initiative forward:

NOW, THEREFORE, the Board of Aldermen of the Town of Carrboro directs that the Town Manager proceed with the GARE Initiative and include funds in the Fiscal Year 2019-20 budget to support this Initiative.

BE IT FURTHERMORE RESOLVED, that the Board of Aldermen:

- 1) Encourages “train the trainer” strategies
- 2) Encourages implementing the extended learning curriculum of the GARE program
- 3) Asks staff to reach out to various other groups within Orange County and ask them to participate
- 4) Asks staff to keep them informed of training opportunities

This the 12th day of March 2019.

The motion carried by the following vote:

Aye: Mayor Lydia Lavelle, Alderman Bethany Chaney, Alderman Barbara Foushee, Alderman Jacquelyn Gist Alderman Randee Haven-O’Donnell, Alderman Sammy Slade

Absent: Alderman Damon Seils

**DISCUSSION OF POTENTIAL OPTIONS TO PROVIDE TOWN FUNDING
CONTRIBUTIONS TO NON-PROFIT CAPITAL CAMPAIGNS**

The purpose of this item was to discuss potential options for the Town to fund contributions to non-profit capital campaign requests.

David Andrews, Town Manager, briefed the Board on this item.

Alderman Gist stated that she likes the solution of using the Business Loan Fund.

Alderman Chaney stated that the Town is approaching a critical juncture of how the town looks downtown. She stated that these two non-profits are providing great services and represent downtown. She stated that it is important to make sure both building projects are successful. She suggested limiting the available \$100,000 to IFC and Club Nova and that any remaining be used for the library.

Alderman Foushee stated that she supports the requests and the use of funds. She also stated Empowerment is also requesting money and she would like to request that those funds also be used for Empowerment.

Alderman Chaney stated that Empowerment is funded by Carrboro in other ways and that she has asked the director to request more funding in the Human Services process. She stated that the distinction here is for a capital campaign that is for building projects rather than administrative and that the IFC and Club Nova requests are for brick and mortar jobs. She stated that the question that has been raised by Alderman Foushee brings into question the larger issue of how the Town can make strategic investments to non-profits.

Alderman Foushee asked if this was the first time this has occurred and if there is a process or policy.

David Andrews, Town Manager, stated that there is not a policy in place and that it seems the Board would consider these types of requests on a case-by-case basis.

Alderman Haven-O’Donnell asked that Alderman Foushee’s questions regarding policy be considered.

MOTION WAS MADE BY ALDERMAN CHANEY, SECONDED BY ALDERMAN HAVEN-O'DONNELL TO AUTHORIZE THE USE OF THE \$100,000 AVAILABLE IN THE CLOSED BUSINESS LOAN FUND TO SUPPORT NON-PROFIT CAPITAL CAMPAIGN REQUESTS OF \$50,000 FOR CLUB NOVA AND \$18,000 FOR THE IFC. VOTE: AFFIRMATIVE SIX, ABSENT ONE (SEILS)

Alderman Slade requested that staff look into the question raised by the ESC on whether we are still unable to use revolving loan funds for grants because of restriction placed on the original CDBG seed money.

Alderman Chaney asked if staff could figure out a way to utilize the remaining CDBG funds and to work with David Price, if necessary. She stated that if Orange County does not report on these funds any longer, can they be loosened up.

DISCUSSION OF POSSIBLE LOCATIONS AND DATES FOR BOARD OF ALDERMEN LISTENING SESSIONS

The purpose of this agenda item was to provide the Board with information on potential locations and dates for listening sessions and for the Board to provide guidance to staff so that the event can be scheduled.

Chris Milner, the Town's Deputy Clerk, provided the staff report to the Board.

Alderman Gist asked for Lake Hogan Farm clubhouse to be contacted.

Alderman Chaney asked for the Winmore clubhouse, Youthworks, and the library at McDougale School to be contacted.

Alderman Haven-O'Donnell stated that Baldwin Park should also be looked into.

Alderman Slade asked about using the Collins Crossing as outdoor space and generally that we must have an early listening session with residents along Highway 54.

The Board decided to move forward with Carolina Spring Senior Apartments for a Saturday June 8th at 10:00am.

CLOSED SESSION PURSUANT TO NCGS 143-318.11 - (A)(3)(4) &(6)- ATTORNEY-CLIENT PRIVILEGE, ECONOMIC DEVELOPMENT MATTER, AND PERSONNEL MATTER

MOTION WAS MADE BY ALDERMAN FOUSHEE, SECONDED BY ALDERMAN CHANEY, TO ENTER INTO CLOSED SESSION PURSUANT TO NCGS 143-318.11 (A)(3)(4) AND (6). VOTE: AFFIRMATIVE SIX, ABSENT ONE (SEILS)

OPEN SESSION

MOTION WAS MADE BY ALDERMAN CHANEY, SECONDED BY ALDERMAN HAVEN-O'DONNELL, TO ENTER INTO OPEN SESSION. AFFIRMATIVE SIX, ABSENT ONE (SEILS)

ADJOURNMENT

MOTION WAS MADE BY ALDERMAN HAVEN-O'DONNELL, SECONDED BY ALDERMAN FOUSHEE, TO ADJOURN THE MEETING. VOTE: AFFIRMATIVE SIX, ABSENT ONE (SEILS)