



301 W. Main St.
Town Hall
Carrboro, NC 27510

Town of Carrboro

Meeting Minutes

Board of Aldermen

Tuesday, March 19, 2019

7:00 PM

Board Chambers - Room 110

Present: Mayor Lydia Lavelle, Alderman Barbara Foushee, Alderman Sammy Slade, Alderman Rande Haven-O'Donnell, and Alderman Jacquelyn Gist

Absent: Alderman Damon Seils and Alderman Bethany Chaney

Also Present: David Andrews, Town Manager; Catherine Dorando, Town Clerk; Nick Herman, Town Attorney

POETRY READING

Gary Phillips, a member of the Poets Council read a poem of his own called, "To Wear Red Shoes" after the style of poet Olga Nolia.

CHARGES ISSUED

The Town Clerk issued charges to Jeff Summerlin-Long, a recent appointee to the Greenways Commission, and to Lisa Hazirjian, a recent appointee to the Human Services Advisory Board.

COMMENTS FROM THE FLOOR

UNC COAL PLANT CONCERNS

Jovita Lee, North Carolina Field Campaigner with the Center for Biological Diversity, requested

39 that the Board submit a letter to the Division of Air Quality (DAQ) asking for an extension of the
40 comment period for the Air Quality Permit #03069T36 by 60 days and include a public hearing
41 in the Triangle Region.

42
43 **MOTION WAS MADE BY ALDERMAN SLADE, SECONDED BY ALDERMAN**
44 **HAVEN-O'DONNELL TO AUTHORIZE THE MAYOR TO SEND A LETTER TO**
45 **DIVISION OF AIR QUALITY ON THIS MATTER. VOTE: AFFIRMATIVE FIVE,**
46 **ABSENT TWO (CHANEY, SEILS)**

47
48 Sonia Desai provided the Town Clerk with a copy of a petition requesting that the Board of
49 Aldermen send the letter requested above. She asked that the Town consider funding an air
50 health quality study.

51
52 Alderman Haven-O'Donnell suggested that this request be presented to the Town of Chapel Hill.

53
54 Mayor Lavelle suggested that this also be presented to Orange County.

55
56 *****

57
58 **APPROVAL OF MARCH 12, 2019 MEETING MINUTES**

59
60 **MOTION WAS MADE BY ALDERMAN HAVEN-O'DONNELL, SECONDED BY**
61 **ALDERMAN FOUSHEE, TO APPROVE THE MINUTES OF MARCH 12, 2019, AS**
62 **AMENDED. VOTE: AFFIRMATIVE FIVE, ABSENT TWO (CHANEY, SEILS)**

63
64 *****

65
66 **TOWN CODE AMENDMENT FOR DETERMINING QUORUM FOR STORMWATER**
67 **ADVISORY COMMISSION**

68
69 The purpose of this agenda item was to revise the Town Code Section 3.24-15(f) provision
70 related to establishing a quorum for the Stormwater Advisory Commission.

71
72 **A motion was made by Alderman Haven-O'Donnell, seconded by Alderman Foushee, that**
73 **the following ordinance be approved:**

74
75 AN ORDINANCE AMENDING THE TOWN CODE FOR DETERMINING A
76 QUORUM FOR THE STORMWATER ADVISORY COMMISSION
77 Ordinance No. 15/2018-19

78
79 AN AMENDMENT TO SECTION 3-24.15 OF THE TOWN OF CARRBORO TOWN CODE
80 REGARDING THE CARRBORO STORMWATER ADVISORY COMMISSION

81
82 The Carrboro Board of Aldermen ordains:

83
84 Section 1. The Town Code Section 3-24.15(f) is amended to read as follows:
85

86 (f) Quorum and Voting.
87 (1) A quorum of the Carrboro Stormwater Advisory Commission shall be a majority of the
88 members of the Commission, not counting vacant seats, but at no time shall a quorum be fewer
89 than three (3) voting members;

90
91 Section 2. All provisions of any Town ordinance in conflict with this Ordinance are repealed.

92
93 Section 3. This Ordinance shall become effective upon adoption.

94
95 **This the 19th day of March 2019.**

96
97 **The motion carried by the following vote:**

98
99 **Aye:** Mayor Lydia Lavelle, Alderman Barbara Foushee, Alderman Jacquelyn Gist Alderman
100 Rande Haven-O'Donnell, Alderman Sammy Slade

101
102 **Absent:** Alderman Bethany Chaney, Alderman Damon Seils

103 *****

104 **COBBLESTONE TRAFFIC CALMING REQUEST**

105
106 The purpose of this item was to provide the Board with information relating to a traffic calming
107 request for Cobblestone Drive and to consider directing staff to implement traffic calming
108 measures

109
110 Zachary Hallock, the Town's Transportation Planner, provided the staff report.

111
112 Alderman Foushee asked if it is the standard procedure to install stage 1 traffic calming measures
113 before installing others. Zachary Hallock indicated that this is the normal procedure.

114
115 Alderman Slade asked for Town staff to share information about plans for the bike boulevard
116 and any other street change information with the residents during the block party.

117
118 Alderman Haven-O'Donnell asked that this project be completed with stage 2 calming measures
119 as soon as possible, specifically before the end of summer and before school starts back, instead
120 of waiting for stage 1 be implemented and studied. She stated that the neighbors have been
121 asking for this for a while and it is time to install permanent traffic calming devices.

122
123 Alderman Gist stated that this item was brought to the Board quite a while ago and that she
124 thinks that stages 1 and 2 traffic calming devices should be installed concurrently. She also
125 stated that this should be completed before the end of summer.

126
127 Mayor Lavelle stated that the neighbors have requested stage 2 measures and that it seems to
128 make sense, with this petition, that stage 2 could go through along with stage 1.

129

130 Alderman Slade asked if the Board should examine the traffic calming petition policy to make it
131 less onerous for staff and residents.

132
133 Trish McGuire, the Town’s Planning Director, stated that it will be a goal of the Town’s
134 comprehensive plan to review the conditions of the streets so that the Town can become more
135 proactive for traffic calming requests rather than reactive to a citizen petition.

136
137 Stephanie Wade, a resident of 127 Cobblestone Drive, stated that Cobblestone is designed as a
138 subcollector street and that a block party to educate residents on the bike boulevard and other
139 street changes is a great idea. She stated that as neighborhoods expand, that traffic is going to
140 continue to increase. She requested the installation of speed humps. She stated that the digital
141 radar speed sign does not work in the area that has been requested due to the roadway design.

142
143 Jeff Tabor, a resident of 125 Cobblestone Drive, stated that he agrees with Stephanie Wade’s
144 comments above. He asked for traffic calming phases 1 and 2 to be implemented.

145
146 Josh Dadolf, a resident of 102 Cobblestone Drive, requested traffic calming phases 1 and 2 to be
147 implemented as soon as possible.

148
149 Ryan Mills, a resident of 115 Cobblestone Drive, requested traffic calming phases 1 and 2 to be
150 implemented as soon as possible.

151 **A motion was made by Alderman Haven-O’Donnell, seconded by Alderman Gist, that the**
152 **following resolution be approved:**

153 A RESOLUTION RELATING TO TRAFFIC CALMING ON COBBLESTONE DRIVE

154
155 WHEREAS, the Board of Aldermen adopted the Residential Traffic Management Plan (RTMP)
156 in June of 1996 to provide “a process for identifying and addressing existing problems related to
157 speeding, excessive volumes, and safety on town-maintained residential streets”; and,

158
159 WHEREAS, a valid traffic calming petition, in accordance with the RTMP, was received from
160 residents of the Cobblestone Drive neighborhood in April 2018; and,

161
162 WHEREAS, traffic volume & speed data, bicycle and pedestrian count data, school & transit bus
163 stop locations, and local pedestrian generators have been reviewed and analyzed under the
164 structure outlined in the RTMP; and,

165
166 WHEREAS, the results of this aforementioned analysis show that both locations on Cobblestone
167 Drive have met the threshold Stage 1 traffic calming measures and are ready to go forward to
168 Stage 2.

169
170 NOW, THEREFORE BE IT RESOLVED by the Carrboro Board of Aldermen that the Board
171 receives the traffic calming report for Cobblestone Drive, and directs staff to implement Stage 1
172 and Stage 2 traffic calming measures, have the engagement component of stage 1 and include
173 information about the bike boulevard at the block party, and perform follow-up traffic counts and
174 analysis.

175
176 BE IT FURTHER RESOLVED that the Board requests to have a report back from staff within
177 the next month.

178
179 **This the 19th day of March 2019.**

180
181 **The motion carried by the following vote:**

182
183 **Aye:** Mayor Lydia Lavelle, Alderman Barbara Foushee, Alderman Jacquelyn Gist, Alderman
184 Randee Haven-O'Donnell, Alderman Sammy Slade

185
186 **Absent:** Alderman Bethany Chaney, Alderman Damon Seils

187 *****

188 **REQUEST TO SET A PUBLIC HEARING ON LAND USE ORDINANCE**
189 **AMENDMENTS RELATING TO THE HISTORIC ROGERS ROAD NEIGHBORHOOD**

190
191 The purpose of this agenda item was for the Board of Aldermen to consider setting a public
192 hearing on a draft ordinance creating new zoning districts and associated performance standards
193 for the Historic Rogers Road neighborhood, part of the Town's effort to implement the
194 "Mapping Our Community's Future" report.

195
196 Tina Moon, the Town's Planning Administrator, provided the staff report and answered
197 questions from the Board.

198
199 Marty Roupe, the Town's Zoning Administrator, explained how the term mixed-use would be
200 applied in the draft ordinance. He explained that the term is concerning to residents but that it
201 can be applied in a limited manner in the draft ordinance definitions. He also stated that the
202 public hearing may reveal that the area is preferred to remain as residential use only.

203
204 Alderman Foushee asked that the times listed in section (e) (9) of the draft ordinance be
205 corrected.

206
207 Alderman Haven-O'Donnell stated that residents are having a hard time understanding what
208 would be allowed in the mixed-use designation.

209
210 Jeff Summerlin-Long, president of Highlands North Homeowners Association, stated that he
211 agrees with Alderman Haven-O'Donnell and that a lot of residents do not understand what could
212 be built and allowed with the zoning changes. He stated that he has not been contacted to be
213 involved in the conversation and expressed concern with that.

214
215 Mayor Lavelle stated that it would be helpful to show what is allowed with current zoning and
216 the draft ordinance change.

217
218 Sonia Desai stated that considering urban building would help alleviate residents' concerns and

219 asked the Board to consider those forms of development. Mayor Lavelle stated that the Board
220 does not have legislative ability to require certain types of building and is guided by the NC
221 Building Code.

222
223 Stephanie Wade, a resident of Cobblestone Drive, asked if there is a traffic committee that
224 reviews traffic as it increases with development.

225
226 David Belin, a resident of Tallyho Trail, stated that he represents the properties shown in purple
227 on staff's slide. He stated that this is a result of over a decade of work. He stated that the draft
228 ordinance is an attempt at taking what the community wants and placing it into words. He
229 suggested the term "mixed use" be changed to "historic Rogers live work" or another version
230 that is not "mixed use." He stated that there is confusion between type and size of buffers. He
231 stated that the type of buffer is more important than the size. He stated that the Rogers Road
232 community is very appreciative of the installation of sewer and sidewalks. He asked that the
233 Board and the community remember where this is coming from and the work that has been done
234 by residents of the historic Rogers Road neighborhood.

235
236 **A motion was made by Alderman Gist, seconded by Alderman Foushee, that the following**
237 **resolution be approved:**

238
239 **A RESOLUTION SETTING A PUBLIC HEARING ON AN ORDINANCE**
240 **AMENDING THE CARRBORO LAND USE ORDINANCE RELATING TO THE**
241 **HISTORIC ROGERS ROAD COMMUNITY**
242

243 WHEREAS, the Board of Aldermen seeks to provide ample opportunities for the public to
244 comment on proposed amendments to the Land Use Ordinance;

245
246 NOW, THEREFORE BE IT RESOLVED that the Board of Aldermen sets a public hearing on
247 April 23, 2019, to consider adopting "An Ordinance Amending the Carrboro Land Use
248 Ordinance to Establish Historic Rogers Road Residential and Mixed Use Districts and
249 Associated Development Standards."

250
251 BE IT FURTHER RESOLVED that the draft ordinance is referred to Orange County and the
252 Town of Carrboro Planning Board for consideration and recommendation prior to the specified
253 public hearing date.

254
255 BE IT FURTHER RESOLVED that the draft ordinance is also referred to the Transportation
256 Advisory Board, Economic Sustainability Commission, and Northern Transition Area Advisory
257 Committee

258
259 **This the 19th day of March 2019.**

260
261 **The motion carried by the following vote:**

262
263 **Aye:** Mayor Lydia Lavelle, Alderman Barbara Foushee, Alderman Jacquelyn Gist Alderman
264 Rande Haven-O'Donnell, Alderman Sammy Slade

265
266 **Absent:** Alderman Bethany Chaney, Alderman Damon Seils

267 *****

268 **ENERGY AND CLIMATE PROTECTION PLAN AND COMMUNITY CLIMATE**
269 **ACTION PLAN IMPLEMENTATION UPDATE**

270
271 The purpose of this item was to update the Board on Energy and Climate Protection Plan and
272 Community Climate Action Plan Implementation Efforts. David Andrews, Town Manager,
273 briefed the Board on this item.

274
275 Laura Janway, the Town’s Environmental Planner, provided the staff report.

276
277 Alderman Haven-O’Donnell requested information on the food choice lifecycle analysis. Laura
278 Janway stated that she will look into how other towns have gathered this information and that she
279 is hoping to conduct a statistically valid survey. Alderman Haven-O’Donnell requested that this
280 plan be solidified before the Board’s summer break. She also stated that she would like to get
281 together with Trish McGuire, Laura Janway, and Alderman Slade to debrief from their Climate
282 Reality Training that they attended the previous week.

283
284 Alderman Slade asked if the municipal portion could identify goals that have been accomplished
285 and also show what it would cost to reach the energy reduction goal within the next five years.

286
287 **A motion was made by Alderman Slade, seconded by Alderman Haven-O’Donnell, that the**
288 **following resolution be approved:**

289
290 A RESOLUTION RECEIVING AN UPDATE ON THE CLIMATE AND ENERGY
291 PROTECTION PLAN AND COMMUNITY CLIMATE ACTION PLAN

292
293 WHEREAS, the Board of Aldermen has received a presentation regarding the Energy and
294 Climate Protection Plan and the Community Climate Action Plan; and

295
296 WHEREAS, the Town of Carrboro has a number of emissions-reduction projects in process; and

297
298 WHEREAS, Town staff have requested Board input and approvals at key milestones; and

299
300 WHEREAS, staff have provided the Board with updates on particularly projects at regular
301 intervals.

302
303 NOW, THEREFORE, BE IT RESOLVED by the Carrboro Board of Aldermen that the Board
304 receives this update on the implementation of the Energy and Climate Protection Plan and the
305 Community Climate Action Plan and requests budget information on how those issues are being
306 implemented.

307
308 **This the 19th day of March 2019.**

309
310 **The motion carried by the following vote:**

311
312 **Aye:** Mayor Lydia Lavelle, Alderman Barbara Foushee, Alderman Jacquelyn Gist Alderman
313 Rande Haven-O'Donnell, Alderman Sammy Slade

314
315 **Absent:** Alderman Bethany Chaney, Alderman Damon Seils

316 *****

317 **APPOINTMENT OF BOARD OF ALDERMEN LIAISON TO THE ORANGE COUNTY**
318 **CLIMATE CHANGE COMMITTEE**

319
320 **MOTION WAS MADE BY ALDERMAN FOUSHEE, SECONDED BY ALDERMAN**
321 **HAVEN-O'DONNELL TO APPOINT ALDERMAN SLADE AS THE BOARD OF**
322 **ALDERMEN REPRESENTATIVE TO THE ORANGE COUNTY CLIMATE CHANGE**
323 **COMMITTEE. VOTE: AFFIRMATIVE FIVE, ABSENT TWO (CHANEY, SEILS)**

324
325 *****

326 **ADJOURNMENT**

327 **MOTION WAS MADE BY ALDERMAN FOUSHEE, SECONDED BY ALDERMAN**
328 **HAVEN-O'DONNELL, TO ADJOURN THE MEETING. VOTE: AFFIRMATIVE FIVE,**
329 **ABSENT TWO (CHANEY, SEILS)**

330