



301 W. Main St.
Town Hall
Carrboro, NC 27510

Town of Carrboro

Meeting Minutes Board of Aldermen

Tuesday, May 28, 2019

7:00 PM Board Chambers - Room 110

Present: Mayor Lydia Lavelle, Alderman Barbara Foushee, Alderman Jacquelyn Gist, Alderman Rande Haven-O'Donnell, Alderman Damon Seils, Alderman Sammy Slade

Absent: Alderman Bethany Chaney

Also Present: David Andrews, Town Manager; Chris Milner, Deputy Town Clerk; Nick Herman, Town Attorney

CHARGE ISSUED TO RECENTLY APPOINTED ADVISORY BOARD MEMBER

Chris Milner, Deputy Town Clerk, issued a charge to Mark Vandegrift, a recently appointed member of the Economic Sustainability Commission.

REQUESTS FROM VISITORS AND SPEAKERS FROM THE FLOOR

Shelley Welch, owner of Wildflower Learning Community at Belle Vie Farm, spoke with the Board about Merritt Gravel Pit. She claimed that the owner of the Merritt Gravel Pit has been engaged in un-permissible digging for the past year and a half, and that this has adversely impacted her property. She also was concerned that this digging could have a negative impact on University Lake, and, therefore, the Town's drinking water. She requested to know when the Town would take action on this.

Alderman Slade thanked Shelley Welch and said he was very sorry for what has been

happening to her. He stated that Town staff will be meeting with Mr. Merritt, the gravel pit owner, later in the week to inform him of the violations that are occurring on his property. He asked staff to take into account the trees that have been damaged on her property so if there is remediation, this will be addressed. He apologized for the process being so slow, but felt there would be movement later this week.

Shelley Welch said there is no need for new ordinances, but existing ordinances need to be enforced.

Alderman Seils asked whether staff would keep Shelley Welch informed about the discussions with the owner of the gravel pit.

David Andrews, Town Manager, said they would.

APPROVAL OF MAY 7, 2019 MEETING MINUTES

MOTION WAS MADE BY ALDERMAN SEILS, SECONDED BY ALDERMAN HAVEN-O'DONNELL, TO APPROVE THE MINUTES OF MAY 7, 2019. VOTE: AFFIRMATIVE SIX , ABSENT ONE (CHANEY)

RECOGNITION OF DONATION TO THE CARRBORO POLICE DEPARTMENT FROM THE NON-PROFIT VESTED INTEREST IN K-9s, INC.

The purpose of this item was to recognize the generous donation from Vested Interest in K-9s, Inc, of three bullet and stab protective vests for police department service K-9s.

A motion was made by Alderman Seils, seconded by Alderman Haven-O'Donnell, to approve the following resolution:

A RESOLUTION OF APPRECIATION TO VESTED INTEREST IN K9s, INC

WHEREAS, Vested Interest in K9s, INC. has graciously donated three bullet and stab protective vest to Carrboro Police Department's K9s Titus, Blitz and Turbo; and

WHEREAS, this donation will provide potentially lifesaving body armor for Carrboro Police service dogs; and

WHEREAS, donation of these vest will enhance the Carrboro Police Department's efforts in keeping the community safe;

NOW, THEREFORE BE IT RESOLVED by the Carrboro Board of Aldermen that: 1. On

behalf of the Town of Carrboro and its residents, the Board of Aldermen hereby expresses its sincere thanks and gratitude to Vested Interest in K9s, INC. for its generous donation. 2. The resolution shall be entered into the official minutes of the Board of Aldermen and a copy thereof shall be delivered to Vested Interest in K9s, INC. 3. This resolution shall become effective upon adoption.

This is the 28th day of May in the year 2019.

The motion carried by the following vote:

Aye: Mayor Lydia Lavelle, Alderman Barbara Foushee, Alderman Jacquelyn Gist, Alderman Randee Haven-O'Donnell, Alderman Damon Seils, Alderman Sammy Slade

Absent: Alderman Bethany Chaney

PUBLIC HEARING ON TOWN MANAGER'S RECOMMENDED BUDGET FOR FY 2019-20

The purpose of this item was to hold a public hearing on the Town Manager's Recommended Budget for the upcoming fiscal year as required by G.S. 159-12 (b).

David Andrews, Town Manager, provided the staff report on this item.

Alderman Gist asked a question regarding the funding for two additional staff positions that are recommended in the budget. David Andrews had suggested that funding would come from either a small increase in property taxes or by using money from the general fund. Alderman Gist wanted to know the plan for funding this next year if money from the general fund was used in this budget.

David Andrews stated revenues usually exceed expenses, so the general fund should be able to cover the new positions in subsequent years.

Alderman Foushee asked about the work that these positions would accomplish and whether they would be tasked with specific responsibilities or broader, more generalized work.

David Andrews said the Associate Planner position would be a generalist and would be expected to help with a variety of planning tasks. The other position, an Engineering Technician for Public Works, would be more specific and would include duties projects such as capital improvements.

Alderman Foushee noted that David Andrews had previously stated that the Stormwater Enterprise Fund was underfunded, so it would be a while before the Town was able to do what it needed to do regarding stormwater. She wanted to have a more specific timeline on when this issue would be resolved.

David Andrews noted that there are currently two staff positions that are funded via the annual \$75 stormwater fee paid by each household. He stated that there was a requirement to notify Orange County of the proposed rate for fiscal year 2018-2019 by the end of June; therefore, there will not be any proposed change to that fee because the stormwater level of service discussion with the Board will not occur until September. In response to a question from Alderman Seils, he confirmed that the two additional staff positions that are being recommended are not related to the stormwater issue.

Alderman Seils asked about the timeline for the facility master plan.

David Andrews said there would be a staff meeting on this issue. He estimated that the facilities condition assessment would require four to five months. The facility master plan would begin after that and would include an estimate of requirements and costs. He hopes to have that ready for discussion by late 2019 or early 2020 so it can be incorporated into the next budget process.

Alderman Seils asked whether the facilities master plan will include a prioritization of projects or would the Board be required to prioritize the projects.

David Andrews said there are a variety of issues that the facilities face and the assessment of conditions will help to prioritize the projects. He said he thinks there is money in the budget for a new roof on Town Hall and to seal the brick to prevent water damage.

Alderman Seils said he appreciates the presentation of options for funding. He stated that a discussion on the property tax rate would be required soon.

Mayor Lavelle raised the issue of the annual stormwater fee.

David Andrews said the general fund could be used to fund projects that are immediately required.

Mayor Lavelle said there was a facilities plan that was accomplished by a previous Director of Public Works and wanted to ensure that the current Director of Public Works was aware of it.

David Andrews said he was.

Mayor Lavelle said there would likely be a need to raise tax rates to support the additional staff members and facility upgrades, if not this year, then in the upcoming years.

David Andrews said the budget adoption was scheduled for June 18.

Mayor Lavelle said the Board needs to be ready to decide on a funding option by June 18.

Alderman Gist wanted to be sure that the use of Town facilities in the 203 Greensboro Street project was being considered in the facility master plan. She stated that the new facilities could ease the pressure on upgrading older facilities.

Alderman Slade noted that buildings are a big item on the Town's climate plan. He then asked at what point in the facilities assessment process will the Board would be informed of options for achieving net neutral or net positive an update on options for achieving net neutral or net positive energy consumption for buildings.

David Andrews stated that the goal of the 203 project is to develop it to a LEED standard. He said the Community Climate Action Plan and the Town's climate Plan would be used as guides for building improvements and integrated into the assessment and facilities upgrading master planning as options for the Board to consider.

Alderman Slade followed up by asking whether in the first assessment phase that will be happening in the next 4-5 months, and whether net neutral and net positive building improvements be looked at.

David Andrews said that would be a part of it.

Alderman Slade agreed with Manager Andrews the building improvements assessment and master planning is the perfect time to do climate emergency upgrades to the buildings and facilities.. He asked that this aspect be included in the next climate action update. He asked whether the potential 0.88 cent increase in property taxes is in addition to the .5 cent increase.

David Andrews said it was.

Alderman Slade expressed concern about taking on the commitment of hiring additional staff person when it is still unclear what the Town's commitment to climate change action is and the costs that that effort represents. The results of the upcoming year long assessment of the costs for implementing the climate plans within the next 10 years are not known; therefore, he said that it is problematic to make the commitment for additional staff before knowing the costs for implementing the Climate Plans.

Mayor Lavelle opened the Public Hearing on this issue.

There were no comments from the public.

Alderman Haven-O'Donnell asked about transit funding. She noted that the two new staff positions would include responsibilities related to transportation and asked why existing transportation funding could not be used to help fund these positions.

Mayor Lavelle clarified that, at this time, any potential funds that were planned for the now cancelled light rail project would go toward projects currently in the Orange County Transit Plan.

Alderman Seils clarified that the funds may only be used for transit-related costs. He noted that the funds are county transit plan funds and said there are some Town projects that are eligible for these funds, but a generalist planner position would likely not qualify.

Alderman Gist said she expected improved transportation options from the transit funds, not just light rail. She asked whether buses and other forms of transportation could benefit from these funds.

Alderman Seils discussed a variety of projects such as buses and sidewalks that are benefiting from the transit tax funds. He noted that there is a plan to add year-round weekend bus service in 2020 and thousands of bus hours have been added due to transit tax funds.

Alderman Slade felt that the Board should have an opportunity to weigh-in on transportation project options.

Alderman Seils said most of the money that was allocated to the light rail project came from Durham County rather than Orange County,

Alderman Foushee asked that the budget planning process start earlier next year.

Alderman Gist said the retreat had previously been a time when the budget was discussed.

Mayor Lavelle closed the Public Hearing on this issue.

PUBLIC HEARING ON A LAND USE ORDINANCE AMENDMENT REGARDING CIVIC ASSEMBLY IN VILLAGE MIXED-USE DEVELOPMENTS

The purpose of this agenda item was for the Board of Aldermen to consider a text amendment to the Land Use Ordinance (LUO) regarding civic assembly in village mixed-use developments.

Tina Moon, Planning Administrator, provided the staff report on this agenda item. She stated that the primary purpose of this agenda item was to add the term “or structures” to Section 15-141.2(a)(7) of the Land Use Ordinance per the request of Caplov Ventures.

Mayor Lavelle clarified that there is currently only one Village Mixed-Use (VMU) development in Carrboro, this is the community of Winmore.

Tina Moon said the developers have not been able to find a tenant for the location

that had originally been planned for civic assembly.

Alderman Slade asked whether the pool at Winmore was built because another condition required it.

Tina Moon said the pool was added after the developers had already exceeded the open space requirements.

Tina Moon also pointed out another request by the developers to add wording to Section 15-176.2 that will allow open space owned by the homeowners association to include civic uses.

Alderman Gist stated that she believes the real reason for this request is that the land that had been set aside for civic use is not being used and the developer would prefer to build additional condos on that land. She stated that she doesn't have a problem with this. She expressed interest in having affordable units built there.

Trish McGuire, Planning Director, said the lot that is at issue was originally planned to have a civic use and would have a building as the public space.

Alderman Gist further clarified her point saying she believes the developer wants to have the community pool recognized as the civic space as required by the LUO, thereby freeing up the lot to build more condos.

Mayor Lavelle also asked whether the pool was intended to be the public space.

Joe Kovens, representing Capkov Ventures, said there were no firm plans to build more condos on the lot, but a builder had expressed interest. He said the request for the text amendments were not intended to take anything away from the community, it is an effort to help the community. He provided background on why commercial establishments were not successful in Winmore and spoke about why an old residence was removed from the property and replaced by an open space.

Alderman Haven-O'Donnell said she had heard that there was a plan to build an amphitheater in the open space and asked what the community thought about that.

Joe Kovens said that would be a factor with the CUP modification.

Alderman Haven-O'Donnell wanted to know what the community desires for the use of space. She felt that it was not yet being made clear.

Joe Kovens said they want what is best for the community. The only thing they have heard is a general desire to do something with the space that is not being used.

Mayor Lavelle stated that Board will want to know what the developers have done to engage with the community.

Alderman Seils said he had no issues with adding the requested language.

Mayor Lavelle opened the Public Hearing.

Mayor Lavelle clarified that the old space on the property that had been referenced earlier by Joe Kovens was rumored to have been the home of Andy Griffith for a short period of time.

There were no comments from the public.

Mayor Lavelle closed the Public Hearing on this issue.

Alderman Seils stated that there are lessons to be learned from this example that can be applied to future village mixed use developments.

Alderman Foushee referenced comments from the Planning Board and noted that they recommended that the wording make it clear that all residents should be able to use civic spaces. She also noted a comment by the Economic Sustainability Commission requesting that staff review the definitions of open space, civic space and common space to ensure that the intent of the ordinance is met. She felt that the current wording is not inclusive enough.

Mayor Lavelle wanted to ensure that the space is open to all Winmore residents even though it is owned by the Homeowners Association. She asked Tina Moon to clarify whether it would be open to all residents.

Tina Moon said she believes that all residents, including those in affordable units, are able to use the space, and she would be glad to add language to ensure it is so.

Joe Kovens stated that all residents are allowed to use the pool.

Mayor Lavelle and Alderman Foushee asked that the Planning Board's language be added to the text amendments.

Tina Moon displayed the recommendation and confirmed with the Board that the phrase "open to all residents of the VMU development" will be added.

A motion was made by Alderman Seils, seconded by Alderman Slade, that the following consistency resolution be approved:

A RESOLUTION ADOPTING A STATEMENT EXPLAINING THE
BOARD OF ALDERMEN'S REASONS FOR ADOPTING AN
AMENDMENT TO THE TEXT OF THE CARRBORO LAND USE
ORDINANCE (N.C. Gen. Stat. 160A-383)

WHEREAS, an amendment to the text of the Carrboro Land Use Ordinance has been proposed, which amendment is described or identified as follows: A LAND USE ORDINANCE TEXT AMENDMENT RELATING TO CIVIC ASSEMBLY IN VILLAGE MIXED USE DEVELOPMENTS.

NOW, THEREFORE, the Board of Aldermen of the Town of Carrboro Resolves:

Section 1. The Board has reviewed the draft amendment to the text of the Land Use Ordinance and concludes that the proposed amendment is:

Consistent with the description of the components of mixed use village centers noted in Section 4 of Facilitated Small Area Plan for the Northern Study Area, and the list of possible uses for the civic assembly space as noted in the approved conditional use permit for the development.

Section 2. The Board of Aldermen's action is reasonable and in the public interest for the following reason(s):

The proposed text amendment which finds the proposed text amendment, is reasonable in the public interest because it clarifies and provides more flexibility in the standard.

Section 3. Therefore, the Carrboro Board of Aldermen has: approved / denied the proposed amendment to the text of the Carrboro Land Use Ordinance.

Section 4. This resolution becomes effective upon adoption.

Adopted by the Carrboro Board of Aldermen this 28nd day of May 2019.

The motion carried by the following vote:

Aye: Mayor Lydia Lavelle, Alderman Barbara Foushee, Alderman Jacquelyn Gist, Alderman Randee Haven-O'Donnell, Alderman Damon Seils, Alderman Sammy Slade

Absent: Alderman Bethany Chaney

A motion was made by Alderman Slade, seconded by Alderman Foushee that the following amendment to the ordinance be approved.

AN ORDINANCE TO AMEND THE TOWN OF CARRBORO'S LAND USE
ORDINANCE RELATING TO CIVIC ASSEMBLY IN VILLAGE MIXED USE
DEVELOPMENTS

Ordinance No. 20/2018-19

**BE IT HEREBY ORDAINED BY THE CARRBORO BOARD OF ALDERMEN
THE FOLLOWING:**

Section 1. Subsection 15-141.2, of the Carrboro Land Use Ordinance, Village Mixed Use District Established, (a), paragraph 7, is rewritten to read as follows:

7. Provision of buildings or structures, open to all residents of the VMU development, for civic assembly or for other common purposes that act as visual landmarks and symbols of identity with the community.

Section 2. Subsection 15-176.2(e) is amended to include a new provision (5) to read as follows:

(5) Open Space owned by homeowners associations as Common Space may include Civic Uses for gathering or assembly as defined in Section 15-141.2(a)(7).

Section 3. All provisions of any Town ordinance or resolution in conflict with this ordinance are repealed.

Section 4. This ordinance is effective upon adoption.

The motion carried by the following vote:

Aye: Mayor Lydia Lavelle, Alderman Barbara Foushee, Alderman Jacquelyn Gist, Alderman Randee Haven-O'Donnell, Alderman Damon Seils, Alderman Sammy Slade

Absent: Alderman Bethany Chaney

PUBLIC HEARING ON A LAND USE ORDINANCE AMENDMENT TO ALIGN REFERENCES TO THE STATE ENVIRONMENTAL AGENCIES AND NUTRIENT LOAD ACCOUNTING TOOL IN THE TOWN'S STORMWATER VOLUME CONTROL PROVISIONS

The purpose of this agenda item was for the Board of Aldermen to consider an amendment to the Land Use Ordinance.

Tina Moon, Planning Administrator, introduced this topic.

Mayor Lavelle opened the Public Hearing.

There were no comments from the public.

Mayor Lavelle closed the Public Hearing on this issue.

A motion was made by Alderman Haven-O'Donnell, seconded by Alderman Gist that the following resolution be approved.

A RESOLUTION ADOPTING A STATEMENT EXPLAINING THE
BOARD OF ALDERMEN'S REASONS FOR ADOPTING AN
AMENDMENT TO THE TEXT OF THE CARRBORO LAND USE
ORDINANCE (N.C. Gen. Stat. 160A-383)

WHEREAS, an amendment to the text of the Carrboro Land Use Ordinance has been proposed, which amendment is described or identified as follows: A LAND USE ORDINANCE TEXT AMENDMENT RELATING TO STORMWATER VOLUME CONTROL PROVISIONS.

NOW, THEREFORE, the Board of Aldermen of the Town of Carrboro Resolves:

Section 1. The Board has reviewed the draft amendment to the text of the Land Use Ordinance and concludes that the proposed amendment is:

Consistent with current adopted plans such as Carrboro Vision 2020, particularly the provisions relating to proactive stormwater management.

Section 2. The Board of Aldermen's action is reasonable and in the public interest for the following reason(s):

The proposed text amendment is reasonable and in the public interest in that it aligns the Town's regulations with current state agency titles and terminology.

Section 3. Therefore, the Carrboro Board of Aldermen has: approved / denied the proposed amendment to the text of the Carrboro Land Use Ordinance.

Section 4. This resolution becomes effective upon adoption.

Adopted by the Carrboro Board of Aldermen this 28th day of May 2019.

The motion carried by the following vote:

Aye: Mayor Lydia Lavelle, Alderman Barbara Foushee, Alderman Jacquelyn Gist, Alderman Randee Haven-O'Donnell, Alderman Damon Seils, Alderman Sammy Slade

Absent: Alderman Bethany Chaney

A motion was made by Alderman Haven-O'Donnell, seconded by Alderman Foushee that the following amendment to the ordinance be approved:

AN ORDINANCE TO AMEND THE TOWN OF CARRBORO'S LAND USE
ORDINANCE RELATING TO THE STORMWATER VOLUME CONTROL
PROVISIONS

Ordinance No. 20/2018-19

BE IT HEREBY ORDAINED BY THE CARRBORO BOARD OF ALDERMEN
THE FOLLOWING:

Section 1. Subsection 15-263, of the Carrboro Land Use Ordinance, Management of Stormwater, (g)(3) is rewritten to read as follows:

(3) The Board finds that increases in the total annual volume of runoff associated with new development results in decreased groundwater recharge, increased stream channel instability/erosion and significant water quality degradation. Therefore to the maximum extent practicable developments shall install and maintain stormwater management systems such that the post-development total annual stormwater runoff volume shall not exceed the predevelopment volume by more than the limits set forth in the table below. The predevelopment and post-development annual stormwater runoff volume shall be calculated using the most up to date guidance and accounting methodology from North Carolina environmental regulatory agencies with stormwater management oversight.

Section 2. All provisions of any Town ordinance or resolution in conflict with this ordinance are repealed.

Section 3. This ordinance is effective upon adoption.

The motion carried by the following vote:

Aye: Mayor Lydia Lavelle, Alderman Barbara Foushee, Alderman Jacquelyn Gist, Alderman Randee Haven-O'Donnell, Alderman Damon Seils, Alderman Sammy Slade

Absent: Alderman Bethany Chaney

DEVELOPING A SCOPE OF WORK FOR A COMPREHENSIVE PLAN FOR CARRBORO

The purpose of this item was to provide the Board of Aldermen with an opportunity to consider a draft scope of work for the development of a comprehensive plan for the Town.

Trish McGuire, Planning Director, provided an overview of the workload associated with the comprehensive plan.

Mayor Lavelle commented on the number of Planning Board members that will be serving on the Comprehensive Plan Task Force. She noted that the plan calls for five members from that board to be on the Task Force and felt it might be too many.

Trish McGuire said past efforts have included the entirety of the Planning Board.

Alderman Gist agreed with Mayor Lavelle's concern and stated that this effort should be a town-wide effort and not focus too much on a single board. She asked that the topics "income inequality and erosion of the middle class" be moved to the major themes category to underscore the importance of these issues. She also asked that the wording be changed to "decreases income inequality and erosion of the middle class." She addressed the major theme "decline in commercial and residential affordability," and asked that this not be limited to affordability of space, but also consumer affordability perspectives such as the cost of dinner at a restaurant. She also wanted to ensure that consultants on this project do not take a "cookie cutter" approach, and wanted to be sure that the results are not pre-determined with the process following pre-determined results. In particular, she wanted to make sure that the consultant does not use dots when gathering inputs from the community.

Alderman Haven-O'Donnell asked to have two work sessions starting next fall. One would address economic development and the local economy and affordability issues. The second work session would be on climate crisis and how the Board can engage the community and get their input on the Town's plan.

Alderman Slade addressed the major theme "Climate Action/Extreme Weather Preparedness Mitigation and Resilience." He felt that the wording focuses too much on adaptation and resilience and asked that the mitigation component ('Climate Action') be changed to "climate emergency mitigation action" to capture on the emergency aspects of this issue. Under "Recent questions and key trends" include 'addressing the climate emergency' and also include 'reducing vehicle miles through land use decisions.' He also asked when the Board would be provided feedback by the consultant on what they've identified as the goals and objectives and implementation strategies and whether the Board will be able to provide feedback.

Trish McGuire said the goals will be identified early in the process and "check-ins" will be provided to the Board throughout the process so the Board can engage.

Alderman Slade affirmed Alderman Haven-O'Donnell's concern about becoming an "Amazon Town" and noted the Local Living Economy Task Force's recommendation that there be a campaign to promote the idea of a local living economy and share with the community what that means. He agreed with Randee that there is too much participation in online shopping and this is reducing the opportunity for people to interact in real space and support locally owned businesses. He said that we haven't fully implemented that campaign and asked that the ESC work on doing this.

Alderman Haven-O'Donnell said there is a need to combine the local living economy work that is done by the Economic Stability Commission with the Climate Task Force. She feels there is a need for more integration and fusion of their efforts and recognition that they have similar goals.

Alderman Slade expressed appreciation for including the point of the Comprehensive Plan project will not detract from climate implementation planning and he hopes that that means there is an acknowledgement that there is a need to ramp-up climate mitigation

implementation and that ramping up can happen simultaneously with accomplishing the Comprehensive Plan.

Alderman Haven-O'Donnell noted that the phrase "climate change and extreme weather resilience" is used at the state level.

Alderman Slade said he does not have confidence in the state addressing mitigation and they have been focusing too much on adaptation and the Town needs to reflect mitigation without dependency on language from the state.

Alderman Haven-O'Donnell said she just wants to avoid potential confusion in the future.

Alderman Seils stressed the importance of the community engagement aspect of this project. He recommended finding a consultant with a proven track record of strong community engagement. He also recommended coordinating with other towns to see how they address these sorts of planning projects from a racial equity perspective. He asked staff to let the Board know what is needed during this process to ensure the Board provides adequate support.

Mayor Lavelle asked that the "Citizens' Bill of Rights" be renamed to "Community Members' Bill of Rights."

Alderman Foushee suggested changing the phrase "racial equity" to "race and equity" in major themes. She also asked whether there would be a review of all policies and plans or just certain ones.

Trish McGuire confirmed that it would include all policies.

Terri Buckner, a local resident, praised the staff for including systems in the list of plan principles. She said "systems" are about interaction rather than stand-alone issues, "systems" deal with how things influence each other and work together. She noted the United Nations report on biodiversity and how it impacts everything we do. She hopes that this is captured in the environmental aspects of the Town's plan. She spoke about the wide variety of birds that she used to see in her backyard. After Carrboro High School was built the diversity of birds decreased significantly. She stated that the relationship between the environment and economics is very complex.

MATTERS BY BOARD MEMBERS

Mayor Lavelle spoke about the upcoming Listening Session, scheduled for Saturday, June 8 at Carolina Spring Apartments.

Alderman Haven-O'Donnell asked how the residents of Carolina Spring are being notified.

Chris Milner, Deputy Town Clerk, said a flyer would be posted on the bulletin board.

Alderman Haven-O'Donnell asked that flyers be put on bulletin boards in all the hallways.

Alderman Gist asked that residents at other nearby apartment complexes be notified.

Mayor Lavelle asked Nick Herman, the Town Attorney, about his advice on how to conduct this session in accordance with state guidelines.

Nick Herman said there should not be any deliberation by Board members.

ADJOURNMENT

MOTION WAS MADE BY ALDERMAN GIST, SECONDED BY ALDERMAN SLADE, TO ADJOURN THE MEETING. VOTE: AFFIRMATIVE SIX, ABSENT ONE (CHANEY)

Deputy Town Clerk

Mayor