



301 W. Main St.
Town Hall
Carrboro, NC 27510

Town of Carrboro

Meeting Minutes

Board of Aldermen

Tuesday, February 19, 2019

7:00 PM

Board Chambers - Room 110

Present: Alderman Barbara Foushee, Alderman Sammy Slade, Alderman Randee Haven-O'Donnell, Alderman Damon Seils, Alderman Jacquelyn Gist and Alderman Bethany Chaney

Absent: Mayor Lydia Lavelle

Also Present: David Andrews, Town Manager; Catherine Dorando, Town Clerk; Chris Milner, Deputy Town Clerk; Nick Herman, Town Attorney

CHARGE ISSUED

Cathy Dorando, Town Clerk, issued the charge to Lyndsay Gavin, a recent appointee to the Environmental Advisory Board.

POETRY READING

Joal Hall Broun read a poem by Nikki Giovanni entitled "Quilting the Black-eyed Pea."

PROCLAMATION- INVASIVE SPECIES WEEK

Damon Seils, Mayor Pro Tem, read a proclamation issued by Mayor Lavelle proclaiming the week of February 25th as "Invasive Species Week" in the Town of Carrboro and presented the proclamation to Laura Janway, the Town's Environmental Planner.

APPROVAL OF FEBRUARY 5, 2019 MEETING MINUTES

MOTION WAS MADE BY ALDERMAN GIST, SECONDED BY ALDERMAN FOUSHEE, TO APPROVE THE MINUTES OF FEBRUARY 5, 2019, AS AMENDED. VOTE: AFFIRMATIVE SIX, ABSENT ONE (LAVELLE)

REQUEST TO MAKE APPOINTMENTS TO THE GREENWAYS COMMISSION

The purpose of this agenda item was for the Board of Aldermen to make appointments to the Greenways Commission.

Alderman Chaney stated that the Greenways Commission chair had requested that the Board hold off on appointing Alyson West until the applicant can attend a Greenways Commission meeting.

A motion was made by Alderman Chaney, seconded by Alderman Haven-O'Donnell, that the following resolution be approved:

A RESOLUTION MAKING APPOINTMENT(S) TO THE GREENWAYS COMMISSION

THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING APPLICANT(S) TO THE GREENWAYS COMMISSION:

Seat Designation	Appointee	Term Expiration
Member	Ethan Beattie	2/2022
Member	Jeff Summerlin-Long	2/2022

Section 2. This resolution shall become effective upon adoption.

This the 19th day of February 2019.

The motion carried by the following vote:

Aye: Alderman Bethany Chaney, Alderman Barbara Foushee, Alderman Jacquelyn Gist, Alderman Randee Haven-O'Donnell, Alderman Damon Seils, Alderman Sammy Slade

Absent: Mayor Lydia Lavelle

REVIEW OF BOARD OF ALDERMEN DISCUSSION GUIDELINES

The purpose of this item was to provide the Board of Aldermen time to review and discuss a draft update to the Board of Aldermen discussion guidelines.

Alderman Gist suggested that this item be included as part of the retreat.

APPOINTMENTS TO THE BICYCLE PLAN STEERING COMMITTEE

The purpose of this agenda item was to provide the Board of Aldermen an opportunity to modify the Bicycle Plan Steering Committee make-up to include additional stakeholders, adopt the charge of the committee, and make appointments to the committee.

Zach Hollack, the Town of Carrboro Transportation Planner, provided the staff report.

MOTION WAS MADE BY ALDERMAN CHANEY, SECONDED BY ALDERMAN SLADE, TO APPOINT THE FOLLOWING STAKEHOLDER APPOINTEES:

- Carrboro Bicycle Coalition: Colleen Barclay
- Local Bicycle Shops: Tamara Sanders
- Senior Residents of Carrboro: Leon Schimmelfing
- Carrboro Business Community: Tyler Gilmore
- Chapel Hill-Carrboro NAACP: Doreen Stein-Seroussi
- Local Mountain Biking Teams: Steve Rogers

VOTE: AFFIRMATIVE ALL, ABSENT ONE (LAVELLE)

MOTION WAS MADE BY ALDERMAN HAVEN-O'DONNELL, SECONDED BY ALDERMAN GIST, TO APPOINT ALDERMAN FOUSHEE AS THE BOARD OF ALDERMEN LIAISON TO THE STEERING COMMITTEE. VOTE: AFFIRMATIVE ALL, ABSENT ONE (LAVELLE)

Alderman Foushee asked about adding a seat for Triangle Bikeworks.

MOTION WAS MADE BY ALDERMAN SLADE, SECONDED BY ALDERMAN CHANEY, TO ADD STAKEHOLDER REPRESENTATIVE SEATS FOR THE LOCAL MIDDLE SCHOOL AND HIGH SCHOOL MOUNTAIN BIKING TEAMS, THE CARRBORO HIGH SCHOOL CROSS COUNTRY TEAM, AND THE CHAPEL HILL CROSS COUNTRY TEAM. VOTE: AFFIRMATIVE ALL, ABSENT ONE (LAVELLE)

The Board discussed the number of applicants for the at-large position. The Board was asked to decide if they should limit the number of at-large positions on the commission.

Alderman Chaney stated that the stakeholder group is represented by various advisory boards and that she would feel more comfortable with the at-large member being a non-advisory board member.

MOTION WAS MADE BY ALDERMAN SLADE, SECONDED BY ALDERMAN CHANEY, TO LIMIT THE AT-LARGE RESIDENT SEATS TO THREE. VOTE: AFFIRMATIVE THREE (CHANEY, HAVEN-O'DONNELL, SLADE), NO THREE (SEILS, GIST, FOUSHEE), ABSENT ONE (LAVELLE). THE VOTE TIED AND THE BOARD CONTINUED FURTHER DISCUSSION.

Alyson West, an applicant for the at-large seat, stated that she would like to be appointed to the Greenways Commission over the bicycle Steering Committee but recommended that Charlie Hileman be appointed to the Steering Committee.

MOTION WAS MADE BY ALDERMAN HAVEN-O'DONNELL, SECONDED BY ALDERMAN FOUSHEE, TO APPOINT CHRIS COLVIN, RACHEL KELLY, KEVIN HICKS OF TRIANGLE BIKEWORKS, JOSH WARSHOFSKY, JON SCOTT, AND CHARLIE HILEMAN TO THE AT LARGE SEATS ON THE STEERING COMMITTEE. VOTE: AFFIRMATIVE ALL, ABSENT ONE (LAVELLE)

MOTION WAS MADE BY ALDERMAN SLADE, SECONDED BY ALDERMAN FOUSHEE, TO APPOINT BECKI CLEVELAND AS THE REPRESENTATIVE FOR THE RECREATION AND PARKS COMMISSION SEAT. VOTE: AFFIRMATIVE ALL, ABSENT ONE (LAVELLE)

Alderman Slade asked to amend the language in the draft charge as follows:

- A) Point #4 as "These goals *are briefly summarized below*"
- B) Add point #7 to read "Review and consider the Town's Climate Change Mitigation goals when providing input on elements of the Bicycle Plan."

A motion was made by Alderman Slade, seconded by Alderman Chaney, that the following resolution be approved:

A RESOLUTION ADOPTING THE CHARGE OF AND MAKING APPOINTMENTS TO
THE BICYCLE PLAN UPDATE STEERING COMMITTEE

WHEREAS, the Town of Carrboro is currently working to update its Comprehensive Bicycle Transportation Plan;

WHEREAS, the Board acknowledges that a steering committee can be a valuable tool for gaining unique community insights and providing specific feedback to the project team during the planning process,

WHEREAS, a charge has been developed to guide work of the steering committee members appointed by the Board.

NOW THEREFORE BE IT RESOLVED by the Carrboro Board of Aldermen that the Board has adopted the attached Charge of the Bicycle Plan Update Steering Committee.

CHARGE OF THE BICYCLE PLAN STEERING COMMITTEE

As a Bicycle Plan Steering Committee member, I will:

- 1) Assist in the Town's effort to update the Town of Carrboro Comprehensive Bicycle Transportation Plan by advising, providing comments & perspective, and making recommendations to the consultant project team on matters relating to bicycle transportation including but not limited to the identification of bicycle routes or priority corridors, infrastructure design, signage, education and safety within the Town of Carrboro and the surrounding area.
- 2) Facilitate an inclusive process by assisting with public outreach, particularly as it relates to my stakeholder group, and keep members informed of opportunities to participate in the development and/or review of the plan including surveys, questionnaires, public meetings and other aspects of the development of the plan.
- 3) Strive to develop an updated plan that will represent the interests and needs of all Carrboro residents and visitors regardless of their current cycling knowledge or abilities.

- 4) Review and consider the goals of the WalkBikeNC, the North Carolina Statewide Bicycle and Pedestrian plan when providing input on elements of the Bicycle Plan. These goals briefly summarized below:
- a) Mobility: Expand the walking and bicycling network
 - b) Safety: Improve public safety for people walking and bicycling in our community
 - c) Health: Embrace public health and wellness as a significant factor in transportation
 - d) Economy: Foster robust economic development by promoting walking & bicycling
 - e) Environment: Encourage stewardship of natural and cultural resources
- 5) Contribute to discussion within in the Steering Committee in a responsible, productive, and respectful manner.
- 6) Attend the four steering committee meetings which will occur throughout the project schedule. Steering committee meetings will not be rescheduled and failure to attend will result in missed opportunity for you provide input and represent your stakeholder group. Once the Carrboro Board of Aldermen adopts the updated Bicycle Plan, this steering committee will be dissolved.
- 7) Review and consider the Town's Climate Change Mitigation goals when providing input on elements of the Bicycle Plan.

This the 19th day of February 2019.

The motion carried by the following vote:

Aye: Alderman Bethany Chaney, Alderman Barbara Foushee, Alderman Jacquelyn Gist, Alderman Randee Haven-O'Donnell, Alderman Damon Seils, Alderman Sammy Slade

Absent: Mayor Lydia Lavelle

REQUEST TO MAKE AN APPOINTMENT TO THE HUMAN SERVICES ADVISORY COMMISSION

The purpose of this agenda item was for the Board of Aldermen to make appointments to the Human Services Advisory Commission

Alderman Foushee stated that with diversity in mind, she would like to take this opportunity to appoint Vijay Sivaraman, a person of color, to the Commission. She stated that his application is still active and requested that the Board consider her comments.

The Board cast paper ballots with the following results:

Lisa Hazirjian: (Six) Chaney, Foushee, Gist, Haven-O'Donnell, Seils, Slade

Julie Samra: (Zero)

Vijay Sivaraman: (Six) Chaney, Foushee, Gist, Haven-O'Donnell, Seils, Slade

After the tallied ballots were announced by the Clerk, the following motion was made.

A motion was made by Alderman Chaney, seconded by Alderman Haven-O'Donnell, that the following resolution be approved:

A RESOLUTION MAKING APPOINTMENT(S) TO THE HUMAN SERVICES
ADVISORY COMMISSION

Section 1: THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING
APPLICANT(S) TO THE HUMAN SERVICES ADVISORY COMMISSION:

Seat Designation	Appointee	Term Expiration
Member	Lisa Hazirjian	2/2022
Member	Vijay Sivaraman	2/2022

Section 2: This resolution shall become effective upon adoption.

This the 19th day of February 2019.

The motion carried by the following vote:

Aye: Alderman Bethany Chaney, Alderman Barbara Foushee, Alderman Jacquelyn Gist, Alderman
Randee Haven-O'Donnell, Alderman Damon Seils, Alderman Sammy Slade

Absent: Mayor Lydia Lavelle

REQUEST TO MAKE APPOINTMENTS TO THE TRANSPORTATION ADVISORY BOARD

The purpose of this agenda item was for the Board of Aldermen to make appointments to the
Transportation Advisory Board.

**A motion was made by Alderman Haven-O'Donnell, seconded by Alderman Foushee, that the
following resolution be approved:**

A RESOLUTION MAKING APPOINTMENTS TO THE TRANSPORTATION
ADVISORY BOARD

Section 1: The Board of Aldermen hereby makes the following appointments:

Seat Designation	Appointee	Term Expiration
Member	Mark Alexander	2/2022
Member	David Pcolar	2/2022

This the 19th day of February 2019.

The motion carried by the following vote:

Aye: Alderman Bethany Chaney, Alderman Barbara Foushee, Alderman Jacquelyn Gist, Alderman
Randee Haven-O'Donnell, Alderman Damon Seils, Alderman Sammy Slade

Absent: Mayor Lydia Lavelle

UPDATE ON THE DRAFT 2020-2029 STIP AND CONSIDERATION OF TRANSPORTATION PROJECTS FOR PRIORITIZATION 6.0

The purpose of this agenda item was to provide the Board with an update on the draft 2020-2029 State Transportation Improvement Program (STIP), and to receive input on potential projects to submit for the 2022-2031 STIP through the Strategic Prioritization process 6.0.

Tina Moon, the Town's Planning Administrator, provided the staff report. She explained that the Old 86 modernization will be submitted as a highway project and a bike project to see which way it will score best.

Alderman Seils asked that the Seawell School Road sidepath or bike lanes and a sidewalk project be submitted again and with collaboration with the Town of Chapel Hill.

Alderman Slade asked staff to consider how the light rail project may need to be brought into future STIP processes.

A motion was made by Alderman Slade, seconded by Alderman Foushee, that the following resolution be approved:

A RESOLUTION FOR THE CONSIDERATION OF TRANSPORTATION PROJECTS FOR THE P6.0 PRIORITIZATION PROCESS

WHEREAS, the 2022-2031 Statewide Transportation Improvement Program (STIP) process, which provides an opportunity for local governments to submit transportation project priorities to the North Carolina Department of Transportation (NCDOT) has begun; and

WHEREAS, the DCHC-MPO has requested that local governments begin to identify new and unfunded transportation projects for consideration in Strategic Prioritization 6.0 process; and

WHEREAS, the Town submitted a number of bike-ped and highway projects for consideration for Prioritization 5.0; and

WHEREAS, only one bike-ped project, the sidepath along NC 54 from James Street to Anderson Park, scored high enough to be included in the draft 2020-2019 STIP; and

WHEREAS, the remaining projects submitted for P5.0 include:

- A sidepath, or bike lanes and sidewalk, along one side of Seawell School Road
- Bike lanes from NC Old 86 from Farm House Road to Calvander
- Intersection improvements at Calvander for improved multimodal travel
- Intersection improvements at NC 54 and Old Fayetteville Road
- Intersection improvements at James Street and West Main Street.

NOW, THEREFORE, BE IT RESOLVED by the Carrboro Board of Aldermen that the Board directs staff to resubmit the above mentioned projects, as standalone projects or in combination, for consideration in the P6.0 process.

BE IT FURTHER RESOLVED:

- 1) That staff collaborate with Chapel Hill in the submission of a sidepath or bike lanes and a sidewalk along one side of Seawell School Road
- 2) That staff consider how the light rail project may need to be brought into future STIP processes

This the 19th day of February 2019.

The motion carried by the following vote:

Aye: Alderman Bethany Chaney, Alderman Barbara Foushee, Alderman Randee Haven-O'Donnell, Alderman Damon Seils, Alderman Sammy Slade

Nay: Alderman Jacquelyn Gist

Absent: Mayor Lydia Lavelle

UPDATE ON DEVELOPMENT OF ZONING STRATEGIES FOR HISTORIC ROGERS ROAD NEIGHBORHOOD TO IMPLEMENT “MAPPING OUR COMMUNITY’S FUTURE” REPORT

The purpose of this agenda item was to provide the Board of Aldermen an update on the development of tools to implement the land use management/zoning concepts included in the 2016 report prepared for the neighborhood.

Trish McGuire, the Town's Planning Director, provided a brief introduction to the item.

Caroline Dwyer, a planner with the consulting firm Renaissance Planning, provide a further project overview to the Board of Aldermen.

Alderman Foushee asked about the feasibility of small businesses. Caroline Dwyer stated that she suggests taking small business information to the community. Alderman Foushee asked about the community center and their ability to broaden their service provision. Carolina Dwyer stated that it could require an addition to the center or there could be collaboration with a new development of the St. Paul AME Church across the street.

Alderman Chaney asked why there has been a suggestion to create new zoning districts and asked for clarification on why the existing zoning is not recommended. Caroline Dwyer stated that Chapel Hill will have an overlay district that is designed to fit the community input and that Carrboro's existing mixed-use zoning could allow development that is not in harmony with what the community has discussed with their concept of a lower-impact mixed use.

Alderman Haven-O'Donnell suggested that Annette Stone, the Town’s Community and Economic Development Director, work with Caroline Dwyer to discuss the economic possibilities of the area and to provide them with the Local Living Economy plan.

Alderman Gist asked that the plan take into account how to keep the existing middle class in the community in a way that is affordable.

Alderman Slade requested that staff include in the STIP process, or other appropriate process, a connection to businesses at the Mill House development on Eubanks Rd. by extending a multi-use path from Carrboro through the Rogers Rd. Neighborhood to the Mill House commercial development using the electric power line easement.

He asked that the conversation be continued with the neighbors towards identifying what home based businesses would be appropriate for allowing in the neighborhood. He also asked that the potential commercial and added home development envisioned for the Green Tract be factored in the economic analysis of what the neighborhood could sustain commercially, and vice versa; that the economic analysis shared in the agenda item be used to inform the Greene Tract vision.

Alderman Seils stated that it will be important to think about the legal parameters that confine the restrictions that a town may place on certain details of a residential dwelling when building the ordinance so that the community is aware of what cannot be restricted. He also suggested that the conversations and plans include access to transit.

Alderman Haven-O'Donnell asked that staff continue to press Orange County to include the residents in the conversations regarding the Greene Tract.

ADJOURNMENT

MOTION WAS MADE BY ALDERMAN CHANEY, SECONDED BY ALDERMAN FOUSHEE, TO ADJOURN THE MEETING. VOTE: AFFIRMATIVE SIX, ABSENT ONE (LAVELLE)