



301 W. Main St.
Town Hall
Carrboro, NC 27510

Town of Carrboro

Meeting Minutes

Town Council

Tuesday, April 28, 2020

7:00 PM

Remote Meeting

This meeting was held via Zoom teleconference and broadcasted live on cable television and the internet.

Present: Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council Member Damon Seils, Council Member Sammy Slade

Also Present: David Andrews, Town Manager; Cathy Dorando, Town Clerk; Nick Herman, Town Attorney

POETRY READING

Fred Joiner, the Town's Poet Laureate, read a poem by Lucille Clifton called, "Won't You Celebrate With Me?"

PROCLAMATION BIKE MONTH 2020

Mayor Lavelle proclaimed May 2020 as "Bike Month" in Carrboro.

PUBLIC COMMENT

Sonia Desai asked that COVID-19 relief be provided directly to the community that is ineligible to receive payments for assistance by a refund of paid taxes.

Karen Kincaid, the director of Club Nova, stated that funding was reduced in this year's Human Services funding and asked for an increase in funding from the Town Council.

MOTION WAS MADE BY COUNCIL MEMBER GIST, SECONDED BY COUNCIL MEMBER HAVEN-O'DONNELL TO HAVE THE MANAGER IDENTIFY \$4,000 IN FUNDS FOR CLUB NOVA AND TO BRING THIS ITEM BACK TO THE TOWN COUNCIL. VOTE: AFFIRMATIVE ALL

APPROVAL OF PREVIOUS MEETING MINUTES

MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY COUNCIL MEMBER SEILS, TO APPROVE THE MINUTES FROM APRIL 14, 2020. VOTE: AFFIRMATIVE ALL.

CONSIDERATION OF HUMAN SERVICES FUNDING FOR FISCAL YEAR 2020-21 AND AN AMENDMENT TO FY2019-2020 ADOPTED BUDGET

The purpose of this item was for the Carrboro Town Council to consider human services funding allocation recommendations for FY2020-2021 and to consider an amendment to the FY2019-2020 General Fund budget to appropriate Human Services funds prior to FY20

The Town Council discussed the recommendations and asked for additional information to be brought back regarding the viability of the Diaper Bank of NC and with information about number of Carrboro residents served by the Exchange Club Family Center of Alamance County.

A motion was made by Council Member Gist, seconded by Council Member Romaine, that the following resolution be approved with funding withheld from the Diaper Bank of NC and the Exchange Club Family Center of Alamance County and brought back to the Town Council with additional information:

A RESOLUTION APPROVING THE HUMAN SERVICES ADVISORY COMMISSION FUNDING RECOMMENDATIONS FOR FISCAL YEAR 2020-2021

WHEREAS, the Town of Carrboro established as a policy to support human services agencies that provide invaluable services to Carrboro citizens; and

WHEREAS, forty-nine (49) agencies applied for funding through the established Human Services funding process; and

WHEREAS, the Human Services Advisory Commission has reviewed all the applications that applied for funding in the 2020-2021 funding cycle; and

WHEREAS, the Town Manager's recommended human services funding level for fiscal year 2020-2021 is \$270,000; and

WHEREAS, six (6) agencies have indicated receiving human services funds prior to July 1, 2020 would help offset the negative financial impact of COVID-19 they are experiencing; and

WHEREAS, the total amount of funds requested by these six (6) agencies is \$46,375.

NOW THEREFORE, THE CARRBORO MAYOR AND TOWN COUNCIL RESOLVE THAT:

Section 1. The Carrboro Town Council approves and allocates the funding recommendations of the Human Services Advisory Commission for fiscal year 2020-2021 in the amount of \$270,000, contingent upon adoption of the FY 2020-21 Budget by the Town Council.

Section 2. The Carrboro Town Council approves early payment, in fiscal year 2019-2020, of fiscal year 2020-2021 Human Services funding to six (6) agencies in the amount of \$46,375.

Section 3. This resolution is effective immediately and a copy of this resolution shall be forwarded to the Town's Finance Officer.

This the 28th day of April, 2020

Ayes: Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council Member Damon Seils, Council Member Sammy Slade

A motion was made by Council Member Gist, seconded by Council Member Romaine, that the following ordinance be approved:

**AMENDMENT TO FY 2019-20 GENERAL FUND ADOPTED BUDGET
Ordinance No.18/2019-20**

WHEREAS, the Board of Aldermen (now known as the Town Council) for the Town of Carrboro adopted Annual Budget Ordinance No. 22/2019-20 for FY 2019-20 on June 18, 2019; and

WHEREAS, the Town now finds it necessary to amend the budget ordinance due to an approved Town resolution approving various Human Services grantees to receive their FY 2020-21 recommended funding amounts prior to July 1, 2020; and,

NOW, THEREFORE, BE IT ORDAINED, that in accordance with authority contained in G.S. 159-15, the following revenue and expense accounts are amended as shown and that the total amount for the funds are herewith appropriated for the purposes shown:

Account Code			Account Name	Current	Increase	Revised
Org	Object	Projec		Budget	(Decrease	Budget
418	504506		Human Services Grants	\$ 249,000.00	\$ 46,375.00	\$ 295,375.00
1510	450000		Fund Balance Appropriated	\$ (4,724,588.96)	\$ (46,375.00)	\$ (4,770,963.96)

REASON: To provide funding for the advance payment of Human Services grants in the amount of \$46,375.

This budget ordinance amendment shall be effective immediately upon adoption.

A copy of this amendment shall be forwarded to the Town’s Finance Officer within five (5) days.

This the 28th day of April, 2020

Ayes: Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn Gist, Council Member Randee Haven-O’Donnell, Council Member Susan Romaine, Council Member Damon Seils, Council Member Sammy Slade

UPDATE OF COVID-19 SITUATION REPORT

Chief Dave Schmidt provided a summary of the current emergency.

The Town Council discussed the proposal from Council Member Gist and Haven-O’Donnell regarding the resolution requesting that everyone wear masks when in public. The Town Council decided to postpone the proposal until the following week.

REQUEST-TO-SET A PUBLIC HEARING ON TEXT AMENDMENTS TO THE LAND USE ORDINANCE RELATING TO RESIDENTIAL USES IN B-1(C) DISTRICT

The purpose of this agenda item was to consider setting a public hearing on text amendments relating to residential uses in the B-1(c) District, subject to specific criteria.

Tina Moon, the Town’s Planning Administrator, provided the staff report.

A motion was made by Council Member Gist, seconded by Council Member Foushee, that the following resolution be approved:

A RESOLUTION SETTING A PUBLIC HEARING ON AN ORDINANCE AMENDING THE
CARRBORO LAND USE ORDINANCE RELATING TO RESIDENTIAL USES IN THE B-
1(C) DISTRICT

WHEREAS, the Carrboro Town Council seeks to provide ample opportunities for the public to comment on proposed amendments to the Land Use Ordinance.

NOW, THEREFORE, BE IT RESOLVED that the Town Council sets a public hearing on June 2, 2020, to consider adopting “An Ordinance Amending the Carrboro Land Use Ordinance Relating to Residential Uses in the B-1(c) District.”

BE IT FURTHER RESOLVED, that the Town Council directs staff to provide an additional provision in the draft ordinance described above to decrease or waive the requirement for screening in Article XIX of the Land Use Ordinance.

BE IT FURTHER RESOLVED that the draft ordinance is referred to Orange County and the Town of Carrboro Planning Board for consideration and recommendation prior to the specified public hearing date.

BE IT FURTHER RESOLVED that the draft ordinance is also referred to the Town of Carrboro Affordable Housing Advisory Board and the Economic Sustainability Commission.

This the 28th day of April, 2020

Ayes: Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council Member Damon Seils, Council Member Sammy Slade

PLANNED NPDES STORMWATER PERMIT AUDIT

The purpose of this agenda item was to inform the Council of the planned audit for the Town's NPDES stormwater permit.

MOTION WAS MADE BY COUNCIL MEMBER SEILS, SECONDED BY COUNCIL MEMBER SLADE TO ACCEPT THE STAFF REPORT. VOTE: AFFIRMATIVE ALL

MATTERS BY COUNCIL MEMBERS

The Town Council asked the Town Manager to provide a report on the roundabout construction noise.

ADJOURNMENT

MOTION WAS MADE BY COUNCIL MEMBER SEILS, SECONDED BY COUNCIL MEMBER GIST, TO ADJOURN THE MEETING. VOTE: AFFIRMATIVE ALL.

Town Clerk

Mayor