



301 W. Main St.  
Town Hall  
Carrboro, NC 27510

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35

# Town of Carrboro

## Meeting Minutes

### Town Council

**February 2, 2021**

**7:00 PM**

**Remote Meeting**

**This meeting was held via Zoom teleconference and broadcasted live on cable television and the internet.**

**Present:** Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council Member Damon Seils, Council Member Sammy Slade

**Also Present:** David Andrews, Town Manager; Cathy Dorando Town Clerk; Nick Herman, Town Attorney

\*\*\*\*\*

### **POETRY READING**

Fred Joiner, the Town's Poet Laureate, read a poem by Amiri Baraka called "In the Tradition."

\*\*\*\*\*

### **PROCLAMATION – BLACK HISTORY MONTH**

Mayor Lavelle proclaimed the month of February as "Black History Month" in the Town of Carrboro. The proclamation was presented to Dawna Jones, president of the CH-Carrboro NAACP.

\*\*\*\*\*

### **PUBLIC COMMENTS**

There were no comments provided from the public.

36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72  
73

\*\*\*\*\*  
  
\*\*\*\*\*

**APPROVAL OF PREVIOUS MEETING MINUTES**

The minutes from the January 19, 2021 meeting were tabled for approval at the next meeting.

**BUSINESS REVOLVING LOAN APPLICATION**

The purpose of this agenda item was for the Town Council to consider a business revolving loan application for \$60,000.

This item was tabled for consideration at a later date.

\*\*\*\*\*

**DONATION OF 108 BIM STREET PROPERTY BY THE CARRBORO CIVIC CLUB**

The purpose of this item was for the Town Council to accept the donation of the property located at 108 Bim Street as outlined in the attached resolution.

**A motion was made by Council Member Gist, seconded by Council Member Slade, to approve the following resolution:**

**A RESOLUTION FOR THE TOWN OF CARRBORO TO TAKE OWNERSHIP OF THE CARRBORO CIVIC CLUB**

WHEREAS, The Carrboro Civic Club wishes to donate the property located at 108 Bim Street to the Town; and,

WHEREAS, The Carrboro Civic Club desires that the building continue to function for civic purposes and serve the Civic Club’s mission which is “To Promote Health, Beautification and the Betterment of the Community”; and,

WHEREAS, the Town will accommodate the Civic Club’s donation terms and commit to use the property and existing building for the betterment of the community including, but not limited to, the following purposes:

- Meeting and work space for nonprofit organizations
- Economic development center for small business
- Congregate space for community service groups
- Citizen advisory board meeting space
- Community input “drop-in” space for Town and civic related projects; and,

74 WHEREAS, the Town will pay for all closing costs and generate all documentation necessary  
75 for the donation and deed transfer.

76  
77 NOW, THEREFORE, BE IT RESOLVED by the Carrboro Town Council that the Town of  
78 Carrboro accept the donated property located at 108 Bim St. and authorize the Town Attorney to  
79 proceed with the deed transfer.

80  
81 This is the 2nd day of February, 2021.

82  
83 **Ayes:** Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn  
84 Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council  
85 Member Damon Seils, Council Member Sammy Slade

86  
87 **MOTION WAS MADE BY COUNCIL MEMBER GIST, SECONDED BY COUNCIL**  
88 **MEMBER SLADE, TO DIRECT STAFF TO SCHEDULE A FUTURE AGENDA ITEM**  
89 **FOR THE TOWN COUNCIL TO DISCUSS THE POSSIBLE FUTURE USES OF THE**  
90 **BUILDING AND AN AGENDA ITEM WITH A RESOLUTION EXPRESSING THE**  
91 **TOWN COUNCIL'S APPRECIATION FOR THE CIVIC CLUB AND THEIR**  
92 **CONTRIBUTIONS TO THE TOWN. VOTE: AFFIRMATIVE ALL**

93  
94 \*\*\*\*\*

95  
96 **MID-YEAR FINANCIAL REPORT**

97  
98 The purpose of this item was for the Town Council to be presented with the review of the  
99 Town's General Fund financial position at December 31, 2020.

100  
101 Cary McNallan provided the staff report.

102  
103 **MOTION WAS MADE BY COUNCIL MEMBER HAVEN-O'DONNELL, SECONDED**  
104 **BY COUNCIL MEMBER SEILS, TO ACCEPT THE REPORT. VOTE: AFFIRMATIVE**  
105 **ALL**

106  
107 \*\*\*\*\*

108  
109 **CAPITAL IMPROVEMENT PLAN FY 2021-22 THROUGH FY 2025-26**

110  
111 The purpose of this item was to present the Town Council the proposed Capital Improvement  
112 Plan (CIP) for FY 2021-22 through FY 2025-26.

113  
114 Cary McNallan provided the staff report

115  
116 **A motion was made by Council Member Foushee, seconded by Council Member Seils, to**  
117 **approve the following resolution:**

118  
119 **RESOLUTION TO ACCEPT REPORT ON CAPITAL IMPROVEMENTS PLAN FOR FY**  
120 **2022 THROUGH FY 2026**

121  
122 WHEREAS, the Town Manager and staff have developed a Capital Improvements Plan for FY  
123 2022 through FY 2026; and,

124  
125 WHEREAS, the Town of Carrboro recognizes that a Capital Improvements Plan enables staff  
126 and the Town Council to plan for future capital needs and investments necessary to provide  
127 quality services to residents; and,

128  
129 WHEREAS, the Capital Improvements Plan is a five year planning tool designed to address the  
130 Town's capital needs with regards to:

- 131 1) maintaining the existing infrastructure to protect the Town's investments;  
132 2) expanding the Town's tax base in a way that will benefit both future and current citizens;  
133 3) complying with state and federal mandates;  
134 4) incorporating energy and climate protection strategies;  
135 5) providing Town services in the most efficient and safe manner; and,  
136 6) managing and encouraging orderly implementation of Town adopted needs assessments,  
137 strategic and program master plans; and,

138  
139 WHEREAS, the recommended FY 2022 through FY 2026 Capital Improvements Plan has been  
140 presented to the Town Council; and,

141  
142 WHEREAS, no appropriation of funds for a project(s) is made by the CIP and such appropriation  
143 is made by the Town Council through the adoption of a project ordinance or in the annual  
144 operating budget.

145  
146 NOW, THEREFORE BE IT RESOLVED that the Town of Carrboro Town Council accepts the  
147 Report on Capital Improvements Plan for FY 2022 through FY 2026.

148  
149 This is the 2nd day of February 2021.

150  
151 **Ayes:** Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn  
152 Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council  
153 Member Damon Seils, Council Member Sammy Slade

154  
155 \*\*\*\*\*

156  
157 **PUBLIC HEARING FOR COMMUNITY INPUT ON TOWN BUDGET FOR**  
158 **UPCOMING FY 2021-22**

159  
160 The purpose of this agenda item was for the Town Council to receive comments from the public  
161 regarding the upcoming budget for the Town beginning July 1, 2021.

162  
163 Mayor Lavelle opened the public hearing.

164  
165 There were no comments received from the public.

166

167 Mayor Lavelle closed the public hearing.

168

169

\*\*\*\*\*

170

171 **UPDATE FROM CHIEF SCHMIDT ON COVID-19**

172

173 Chief Schmidt provided an update to the Town Council on the pandemic and related efforts.

174

175

\*\*\*\*\*

176

177 **MATTERS BY COUNCIL MEMBERS**

178

179 Council Member Haven-O'Donnell asked for the Town Manager and the Planning Director to  
180 look into a grant for senior trike bikes for the 203 Project. She stated that she would send an  
181 email regarding the details.  
182

183

184 Council Member Slade requested that the Town Council enter into closed session.

185

186

187

\*\*\*\*\*

188 **CLOSED SESSION**

189

190 **MOTION WAS MADE BY COUNCIL MEMBER SLADE, SECONDED BY COUNCIL**  
191 **MEMBER SEILS, TO ENTER INTO CLOSED SESSION PURSUANT TO N.C.G.S. 143-**  
192 **318.11(A)(3) – ATTORNEY-CLIENT PRIVILEGE. VOTE: AFFIRMATIVE ALL.**

193

194

\*\*\*\*\*

195

196 **OPEN SESSION**

197

198 **MOTION WAS MADE BY COUNCIL MEMBER SLADE, SECONDED BY COUNCIL**  
199 **MEMBER FOUSHEE, TO ENTER INTO OPEN SESSION. VOTE: AFFIRMATIVE**  
200 **ALL.**

201

\*\*\*\*\*

202

203 **ADJOURNMENT**

204

205 **MOTION WAS MADE BY COUNCIL MEMBER HAVEN-O'DONNELL, SECONDED**  
206 **BY COUNCIL MEMBER GIST, TO ADJOURN THE MEETING. VOTE:**  
207 **AFFIRMATIVE ALL**

208

209

210

211

212 

---

**Town Clerk**

213  
214  
215  
216

---

**Mayor**