



301 W. Main St.
Town Hall
Carrboro, NC 27510

Town of Carrboro
Meeting Minutes
Town Council

April 20, 2021

7:00 PM

Remote Meeting

This meeting was held via Zoom teleconference and broadcasted live on cable television and the internet.

Present: Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council Member Damon Seils, Council Member Sammy Slade

Also Present: David Andrews, Town Manager; Brady Herman, Town Attorney; Cathy Dorando, Town Clerk; Mary Bryant, Deputy Town Clerk

POETRY READING

Paul Jones, the guest poet, read his poem called "Ode to a Certain Feeling of Optimism."

PUBLIC COMMENTS

There were no comments provided by the public.

FIRE DEPARTMENT MONTHLY REPORT

The purpose of this item was to provide the Town Council a monthly overview of calls for service.

MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY COUNCIL MEMBER HAVEN-O'DONNELL, TO ACCEPT THE REPORT. VOTE: AFFIRMATIVE ALL

POLICE DEPARTMENT MONTHLY REPORT

The purpose of this item was to provide Town Council with a brief overview of the monthly calls for service.

MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY COUNCIL MEMBER HAVEN-O'DONNELL, TO ACCEPT THE REPORT. VOTE: AFFIRMATIVE ALL

STORMWATER UTILITY MONTHLY REPORT

The purpose of this agenda item was to provide the monthly update regarding Stormwater Utility projects and initiatives.

MOTION WAS MADE BY COUNCIL MEMBER GIST, SECONDED BY COUNCIL MEMBER SEILS, TO ACCEPT THE REPORT. VOTE: AFFIRMATIVE ALL

ECONOMIC DEVELOPMENT MONTHLY REPORT

The purpose of this item was to provide the regular monthly activities and status report for the Economic Development Department.

MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY COUNCIL MEMBER HAVEN-O'DONNELL, TO ACCEPT THE REPORT. VOTE: AFFIRMATIVE ALL

REQUEST FOR TOWN COUNCIL TO APPROVE AN INCREASE IN THE CONTRACT WITH STANTEC FOR SERVICES ASSOCIATED WITH EAST MAIN STREET REDESIGN PROJECT

The purpose of this agenda item was for the Council to approve a contract increase for Stantec the consultant firm preparing the capacity analysis, pavement marking plans and signal plans for the East Main Street restriping project, as part of the preparation of a bid packet for completing the work in concert with NCDOT's scheduled resurfacing project.

A motion was made by Council Member Foushee, seconded by Council Member Seils, to approve the following resolution:

EAST MAIN STREET REDESIGN PROJECT ORDINANCE AMENDMENT

ORDINANCE NO. 16/2020-21

WHEREAS, the Town Council has instructed staff to proceed with additional services for pavement markings and bikeway safety along the East Main Street corridor; and,

WHEREAS, the additional services for final pavement marking design and signal timing plans and traffic signal design is estimated to cost of \$44,000.00

WHEREAS, the Town has appropriated \$43,500 for this project and additional monies are necessary for contractor to proceed with these services; and,

WHEREAS, the contract with Stantec Consulting Services needs to be increased.

NOW, THEREFORE PURSUANT TO N.C.G.S 159-13.2, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF CARRBORO THAT:

1. Funding for the East Main Street Corridor project is increased by \$44,000 for a total project cost of \$87,500.

2. Contract with Stantec Consulting Services be amended for additional services at a cost no more than \$44,000; thereby increasing total amount of contract to \$87,500.
3. Total funding for this project is appropriated from the Bicycle Friendly Community Program in the Planning Department's operating budget.
4. The funding in Section 1 above is authorized until all project activity is completed.
5. Within five (5) days after this ordinance is adopted, the Town Clerk shall file a copy of this ordinance with the Finance Director.

This the 20th day of April 2021

Ayes: Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council Member Damon Seils, Council Member Sammy Slade

RESOLUTION RETURNING UNUSED EMERGENCY COVID-19 FUNDS TO THE CARRBORO TOURISM DEVELOPMENT AUTHORITY (CTDA)

This Resolution will return un-loaned funds used to supplement the Emergency COVID-19 Business Loan program back to the CTDA.

A motion was made by Council Member Foushee, seconded by Council Member Seils, to approve the following resolution:

A RESOLUTION TO RETURN UNUSED COVID-19 EMERGENCY LOAN AND GRANT FUNDS TO CARRBORO TOURISM DEVELOPMENT AUTHORITY

WHEREAS, the Carrboro Tourism Development Authority (CTDA) previously provided \$175,000 to the Town of Carrboro to help support the COVID-19 Emergency Loan and Grant Fund to provide assistance to local businesses; and

WHEREAS, the COVID-19 Emergency Loan and Grant Fund was established as a Special Revenue Fund; and,

WHEREAS, the Town has used \$109,404 of the CTDA funds; and,

WHEREAS, there is an unused balance of \$65,596 of CDTA funds remaining in the COVID-19 Emergency Loan and Grant Fund; and

WHEREAS, income to the CTDA during the pandemic has been reduced significantly due to decrease in Occupancy Tax Revenue collections by the Town; and,

WHEREAS, the CTDA has a need for additional revenue and requested that any unused contribution for COVID-19 Emergency Loan and Grant Fund be returned.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of Carrboro that:

1. Any unused CTDA funds contributed to the COVID-19 Emergency Loan and Grant Fund be returned to the CTDA.
2. The Finance Officer for the Town is authorized to return \$65,596 of Special Revenue Funds to the CTDA.
3. The Finance Officer shall amend the Special Revenue Fund budget and Town financial records as appropriate.
4. This resolution is effective immediately.

A copy of this resolution shall be provided to the Finance Officer within three (3) days.

This the 20th day of April 2021

Ayes: Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council Member Damon Seils, Council Member Sammy Slade

ANNUAL UPDATE FROM OWASA REPRESENTATIVES

The purpose of this item was to receive an annual update from the Town's appointees on the OWASA Board of Directors.

The Town Council received the OWASA update from the Carrboro OWASA Board of Directors representatives Bob Morgan and Yinka Ayankoya. Raymond DuBose, the OWASA Board Chair, and Todd Taylor, the OWASA Executive Director were also present and provided comments.

Town staff was asked to help spread the word that there is utility assistance from the American Rescue Plan funds

A RESOLUTION ESTABLISHING A COMMUNITY SAFETY TASK FORCE

The purpose of this item was for the Town Council to consider establishing a Community Safety Task Force and approving a charge for the task force.

Motion was made by Council Member Seils, seconded by Council Member Haven-O'Donnell, to approve the following resolution.

A RESOLUTION ESTABLISHING A COMMUNITY SAFETY TASK FORCE

WHEREAS, on June 18, 2020, the Town Council approved “A Resolution on Next Steps in Advancing Racial Equity in Law Enforcement and Public Safety in Carrboro”; and

WHEREAS, Section 5 of that resolution expressed the Town Council’s intent “to establish a task force on public safety, in the interest of developing new approaches to public safety beyond policing”; and recognized that “investments in public safety and in programs and services that keep communities healthy and safe must advance racial equity, be grounded in community demands, and be informed by authentic engagement with grassroots and community organizations”; and

WHEREAS, Council Members Seils, Haven-O’Donnell, and Slade worked together to draft a charge for the task force;

NOW, THEREFORE, BE IT RESOLVED that the Town Council hereby establishes a “Community Safety Task Force” with the following charge:

Section 1. Background: In a resolution on June 18, 2020, the Town Council expressed its intent to establish a task force on public safety, “in the interest of developing new approaches to public safety beyond policing.” The Town Council recognized that “investments in public safety and in programs and services that keep communities healthy and safe must advance racial equity, be grounded in community demands, and be informed by authentic engagement with grassroots and community organizations.”

Section 2. Purpose: The Community Safety Task Force will consider a range of issues related to the safety and well-being of Carrboro residents, including but not limited to law enforcement and court diversion and deflection programs; alternatives to relying on the Town’s public safety professionals for human service and wellness needs; and coordination with the

County and other jurisdictions to enhance programs and services that keep communities safe. Through a series of shared learning sessions, the task force will review and educate the public about existing institutional and community-based public safety and wellness resources; and learn from residents and experts about immediate and long-term safety needs and interests that can be more substantially addressed and met through alternative resources. The task force will provide recommendations to the Town Council for additional services to enhance community safety and well-being that rely on prevention and intervention strategies as alternatives to policing and the criminal legal system—including but not limited to community nonviolence and de-escalation training programs; domestic violence intervention and prevention; youth-oriented programs; on-call crisis response that would allow certain calls for police assistance to be handled by other trained professionals, such as social workers or crisis counselors; and other related approaches.

Section 3. Structure: The membership of the task force shall consist of 5 to 7 residents of Carrboro, appointed by the Town Council, who have professional expertise and/or lived experience in the criminal legal system, human services delivery, social work, public health and harm reduction, community building in marginalized populations, or related content areas. The membership of the task force shall also include 2 to 3 council members designated by the Town Council. A staff resource team will assist in the work of the task force. This team will consist of staff liaisons, designated by the town manager, from the Housing and Community Development Department, the Police Department, the Recreation, Parks & Cultural Resources Department, and/or other staff as determined by the manager.

Section 4. Timeline: Within 12 months after the initial appointment of its members, the task force shall submit its recommendations to the Town Council. Alternatively, if the task force determines that it needs more time to complete its work, the task force may extend its timeline up to six months and shall notify the Town Council of the extension.

This the 20th day of April 2021

Ayes: Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council Member Damon Seils, Council Member Sammy Slade

REQUEST-TO-SET A PUBLIC HEARING ON TEXT AMENDMENTS TO ESTABLISH REQUIREMENTS FOR EV CHARGING STATIONS

The Land Use Ordinance provides an opportunity for advisory boards to initiate the consideration of a text amendment for public benefit. In 2018, the Environmental Advisory Board prepared a memorandum requesting requirements for electric vehicle charging stations as part of the parking standards for new developments.

Bruce Sinclair and Tim Turner, Environmental Advisory Board Members, provided comment to the Council in support of the draft ordinance.

A motion was made by Council Member Foushee, seconded by Council Member Haven-O'Donnell, to approve the following resolution:

**A RESOLUTION SETTING A PUBLIC HEARING ON AN ORDINANCE AMENDING THE
CARRBORO LAND USE ORDINANCE TO ESTABLISH REQUIREMENTS FOR
ELECTRIC CHARGING STATIONS**

WHEREAS, the Carrboro Town Council seeks to provide ample opportunities for the public to comment on proposed amendments to the Land Use Ordinance.

NOW, THEREFORE BE IT RESOLVED that the Town Council sets a public hearing on May 18, 2021, to consider adopting “An Ordinance Amending the Carrboro Land Use Ordinance to Establish Requirements for Electric Vehicle Charging Stations.”

BE IT FURTHER RESOLVED that the draft ordinance is referred to Orange County and the Town of Carrboro Planning Board for consideration and recommendation prior to the specified public hearing date.

BE IT FURTHER RESOLVED that the draft ordinance is also referred to the Transportation Advisory Board and the Environmental Advisory Board.

1 This is the 20th day of April in the year 2021.

2 **Ayes:** Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn
3 Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council
4 Member Damon Seils, Council Member Sammy Slade

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6 **ADJOURNMENT**

7 **MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY**
8 **COUNCIL MEMBER HAVEN-O'DONNELL, TO ADJOURN THE MEETING. VOTE:**
9 **AFFIRMATIVE ALL**

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