



301 W. Main St.
Town Hall
Carrboro, NC 27510

Town of Carrboro

Meeting Minutes

Town Council

May 24, 2022

7:00 PM

Council Chambers - Room 110

Present: Mayor Pro-Tem Susan Romaine, Council Member Barbara Foushee,
Council Member Randee Haven-O'Donnell, Council Member Danny Nowell,
Council Member Sammy Slade

Excused: Mayor Damon Seils

Also Present: Richard White, Town Manager; Wesley Barker, Town Clerk; Mary
Bryant, Deputy Town Clerk; Nick Herman, Town Attorney

**COUNCIL MEMBER FOUSHEE MADE A MOTION TO EXCUSE MAYOR SEILS
FROM THE MEETING, SECONDED BY COUNCIL MEMBER HAVEN-
O'DONNELL. VOTE: AFFIRMATIVE ALL**

EXCUSED: MAYOR DAMON SEILS

POETRY READING

Fred Joiner, the Poet Laureate of the Town of Carrboro, read a poem by Paulette
Beete called "Still Life with Bullets" and "Equinox" by Tameko Beyer.

PROCLAMATION-PERIOD POVERTY AWARENESS WEEK

Mayor Pro-Tem Susan Romaine read a proclamation for Period Poverty Awareness

42 Week.

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44 Michelle Old, Founder of the Diaper Bank of North Carolina, accepted the proclamation.

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48 **PUBLIC COMMENT**

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50 **Andrea Eisen**, Carrboro resident, spoke about safety issues affecting Present Day on
51 Main. She talked about the art and outreach programs that the owners of Present Day
52 on Main offer to the community.

53 **Sherdenia Weaver**, spoke about the safety at the corner of Lloyd and West Main
54 Streets. She said that there are trees that block the sight line at the corner. She would
55 like for the Town to investigate and do whatever they can to improve safety in this
56 spot. Ms. Weaver asked if the Town could make one of the streets one-way or install
57 speed bumps to improve the traffic safety.

58 **Makeda Ma'at**, Executive Director of Grow to Life, invited everyone to the
59 Landings Block Party, May 30 from 4-6 pm.

60 **Jennifer Gill**, Inter-Faith Council for Social Service Development Director, spoke
61 about the importance of IFC to the community. She asked the Town to commit public
62 funds in the budget to IFC.

63 **Alan Rosen**, employee of IFC, spoke about the importance of IFC to the community.
64 He spoke about the importance of the Interlocal Commitment.

65 **Jay Miller**, Board Treasurer at IFC, thanked the Town Council for their support of
66 non-profit organizations in Carrboro. He spoke about the need for \$650,000 to shelter
67 people in need.

68 **Dow Williamson**, IFC volunteer and donor, asked the Town to approve their
69 requested funding. He spoke about the valuable services that IFC provides to
70 vulnerable people and the funding needed to provide these services.

71 **Quinton Harper**, chairman of the Affordable Housing Advisory Commission, spoke
72 about the importance of the Town supporting the Interlocal Agreement with IFC.

73 **Tom Fenn**, Carrboro resident, spoke about the importance of the Town supporting
74 the Interlocal Agreement with IFC to provide funding for emergency housing for the
75 homeless community.

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78
79 **APPROVAL OF MINUTES FROM THE MARCH 8, 2022 MEETING**

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81 **THE MINUTES FOR MARCH 8, 2022 WERE TABLED UNTIL THE NEXT**
82 **MEETING.**

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84 *****

87 **FIRE DEPARTMENT MONTHLY REPORT**

88
89 The purpose of this agenda item was to provide the Town Council with a monthly
90 overview of service calls.

91
92 **MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY**
93 **COUNCIL MEMBER HAVEN-O'DONNELL, TO ACCEPT THE REPORT.**
94 **VOTE: AFFIRMATIVE ALL**

95
96 **EXCUSED: MAYOR DAMON SEILS**

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100 **STORMWATER UTILITY MONTHLY REPORT**

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102 The purpose of this item was to provide the monthly update regarding Stormwater
103 Utility projects and initiatives.

104 **MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY**
105 **COUNCIL MEMBER HAVEN-O'DONNELL, TO ACCEPT THE REPORT.**
106 **VOTE: AFFIRMATIVE ALL**

107
108 **EXCUSED: MAYOR DAMON SEILS**

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110 *****
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112 **ECONOMIC DEVELOPMENT MONTHLY REPORT**

113
114 The purpose of this item was to provide a regular monthly activities and status report.

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116 **MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY**
117 **COUNCIL MEMBER HAVEN-O'DONNELL, TO ACCEPT THE REPORT.**
118 **VOTE: AFFIRMATIVE ALL**

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120 **EXCUSED: MAYOR DAMON SEILS**

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124 **POLICE DEPARTMENT MONTHLY REPORTS**

125
126 The purpose of this item was to provide a brief overview of service calls for the
127 month of April.

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129 **MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY**
130 **COUNCIL MEMBER HAVEN-O'DONNELL, TO ACCEPT THE REPORT.**
131 **VOTE: AFFIRMATIVE ALL**

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133 **EXCUSED: MAYOR DAMON SEILS**

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137 **A REQUEST TO ADOPT A RESOLUTION TO AWARD RETIRED POLICE**
138 **K9 TURBO TO HANDLER POIII KARISSA KIMREY**

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140 POIII Kimrey's K9 partner will retire after more than eight years of service to the
141 Carrboro Police Department and the Town of Carrboro due to age and other health
142 issues.

143
144 **A motion was made by Council Member Foushee, seconded by Council Member Haven-**
145 **O'Donnell that the following resolution be approved:**

146 **K-9 RETIREMENT RESOLUTION**

147 **WHEREAS**, K-9 Turbo is owned by the Town of Carrboro; and

148 **WHEREAS**, K-9 Turbo has faithfully served the Town and its citizens for 8 years; and

149 **WHEREAS**, K-9 Turbo will retire from his position as Police Canine effective May 19, 2022;
150 and

151 **WHEREAS**, the Mayor and Town Council, by this resolution, wish to express their great
152 appreciation to K-9 Turbo for service, loyalty, and dedication to the Town of Carrboro;

153 **NOW THEREFORE, BE IT RESOLVED** that the Town of Carrboro, in accordance with
154 North Carolina General Statute 160A-266, declares K-9 Turbo to be surplus property upon
155 retirement from service and authorizes his assigned handler, POIII Karissa Kimrey, to take
156 ownership of K-9 Turbo upon her execution of a hold harmless agreement to provide proper care
157 for the dog for the remainder of the life of the animal By executing that agreement POIII Karissa
158 Kimrey will assume all liability and responsibility for the dog.

159 This is the 25th day of May 2022

160 **The motion carried unanimously by the following vote:**

161 **Ayes:** Mayor Pro-Tem Susan Romaine, Council Member Barbara Foushee, Council Member
162 Randee Haven-O'Donnell, Council Member Danny Nowell, and Council Member Sammy Slade

163 **Excused:** Mayor Damon Seils

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167 **AFFORDABLE HOUSING UPDATE**

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169 The purpose of this item was for the Town Council to receive an update on the
170 Town's Affordable Housing activities.

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172 **MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY**
173 **COUNCIL MEMBER HAVEN-O'DONNELL, TO ACCEPT THE REPORT.**
174 **VOTE: AFFIRMATIVE ALL**

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176 **EXCUSED: MAYOR DAMON SEILS**

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180 **PUBLIC HEARING**

181
182 The purpose of this public hearing was for the Town Council to hold a public hearing on
183 Special Use Permit-A application for the ArtsCenter to renovate the existing building at 400
184 Roberson Street. Mayor Pro-Tem Romaine opened the public hearing.

185
186 James Thomas, Land Use Planner for the Town, gave a presentation about the project.

187
188 Jeremy Anderson, Land Planner, Tom Tolley, Certified Appraiser & David Grange, Project
189 Architect, gave the applicant's presentation and responded to questions from the Council.

190
191 Robert Joyner, representing the Roberson Place Homeowners Association, said that the main
192 concern was added bus traffic on Sweet Bay Place. He said there are also concerns about
193 increased noise.

194
195 Town Manager White said that this Special Use Permit-A application item will be on the June
196 7, 2022, agenda for further discussion.

197
198 **MOTION WAS MADE BY COUNCIL MEMBER NOWELL, SECONDED BY**
199 **COUNCIL MEMBER SLADE, THAT STAFF PREPARE A RESOLUTION FOR THE**
200 **ADOPTION OF THIS ITEM AT THE JUNE 7, 2022, MEETING WITH**
201 **CONSIDERATION OF THE 10-FOOT SIDEWALK ISSUE.**
202 **VOTE: AFFIRMATIVE ALL**

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204 **EXCUSED: MAYOR DAMON SEILS**

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208 **CAPITAL IMPROVEMENT PLAN FY23 THROUGH FY27**

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210 The purpose of this agenda item was to present a report to the Town Council on the proposed
211 Capital Improvement Plan (CIP) for FY23 through FY27.

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213 Cary McNallan, Deputy Finance Director, gave the staff presentation.

A motion was made by Council Member Haven-O'Donnell, seconded by Council Member Slade to accept the report on the Capital Improvements Plan for FY 2023 through FY 2027.

**RESOLUTION TO ACCEPT REPORT ON
CAPITAL IMPROVEMENTS PLAN FOR FY 2023 THROUGH FY 2027**

WHEREAS, the Town Manager and staff have developed a Capital Improvements Plan for FY 2023 through FY 2027; and,

WHEREAS, the Town of Carrboro recognizes that a Capital Improvements Plan enables staff and the Town Council to plan for future capital needs and investments necessary to provide quality services to residents; and,

WHEREAS, the Capital Improvements Plan is a five year planning tool designed to address the Town's capital needs with regards to: 1) maintaining the existing infrastructure to protect the Town's investments; 2) expanding the Town's tax base in a way that will benefit both future and current citizens; 3) complying with state and federal mandates; 4) incorporating energy and climate protection strategies; 5) providing Town services in the most efficient and safe manner; and, 6) managing and encouraging orderly implementation of Town adopted needs assessments, strategic and program master plans; and,

WHEREAS, the recommended FY 2023 through FY 2027 Capital Improvements Plan has been presented to the Town Council; and,

WHEREAS, no appropriation of funds for a project(s) is made by the CIP and such appropriation is made by the Town Council through the adoption of a project ordinance or in the annual operating budget.

NOW THEREFORE BE IT RESOLVED that the Town of Carrboro Town Council accepts the Report on Capital Improvements Plan for FY 2023 through FY 2027 and offers the following changes or directions:

1. Review key priorities number 2 and number 3 listed within the Carrboro Bicycle Transportation Plan found in Chapter 6: Strategies.
2. Pursue renovations at Town Hall as soon as possible.
3. To account for solar study projects within the Capital Improvements Plan.

The motion carried by the following vote:

Ayes: Mayor Pro Tem Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven-O'Donnell, Council Member Danny Nowell, and Council Member Sammy Slade

Excused: Mayor Damon Seils

254 **AMENDMENT TO FY22 ADOPTED BUDGET**

255
256 The purpose of this item was to request that the Town Council approve a budget amendment
257 to the General Fund Operating Budget and the Affordable Housing Special Revenue Fund
258 based on year-to-date actual revenue collections and trends.

259
260 Arche McAdoo, Finance Director, gave the staff presentation.

261
262 **A motion was made by Council Member Slade, seconded by Council Member**
263 **Haven-O'Donnell, that the ordinance be approved.**

264
265
266 **AMENDMENT TO FY 2021-22 GENERAL FUND AND AFFORDABLE HOUSING**
267 **SPECIAL REVENUE FUND BUDGETS**
268 **ORDINANCE NO. 10 / 2021-22**

269
270 **WHEREAS**, the Carrboro Town Council adopted Annual Budget Ordinance No.20/20-21 for
271 FY 2021-22 on June 22, 2021; and

272
273 **WHEREAS**, the Town now finds it necessary to amend this budget ordinance due to
274 additional revenues; and,

275
276 **NOW, THEREFORE, BE IT ORDAINED**, that in accordance with authority contained in
277 G.S. 159-15, the following revenue and expense accounts are amended as shown and that the
278 total amount appropriated for expenditures are herewith amended as follows:

	<u>FY22</u> <u>Adopted</u> <u>Budget</u>	<u>FY22</u> <u>Proposed</u> <u>Changes</u>	<u>FY22</u> <u>Amended</u> <u>Adopted Budget</u>
Revenues			
Ad Valorem Taxes	\$ 14,063,175	\$ 1,436,825	\$ 15,500,000
Local Sales Taxes	\$ 4,895,670	\$ 578,558	\$ 5,474,228
Other Taxes/Licenses	\$ 1,454,496	\$ 75,504	\$ 1,530,000
Occupancy Taxes	\$ 103,093	\$ 76,907	\$ 180,000
Intergovernmental	\$ 2,038,398	\$ -	\$ 2,038,398
Permits & Fees	\$ 1,238,860	\$ -	\$ 1,238,860
Other Revenues	\$ 464,389	\$ (24,000)	\$ 440,389
Fund Balance	\$ 1,089,720	\$ (1,001,654)	\$ 88,066
Total Revenues	\$ 25,347,801	\$ 1,142,140	\$ 26,489,941
Expenditures			
General Government	\$ 6,046,823	\$ 201,920	\$ 6,248,743
Public Safety	\$ 7,207,887	\$ 75,000	\$ 7,282,887
Planning	\$ 1,668,342	\$ -	\$ 1,668,342
Transportation	\$ 2,011,768	\$ -	\$ 2,011,768
Public Works	\$ 4,026,756	\$ 55,000	\$ 4,081,756
Recreation, Parks, & Cultural Re:	\$ 1,908,568	\$ 150,000	\$ 2,058,568
Non-Departmental	\$ 1,600,867	\$ 660,220	\$ 2,261,087
Debt Service	\$ 876,790	\$ -	\$ 876,790
Total Expenditures	\$ 25,347,801	\$ 1,142,140	\$ 26,489,941

BE IT FURTHER ORDAINED THAT, the Special Revenue Fund for Affordable Housing is increased by \$43,625 from \$338,525 to a new appropriation of \$382,150. The total Special Revenue Fund is increased from \$9,567,341 to \$9,610,966.

This budget ordinance amendment shall be effective upon adoption.

This the 24th day of May, 2022.

The motion carried by the following vote:

Ayes: Mayor Pro-Tem Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven-O'Donnell, Council Member Danny Nowell, and Council Member Sammy Slade

Excused: Mayor Damon Seils

TOWN MANAGER’S RECOMMENDED BUDGET FOR FISCAL YEAR 2022-2023

The purpose of this agenda item was for the Town Manager to present the Recommended Budget for FY23 and to set the public hearing for June 7, 2022.

Jackie Jenks, from the Inter-Faith Council for Social Service (IFC), spoke about the need for shelter for the homeless.

Vicky Kim spoke about her experience volunteering with IFC.

Town Manager White gave a presentation on the recommended budget for FY 2022-2023.

A motion was made by Council Member Nowell, seconded by Council Member Slade, that the resolution be approved.

**A RESOLUTION TO ACCEPT THE TOWN MANAGER’S RECOMMENDED
BUDGET FOR FY 2022-23 AND SET A PUBLIC HEARING ON THE
RECOMMENDED BUDGET FOR FY 2022-23**

WHEREAS, the Town Manager presented the Recommended Budget for FY 2022-23 to the Town Council on May 24, 2022; and,

WHEREAS, the Town is required by North Carolina General Statute 159-12(b) to hold a public hearing before adopting the budget ordinance;

**NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF CARRBORO
HEREBY RESOLVES THAT:**

Section 1. The Town Council accepts the Town Manager’s Recommended Budget for FY 2022-23

Section 2. The Town Council sets the date of Tuesday, June 7, 2022, at 7:00 p.m. to hold a public hearing in Town Hall Council Chambers to receive comments from citizens on the Town Manager’s Recommended Budget for FY 2022-23. The entire budget document may be viewed on the Town website at <http://www.ci.carrboro.nc.us/250/Financial-Documents>

Section 3. Comments by citizens may be emailed to wbarker@carrboronc.gov or presented at the public hearing on June 7, 2022.

This the 24th day of May, 2022.

The motion carried by the following vote:

Ayes: Mayor Pro Tem Susan Romaine, Council Member Barbara Foushee,

**Council Member Randee Haven-O'Donnell, Council Member Danny Nowell and
Council Member Sammy Slade**

Excused: Mayor Damon Seils

AMERICAN RESCUE PLAN ACT FRAMEWORK UPDATE

The purpose of this agenda item was to provide the Town Council with an update on the development of a comprehensive plan to allocate the American Rescue Plan Act (ARPA) funds.

Arche McAdoo, Finance Director, gave the update.

OTHER MATTERS

Council Member Slade asked about scheduling a Council work session before Summer break to discuss Bolin Creek phases 3 & 4.

Council Member Haven-O'Donnell voiced her concern about COVID-19 numbers and the mask ordinance in Carrboro.

Council Member Foushee asked Council to consider naming the 203 Project building after former Carrboro Mayor Robert Drakeford, who recently passed away.

ADJOURNMENT

**MOTION WAS MADE BY COUNCIL MEMBER SLADE, SECONDED BY
COUNCIL MEMBER NOWELL, TO ADJOURN THE MEETING.
VOTE: AFFIRMATIVE ALL**

EXCUSED: MAYOR DAMON SEILS

Town Clerk

Mayor