



301 W. Main St.  
Town Hall  
Carrboro, NC 27510

**Town of Carrboro  
Meeting Minutes  
Town Council**

**October 11, 2022**

**7:00 PM**

**Council Chambers – Room 110**

**This meeting was broadcasted live on cable television and the internet.**

**Present:** Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven-O'Donnell, Council Member Danny Nowell, Council Member Eliazar Posada, and Council Member Sammy Slade

**Also Present:** Richard White, Town Manager; Wesley Barker, Town Clerk; Brady Herman, Town Attorney

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**POETRY READING**

Fred Joiner, the Town's Poet Laureate, read a poem.

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**PUBLIC COMMENT**

**Jan Gjestvang-Lucky**, Carrboro resident, spoke about the Community Home Trust and how it helped his family become homeowners in Carrboro.

**Michael Harrison**, Carrboro resident, spoke about the Community Home Trust and the services they provide to his neighborhood of Winmore.

**Felicia Stroud**, employee of Community Home Trust, spoke about a Tenant Advocacy Committee that was formed in 2019 and how it works to address tenants' concerns.

**Brianne Mendez**, resident of The Landings, spoke about the Community Home Trust and the positive changes they have made since they took over The Landings.

**Caroline Oliveira**, Deputy Director of Community Home Trust, spoke about the work that they do to help people find homes and the struggle to find affordable housing in Carrboro.

**Makeda Ma'at**, original resident of The Landings, stated clearly she does not support CHT and management due to retaliation, mistreatment, constant breaches of confidentiality, and unprofessionalism. As founder, she invited all residents to attend The Landings Tenant Association's upcoming Building Community Block Party in Winmore.

A discussion ensued about allowing public comment on matters on the printed agenda.

**Brian Crawford**, Kentfield resident, spoke about the blockage on his street and showed a video of the longer route he must take to and from his home due to bollards.

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**APPROVAL OF MINUTES FROM THE APRIL 5 AND APRIL 12, 2022 MEETINGS**

**MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY COUNCIL MEMBER HAVEN-O'DONNELL TO APPROVE THE MINUTES OF THE APRIL 5 AND APRIL 12, 2022 MEETINGS.**

**VOTE:AFFIRMATIVE ALL.**

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**RESOLUTION TO MODIFY THE COVID-19 MITIGATION BUSINESS GRANT PROGRAM**

The purpose of this item was to modify the COVID-19 Mitigation Business Grant Program to provide a procedure for requesting a change in the use of grant funds.

**A motion was made by Council Member Foushee, seconded by Council Member Haven-O'Donnell to approve the following resolution:**

**A RESOLUTION MODIFYING THE COVID-19 MITIGATION BUSINESS GRANT PROGRAM POLICY**

October 11, 2022

**WHEREAS**, the Carrboro Town Council allocated up to \$300,000 of funds from the American Rescue Plan Act to support the recovery of small businesses; and

**WHEREAS**, on September 15, 2021 the Carrboro Town Council approved the COVID-19 Mitigation Business Grant Policy to distribute the funds; and

**WHEREAS**, a grant recipient has requested a change to their grant application expenditures; and

**WHEREAS**, there is not a clear procedure established in the policy for making changes to a grant recipient's application expenditures.

**NOW THEREFORE, BE IT RESOLVED** by the Carrboro Town Council that:

- Section 1. Section 3.3.1 entitled "Procedure for Requesting Changes" and which states, "Recipients requesting a change in activities shall resubmit the application in Appendix A with the new grant activities being requested for approval. In addition to resubmitting the application, a statement explaining why the prior grant activities are no longer suitable uses for the grant and why the new activities are a more appropriate use of these funds shall also be submitted. The submitted information shall be reviewed by the Carrboro COVID-19 Loan Review Committee and approved by the Town Council." shall be added to the COVID-19 Mitigation Business Grant Policy.
- Section 2. This resolution is effective immediately and a copy of this resolution shall be forwarded to the Town's Finance Officer.

**The motion carried unanimously by the following vote:**

**Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven-O'Donnell, Council Member Danny Nowell, Council Member Eliazar Posada, and Council Member Sammy Slade.**

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**A REQUEST TO SET A PUBLIC HEARING FOR CONSIDERATION OF A MINOR MODIFICATION TO THE PERRY PLACE SPECIAL USE PERMIT-A PROJECT AT 800 AND 802 MERRITT MILL ROAD**

The purpose of this agenda item was to request that Town Council adopt a resolution setting a public hearing date for consideration of a Minor Modification to the Special Use Permit-A for

Perry Place at 800 and 802 Merritt Mill Road. The modification would allow NCDOT to complete right of way improvements within the Merritt Mill Road corridor in lieu of CASA doing so.

**The following resolution was introduced by Council Member Foushee seconded by Council Member Haven-O'Donnell:**

A RESOLUTION SETTING A PUBLIC HEARING DATE FOR A MINOR MODIFICATION TO THE SPECIAL USE PERMIT-A ISSUED TO CASA FOR CONSTRUCTION OF PERRY PLACE AT 800 AND 802 MERRITT MILL ROAD TO ALLOW FOR NCDOT TO MAKE IMPROVEMENTS TO MERRITT MILL ROAD.

**WHEREAS**, the Carrboro Town Council approved a Special Use Permit-A for the Perry Place Project at 800 and 802 Merritt Mill Road on March 27, 2018; and

**WHEREAS**, the Town of Carrboro desires to see developments constructed in the Town's jurisdiction in a responsible and marketable manner; and

**WHEREAS**, Town Staff has determined that this request constitutes a Minor Modification to the Conditional Use Permit; and

**WHEREAS**, the applicant has met the criteria in the Town's Land Use Ordinance related to Minor Modifications; and

**WHEREAS**, approval of the request will allow NCDOT to complete upcoming improvements to the Merritt Mill Road right of way corridor instead of CASA completing improvements that may otherwise need to be modified soon thereafter.

**NOW, THEREFORE BE IT RESOLVED** by the Carrboro Town Council that a public hearing is called for October 18, 2022 for consideration of the Minor Modification to the Perry Place Special Use Permit-A.

This the 11th day of October 2022.

**The motion carried unanimously by the following vote:**

**Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven-O'Donnell, Council Member Danny Nowell, Council Member Eliazar Posada, and Council Member Sammy Slade.**

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**ORDINANCE AMENDING THE CARRBORO TOWN CODE TO COMPLY WITH SB 300, SL 2021-138, AND OTHER STATUTORY AMENDMENTS**

The purpose of this agenda item was to approve amendments to the Town Code to be in compliance with SB 300, SL 2021-138, and other statutory amendments.

**A motion was made by Council Member Foushee, seconded by Council Member Haven-O'Donnell, to approve the following ordinance to amend the Carrboro Town Code:**

AN ORDINANCE AMENDING THE CARRBORO TOWN CODE TO  
COMPLY WITH SB 300, SL 2021-138, AND OTHER STATUTORY AMENDMENTS  
**Ordinance No: 3 / FY 22-23**

THE TOWN COUNCIL OF THE TOWN OF CARRBORO ORDAINS:

**Section 1.** Section 5-21 is amended as follows:

Existing subsection (a) is deleted, and existing subsections (b) and (b1) are redenominated as (a) and (b).

**Section 2.** Section 7-34 is amended as follows:

Existing subsection (a) is deleted. The first sentence of existing subsection (b) is rewritten to say, “A violation of this Article IV shall subject the violator to a civil penalty of \$25.00; and the second sentence is retained.

Existing subsections (b) through (e) are redenominated (a) through (d).

**Section 3.** Chapter 8 is amended as follows:

In “Subchapter I – Privilege License Tax” is deleted in its entirety, and existing subheading, “Subchapter II – Regulation and Licensing of Businesses,” is redenominated as “Subchapter I- Regulation of Licensing Businesses;” and existing ARTICLES V through XI are redenominated.

ARTICLES I through VII.

In “Subchapter II – Regulation and Licensing of Businesses,” existing section 8-45(a) is deleted and subsections (b) through (e) are renumbered (a) through (d); existing subsection (b) is rewritten to say, “A violation of Section 8-41 shall subject the offender to a civil penalty of twenty-five dollars (\$25.00). If the offender fails to pay this penalty within ten days after being cited for a violation, the penalty may be recovered by the Town in a civil action in the nature of debt.”

Existing section 8-51 is deleted, and the section is labelled “Reserved”.

In existing subsection 8-80(a), the first sentence is deleted; and in existing subsection 8-80(b), the first sentence is rewritten to say, “A violation of sections 8-41, 8-52, 8-53, 8-61(a), and 8-62(a) and (b) shall subject the offender to a civil penalty of twenty-five dollars (\$25.00).”

In Subchapter III – Anti-Discrimination in Places or Public Accommodations and in Employment” existing subsections 8-84(a) and (b) are deleted, and the text of Section 8-84 is rewritten to say: “Any person, firm or corporation violating any provisions of this Article may be subject to an enforcement action brought by the Town under G.S. 160A-175(d) and (e) for an appropriate equitable remedy, including but not limited to a mandatory or prohibitory injunction commanding the offender to correct the conduct prohibited under this Article.”

**Section 4.** Chapter 10 Animal Control is amended to add a new Article V – PENALTIES FOR VIOLATION to read as follows:

**Section 10-6 Penalties**

The following penalties shall pertain to violations of this Ordinance.

- (a) Enforcement of this Ordinance may include any appropriate equitable remedy, injunction or order of abatement issuing from a court of competent jurisdiction pursuant to North Carolina General Statutes § 160A-175 (d) and €.
- (b) A violation of this Ordinance may subject the offender to the civil penalties hereinafter set forth.
  - (1) The Orange County Animal Services Director (or designee) may issue to the known Owner or Keeper of any animal, or to any other violator of the provisions of this Ordinance, a ticket or citation giving notice of the alleged violation(s) and of the civil penalty imposed. Tickets or citations so issued may be delivered in person or mailed by first class mail to the person charged if that person cannot readily be found. The following civil penalties shall be assessed for each violation of this Ordinance:

(i) Mistreatment of Animals (See Orange County Unified Animal Ordinance (UAO) Section 4-41) \$200.00. (ii) The civil penalty for a nuisance violation (UAO Section 4-45) shall be as follows:

Number of Prior Nuisance Violations	Amount
1	\$100.00
2	\$200.00
3 or more	\$400.00

(2) This civil penalty shall be paid to the Animal Services Director or his or her designee within 14 days of receipt. This civil penalty is in addition to any other fees, taxes, costs, or fines imposed that are authorized by this Ordinance.

(3) In the event that the applicable civil penalty is not paid within the time period prescribed, a civil action may be commenced to recover the penalty and costs associated with collection of the penalty, and/or a criminal summons may be issued against the Owner or Keeper or other alleged violator of this Ordinance, and upon conviction, the Owner or Keeper shall be punished as provided by State law. Failure on the part of the Owner or Keeper of an animal or other alleged violator to pay the applicable civil penalty within the time period prescribed is unlawful and a violation of the Ordinance. Unless otherwise provided, the civil penalty for violation of this subsection is \$25.00, except where the original violation was for Failure to Vaccinate for Rabies in which case the civil Penalty for a violation of this subsection is \$100.00.

**Section 10-7 Enforcement of the Display of Wild and Exotic Animals**

Any person displaying or sponsoring a display of a wild or exotic animal at the date that the Orange County Unified Animal Control Ordinance (UAO) was adopted (Jan. 21, 2016) to prohibit such display shall comply with the UAO’s prohibition on the display of wild or exotic animals within 30 days of the effective date of the UAO. (The Carrboro Town Council adopted a resolution authorizing enforcement of the UAO inside the Town limits.) No wild or exotic animals may be displayed that are not permitted by the United States Department of Agriculture nor shall any exotic or wild animal that has been designated a rabies vector species in North Carolina be displayed, except when approved by the Animal Services Director. Wild or Exotic animals designated as rabies vector species may only be displayed in a manner so as to not come into contact with the public.

(a) Investigations. The Orange County Animal Service Department shall investigate any complaints, reports, or information that wild or exotic animals are being displayed or will be displayed in Orange County in violation of the UAO to determine whether or not a violation has occurred.

(1) If the Orange County Animal Services Department determines that wild or exotic animals are being displayed in Orange County in violation of the UAO, the investigating officer(s) shall issue a written warning to the person displaying the wild or exotic animal(s). The written notice shall be delivered, via hand delivery to a responsible person or via posting at the site of the display.

(2) The person against whom the warning is issued shall desist all activities in violation of the UAO as of the business day the written notice is given.

(b) Penalties.

(1) Reserved.

**(8) Civil Penalty.** —A person who violates any of the provisions of the UAO shall be subject to a civil penalty of \$250.00 per animal for each day of the violation. No penalty shall be assessed until the person alleged to be in violation has been notified of the existence and nature of the violation by letter. Each day of a continuing violation shall constitute a separate violation. The Administrator shall make or cause to be made a written demand for payment to be served upon the person in violation, which shall set forth in detail a description of the

violation for which the penalty has been imposed. If payment is not received or equitable settlement reached within 14 days after demand for payment is made, the matter may be referred to the County Attorney for institution of a civil action in the name of the County of Orange in the appropriate division of the general court of justice for recovery of the penalty.

**(8) Injunctive Relief.**

- a. Whenever the Orange County Animal Services Department or the North Carolina Wildlife Resources Commission has cause to believe that any person is violating or threatening to violate the UAO, the agency shall report the violation or threatened violation to the Administrator. The Administrator may, either before or after the institution of any other action or proceeding authorized by this Section, institute a civil action in the name of the County of Orange for injunctive relief to restrain the violation of threatened violation.
- b. Upon determination by a court that an alleged violation is occurring or is threatened, it shall enter such orders or judgments as are necessary to abate the violation or to prevent the threatened violation. The institution of any action for injunctive relief under this section shall not relieve any civil penalty prescribed for violations of this Section.

**Section 5.** Section 11A-2 is amended to replace the reference to G.S. 160A-439 with “G.S. 160D-1119 et. Seq.”

**Section 6.** Existing subsection 17-39(a) is deleted, and existing subsections (b) through € are redennominated (a) through(d).

**Section 7.** All provisions of any town ordinance in conflict with this ordinance are repealed.

**Section 8.** This ordinance shall become effective upon adoption.

The foregoing ordinance, having been submitted to a vote, received the following unanimous vote, and was duly adopted this the 11<sup>th</sup> day of October 2022.

**Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven-O’Donnell, Council Member Danny Nowell, Council Member Eliazar Posada, and Council Member Sammy Slade.**

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**APPOINTMENT TO CARRBORO NORTHERN TRANSITION AREA ADVISORY COMMITTEE**

The purpose of this agenda item was for the Town Council to make an appointment to the Northern Transition Area Advisory Committee and recommend the appointment to the Orange County Board of Commissioners.

**A motion was made by Council Member Foushee, seconded by Council Member Haven-O’Donnell that the following resolution be approved:**

**A RESOLUTION MAKING AN APPOINTMENT TO THE  
NORTHERN TRANSITION AREA ADVISORY COMMITTEE**

Section 1. The Carrboro Town Council hereby appoints the following applicant to the Northern Transition Area Advisory Committee:

Seat Designation	Appointee	Term Expiration
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Orange County Representative	Jennifer Conrad	10/11/2025
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Section 2. The Town of Carrboro Town Council requests that the Orange County Board of Commissioners appoint Jennifer Conrad to a three-year term on the Northern Area Transition Advisory Committee.

Section 3. This resolution shall become effective upon adoption.

This the 11th day of October 2022.

The motion carried unanimously by the following vote:

**Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven-O'Donnell, Council Member Danny Nowell, Council Member Eliazar Posada, and Council Member Sammy Slade.**

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**APPOINTMENTS TO THE ECONOMIC SUSTAINABILITY COMMISSION**

The purpose of this agenda item was for the Town Council to make appointments to the Economic Sustainability Commission.

**A motion was made by Council Member Haven-O'Donnell, seconded by Council Member Posada that the following resolution be approved:**

**A RESOLUTION MAKING APPOINTMENTS TO THE  
ECONOMIC SUSTAINABILTY COMMISSION (ESC)**

Section 1. The Carrboro Town Council hereby appoints the following to the Economic Sustainability Commission:

<b>Appointee</b>	<b>Term Expiration</b>
Courtnei McWilliams	2/2026
Sheila Dalton	2/2026
Kenyatta Clark	2/2026
Scott Powell	2/2024
Nadia Taylor	2/2024

Section 2. This resolution shall become effective upon adoption.

This the 11<sup>th</sup> day of October 2022.

The motion carried unanimously by the following vote:

**Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven-O'Donnell, Council Member Danny Nowell, Council Member Eliazar Posada, and Council Member Sammy Slade.**

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**APPOINTMENTS TO THE STORMWATER ADVISORY COMMISSION**

The purpose of this agenda item was for the Town Council to make appointments to the Stormwater Advisory Commission.

**A motion was made by Council Member Foushee, seconded by Council Member Haven-O'Donnell to approve the following resolution:**

**A RESOLUTION MAKING AN APPOINTMENT TO THE  
STORMWATER ADVISORY COMMITTEE**

Section 1. The Carrboro Town Council hereby appoints the following applicant(s) to the Stormwater Advisory Commission:

Seat Designation	Appointee	Term Expiration
Member	Gordon Chadwick	10/2025
Member	Terry Krauss	10/2025

Section 2. This resolution shall become effective upon adoption.

This the 11<sup>th</sup> day of October 2022.

**The motion carried unanimously by the following vote:**

**Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven-O'Donnell, Council Member Danny Nowell, Council Member Eliazar Posada, and Council Member Sammy Slade.**

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**ADOPTION OF POLICIES FOR THE EXPENDITURE OF AMERICAN RESCUE PLAN ACT OF 2021, CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS**

The purpose of this agenda item was to request that the Town Council adopt policies required for the expenditure of American Rescue Plan Act of 2021, Coronavirus State and Local Fiscal Recovery Funds (ARP/CSLFRF).

**Bill Rowley**, member of the Orange County Habitat for Humanity Advocacy Committee thanked the town staff and council for their work on affordable housing. He spoke about possible future collaborations with Carrboro.

**Dan Sargent**- Executive Director of Rebuilding Together of the Triangle and founding member of the Orange County Home Preservation Coalition, thanked the town for their support. He spoke about a future collaboration involving weatherization and climate investment in residential housing in Carrboro and Orange County.

**A motion was made by Council Member Foushee, seconded by Council Member Haven-O'Donnell that the following resolution be approved:**

**RESOLUTION ADOPTING REQUIRED POLICES FOR THE EXPENDITURE OF AMERICAN RESCUE PLAN/CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (CSLFRF)**

**WHEREAS** the Town of Carrboro has received an allocation of funds from the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF); and

**WHEREAS** U.S. Treasury is responsible for implementing ARP/CSLFRF and has enacted a Final Rule outlining eligible projects; and

**WHEREAS** the funds may be used for projects within these categories, to the extent authorized by state law.

1. Support COVID-19 public health expenditures, by funding COVID-19 mitigation and prevention efforts, medical expenses, behavioral healthcare, preventing and responding to violence, and certain public health and safety staff.
2. Address negative economic impacts caused by the public health emergency, including economic harms to households, small businesses, non-profits, impacted industries, and the public sector.



3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic.
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors.
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

**WHEREAS** the ARP/CSLFRF are subject to the provisions of the federal Uniform Grant Guidance, 2 CFR Part 200 (UG), as provided in the [Assistance Listing](#); and

**WHEREAS** U.S. Treasury has issued a [Compliance and Reporting Guidance Version 4.0 \(June 10, 2022\)](#) dictating implementation of the ARP/CSLFRF award terms and compliance requirements; and

**WHEREAS** the Compliance and Reporting Guidance states on page 7 that: “Per 2 CFR Part 200.303, your organization must develop and implement effective internal controls to ensure that funding decisions under the SLFRF award constitute eligible uses of funds, and document determinations.”

**BE IT RESOLVED** that the Town of Carrboro Town Council hereby.

1. Adopts and enacts the following policies for the ARP/CSLFRF expenditures:
 

ARPA 2022-01	Eligible Project Policy
ARPA 2022-02	Allowable Costs and Cost Principles
ARPA 2022-03	Program Income
ARPA 2022-04	Recordkeeping
ARPA 2022-05	Property Management
ARPA 2022-06	Subaward and Monitoring
ARPA 2022-07	Conflict of Interest
2. These policies are effective October 11, 2022 and shall remain in effect until December 31, 2026 or until all funds have been spent or returned to the U.S. Treasury.
3. The U.S. Treasury may amend its rules and guidance from time to time; and the Town’s Finance Officer may modify these policies as required by any Treasury amendments.
4. Grant awards and contracts less than \$60,000 may be approved by the Town Manager per Section 3-1(b)(9)(i) of the Town Code as amended. Awards and contracts \$60,0000 and over shall be approved by the Town Council.

The foregoing resolution having been submitted to a vote, received the following vote, and was duly adopted this 11<sup>th</sup> day of October 2022.

**The motion carried unanimously by the following vote:**  
**Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven-O’Donnell, Council Member Danny Nowell, Council Member Eliazar Posada, and Council Member Sammy Slade.**

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**ADOPTION OF GRANT PROJECT ORDINANCE FOR EXPENDITURE OF ARP/CSLFRF FUNDS**

The purpose of this agenda item is to present to the Town Council an allocation plan for expenditure of ARP/CSLFRF funds.

Discussion and clarification amongst council members and staff ensued about ARPA projects listed.

Mayor Seils stated stipulations to the manager that there are categories the council members may want more involvement and perhaps input in how the money is spent. Council would like periodic indicators on how the money is being spent.

**A motion was made by Council Member Posada, seconded by Council Member Romaine that the following ordinance be approved with clarification to allocate \$170,000 in unassigned funds and the \$30,000 of Bike Fix It line item to pedestrian and bicycle improvements with focus on implementation of the Bike Plan to the extent allowed.**

GRANT PROJECT ORDINANCE FOR THE TOWN OF CARRBORO  
AMERICAN RESCUE PLAN ACT OF 2021:  
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

**Ordinance No: 4 / FY 22-23**

**BE IT ORDAINED** by the Town Council of the Town of Carrboro, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

**Section 1:** This ordinance is to establish a budget for a project(s) to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF). The Town of Carrboro has received a total allocation of \$6,753,198.84.

These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

**Section 2:** The Town has elected to take the standard allowance to replace lost public sector revenue (Revenue Replacement), as authorized by 31 CFR Part 35.6(d)(1) and expend all its ARP/CSLFRF funds for the provision of government services.

**Section 3:** The following amounts are appropriated for the project(s) and authorized for government services expenditure:

Project Description	Appropriation of ARP/CSLFRF Funds	Total by Department	% of Total
Economic Development		\$976,522	14%
Small Business Grants	\$326,522		
Disparity Study	\$300,000		
Small Business Grants - Part II	\$150,000		

Minority Business Training	\$200,000		
Recreation, Parks & Cultural		\$496,650	7%
Recreation Facilities Maintenance & Repair	\$100,000		
Horse Shoe Pits - Anderson Park	\$114,400		
Baldwin Park Renovation	\$227,000		
Artist Support - 2 Murals	\$24,000		
Music Festival Performer Honoraria FY 2023-24	\$31,250		
Public Safety - Fire & Rescue		\$131,298	2%
Cardiac Monitor	\$50,000		
Defibrillators	\$3,000		
LUCAS Chest Compression System	\$40,000		
Medical Bags and Supplies	\$7,100		
Radio Update Services	\$31,198		
Public Safety - Police		\$231,450	3%
Deescalation Training System and Equipment	\$40,000		
Mental Health Crisis Counselor Pilot Program	\$70,000		
Community Safety Task Force Recommendations	\$75,000		
Radio Update Services	\$46,450		
Information Technology		\$800,000	12%
Fiber Optic Network - S. Merritt Mill Rd	\$300,000		
Broadband Consultant for Internet Access to Affordable Housing	\$350,000		
Council Room Broadcasting for Hybrid Meetings	\$150,000		
Public Works		\$525,000	8%
Relocation of Underground Fuel Tanks	\$475,000		
Pave Fitch Lumber Parking Lot	\$40,000		
Pave Butler Parking Lot	\$10,000		
Planning, Zoning and Inspections		\$778,178	12%
ROW acquisition for S. Greensboro Street Sidewalk (QCT)	\$50,000		
Barnes Street Bus Shelter and amenities (QCT)	\$100,000		
Carrboro Bike and Pedestrian Plan Implementation	\$200,178		
Bike Fix-It Stations (2)	\$15,000		
Design and construct 10-foot side path to connect South Greensboro sidewalk (Old Pittsboro to Carr Street) to 203 Project (QCT)	\$200,000		
Homestead Road Crossing - Bike Plan Priority 1 (partial)	\$113,000		
Design and install Rectangle Rapid Flashing Beacon on Hillsborough Street to improve access to McDougal Elementary School (Bike Plan)	\$100,000		
Housing and Community Services		\$2,554,100	38%
Human Services (Non-Profits)	\$503,500		
LMI Home Energy Efficiency Renovations	\$500,000		
Emergency Housing Assistance	\$500,000		
OWASA Water Bill Debt	\$50,600		
Affordable Housing Units	\$1,000,000		

General Administration		\$260,000	4%
Grants Manager	\$75,000		
Orange County Veteran Memorial Phase III	\$10,000		
Racial Equity Commission Recommendations	\$75,000		
Community Engagement - Digital Signage	\$100,000		
Unassigned			
TOTAL	\$6,753,199	\$6,753,199	100%

**Section 4:** The following revenues are anticipated to be available to complete the project:

<b>ARP/CSLFRF Funds:</b>	\$6,753,198.84
<b>General Fund Transfer:</b>	\$ 0
<b>Total:</b>	<b>\$6,753,198.84</b>

**Section 5:** The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements, including payroll documentation and effort certifications, in accordance with 2 CFR 200.430 & 2 CFR 200.431 and the Town’s Uniform Guidance Allowable Costs and Cost Principles Policy.

**Section 6:** The Finance Officer is hereby directed to report the financial status of the project to the governing board on a quarterly basis.

**Section 7:** Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk to Town Council.

**Section 8:** This grant project ordinance expires on December 31, 2026, or when all the ARP/CSLFRF funds have been obligated and expended by the Town, whichever occurs sooner.

This the 11<sup>th</sup> day of October in the year 2022.

**The motion carried unanimously by the following vote:**

**Ayes:** Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven-O’Donnell, Council Member Danny Nowell, Council Member Eliazar Posada, and Council Member Sammy Slade.

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**APPOINTMENTS TO THE ENVIRONMENTAL ADVISORY BOARD**

The purpose of this agenda item was for the Town Council to make appointments to the Environmental Advisory Board.

**A motion was made by Council Member Foushee, seconded by Council Member Haven-O’Donnell that the following resolution be approved:**

A RESOLUTION MAKING APPOINTMENT(S) TO THE ENVIRONMENTAL ADVISORY BOARD (EAB)

Section 1. The Carrboro Town Council hereby appoints the following applicant(s) to the Environmental Advisory Board:

Appointee Name	Term Expiration
Namdi Brandon (2 <sup>nd</sup> term)	2/2025
Hasan Abdullah	2/2026
Sarah Zelasky	2/2026

Section 2. This resolution shall become effective upon adoption.

This the 11th day of October 2022.

**The motion carried unanimously by the following vote:**

**Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven-O’Donnell, Council Member Danny Nowell, Council Member Eliazar Posada, and Council Member Sammy Slade.**

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**A motion was made by Council Member Foushee, seconded by Council Member Slade that the following resolution be approved:**

A RESOLUTION MAKING APPOINTMENT(S) TO THE  
ENVIRONMENTAL ADVISORY BOARD (EAB)

Section 1. The Carrboro Town Council hereby appoints the following applicant(s) to the Environmental Advisory Board:

Appointee Name	Term Expiration
Jess Pusch	2/2025

Section 2. This resolution shall become effective upon adoption.

This the 11th day of October 2022.

**The motion carried unanimously by the following vote:**

**Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven-O’Donnell, Council Member Danny Nowell, Council Member Eliazar Posada, and Council Member Sammy Slade.**

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**A motion was made by Council Member Haven-O’Donnell, seconded by Council Member Slade that the following resolution be approved:**

A RESOLUTION MAKING APPOINTMENT(S) TO THE  
ENVIRONMENTAL ADVISORY BOARD (EAB)

Section 1. The Carrboro Town Council hereby appoints the following applicant(s) to the Environmental Advisory Board:

Appointee Name	Term Expiration
Karen Stine	2/2025

This the 11th day of October 2022.

**The motion carried unanimously by the following vote:**

**Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven-O’Donnell, Council Member Danny Nowell, Council Member Eliazar Posada, and Council Member Sammy Slade.**

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### **COUNCIL WORK SESSION: CARRBORO CEMETERIES**

The purpose of this agenda item was to provide an update to the Town Council on the status of the two Town cemeteries - Westwood and the Old Carrboro Cemetery - and to seek input on the long-term operation and use of the two Town cemeteries.

Capital Projects Manager Ben Schmadeke gave a presentation to the Council on the Old Carrboro Cemetery.

Charles Harrington, Interim Recreation and Parks Director, shared information and answered questions from Council members.

A discussion ensued in reference to the long-term operation and use of the two Town cemeteries.

**MOTION WAS MADE BY COUNCIL MEMBER SLADE, SECONDED BY COUNCIL MEMBER HAVEN-O'DONNELL, THAT IN AN UPCOMING REGULAR BUSINESS MEETING OR MEETINGS, TO RECEIVE A PRESENTATION ON OPTIONS FOR PRIORITIZATION OF EXISTING OR REMAINING PLOTS AND MAKE DECISIONS ABOUT CEMETERY IMPROVEMENT. THEN IN A FUTURE WORK SESSION, HAVE FURTHER DISCUSSION ABOUT THE ISSUES OF WHETHER OTHER JURISDICTIONS ARE INTERESTED IN GOING IN ON A CEMETERY OR IN CEMETERY OPERATIONS. DISCUSSION WILL ALSO BE HAD ABOUT THE PREVIOUSLY DIRECTED ISSUES BY COUNCIL.  
VOTE:AFFIRMATIVE ALL**

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### **CLOSED SESSION**

**MOTION WAS MADE BY COUNCIL MEMBER HAVEN-O'DONNELL, SECONDED BY COUNCIL MEMBER SLADE TO ENTER INTO CLOSED SESSION PURSUANT TO N.C.G.S. 143-318.11(A)(3)  
VOTE:AFFIRMATIVE ALL.**

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### **ADJOURNMENT**

**MOTION WAS MADE BY COUNCIL MEMBER SLADE, SECONDED BY COUNCIL MEMBER POSADA TO ADJOURN THE MEETING.  
VOTE:AFFIRMATIVE ALL.**

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Town Clerk

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Mayor