



301 W. Main St.
Town Hall
Carrboro, NC 27510

**Town of Carrboro
Meeting Minutes
Town Council**

November 15, 2022

7:00 PM

Council Chambers - Room 110

This meeting was broadcasted live on cable television and the internet.

Present: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven-O'Donnell, Council Member Danny Nowell.

Absent: Council Member Eliazar Posada, Council Member Sammy Slade.

Also Present: Richard White, Town Manager; Wesley Barker Town Clerk; Nick Herman, Town Attorney

PROCLAMATIONS

Mayor Seils read the "Care to Share Day" Proclamation. Mary Tiger with Orange Water and Sewer Authority (OWASA) accepted the proclamation.

Mayor Seils read the "Small Business Saturday" Proclamation. Sheila Dalton with Neals Deli, member of the Carrboro Business Alliance, and the Economic Sustainability Commission accepted the proclamation.

PUBLIC COMMENT

There was no public comment at this meeting.

UPDATE ON TRANSPORTATION PROJECTS

The purpose of this item was to provide the Town Council with a status report on a number of local transportation projects that are underway.

A short discussion ensued among Council members.

A motion was made by Council Member Haven-O'Donnell, seconded by Council Member Nowell to approve this report.

The motion carried with the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven-O'Donnell, Council Member Danny Nowell.

Absent: Council Member Eliazar Posada, Council Member Sammy Slade.

QUARTERLY REPORT (2022 Q3) FOR THE TOWN OF CARRBORO'S CDBG-CV GRANT NO. 20-V-3525

The purpose of this item was to provide the Town Council with the third quarter report for calendar year 2022, for the Town of Carrboro's Community Development Block Grant – Coronavirus (CDBG-CV) award from the NC Department of Commerce.

A motion was made by Council Member Foushee, seconded by Council Member Haven-O'Donnell to approve this report.

The motion carried with the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven-O'Donnell, Council Member Danny Nowell.

Absent: Council Member Eliazar Posada, Council Member Sammy Slade.

APPOINTMENTS TO THE APPEARANCE COMMISSION

The purpose of this item was for Town Council to consider appointments to the Appearance Commission.

A motion was made by Council Member Foushee, seconded by Council Member Haven-O'Donnell to appoint the following to the Appearance Commission:

Appointee	Term Expiration
Sharon Reilly (2 nd Term)	02/2024
Ana Jafarinia	02/2025
Whitney Fry	02/2025

The motion carried with the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven-O'Donnell, Council Member Danny Nowell.

Absent: Council Member Eliazar Posada, Council Member Sammy Slade.

CONTINUATION OF A PUBLIC HEARING FOR CONSIDERATION OF A MINOR MODIFICATION TO THE PERRY PLACE SPECIAL USE PERMIT-A PROJECT AT 800 AND 802 MERRITT MILL ROAD

The purpose of this agenda item was for Town Council to continue holding a public hearing for consideration of a Minor Modification to the Special Use Permit-A for Perry Place at 800 and 802 Merritt Mill Road. The modification would allow NCDOT to complete right of way improvements within the Merritt Mill Road corridor.

Marty Roupe, Planning Development Review Administrator, gave a brief presentation. No public comment was made.

A motion was made by Council Member Nowell, seconded by Council Member Romaine that the following resolution be approved:

A RESOLUTION APPROVING A MINOR MODIFICATION TO THE SPECIAL USE PERMIT-A ISSUED TO CASA FOR CONSTRUCTION OF PERRY PLACE AT 800 AND 802 MERRITT MILL ROAD TO ALLOW FOR NCDOT TO MAKE IMPROVEMENTS TO MERRITT MILL ROAD.

WHEREAS, the Carrboro Town Council approved a Special Use Permit-A for the Perry Place Project at 800 and 802 Merritt Mill Road on March 27, 2018; and

WHEREAS, the Town of Carrboro desires to see developments constructed in the Town's jurisdiction in a responsible and marketable manner; and

WHEREAS, the Town of Carrboro Council held a public hearing on October 18, 2022 and November 15, 2022 for consideration of the request; and

WHEREAS, Town Staff has determined that this request constitutes a Minor Modification to the Conditional Use Permit; and

WHEREAS, the applicant has met the criteria in the Town's Land Use Ordinance related to Minor Modifications; and

WHEREAS, approval of the request hereby allows NCDOT to complete upcoming improvements to the Merritt Mill Road right of way corridor instead of CASA completing improvements that may otherwise need to be modified soon thereafter.

NOW, THEREFORE BE IT RESOLVED by the Carrboro Town Council that the minor modification to the Special Use Permit-A is hereby approved.

This the 15th day of November 2022.

The motion carried with the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven-O'Donnell, Council Member Danny Nowell.

Absent: Council Member Eliazar Posada, Council Member Sammy Slade.

FISCAL YEAR 21-22 AFFORDABLE HOUSING AND COMMUNITY SERVICES REPORT

The purpose of this agenda item was to request that the Town Council receive a report on the Town's Affordable Housing and Community Services Activities in FY 21-22.

Anne-Marie Vanaman, Interim Housing and Community Services Director, gave a brief presentation highlighting emergency housing assistance, the Affordable Housing Special Revenue Fund, development of town and regional housing plans and Human Services funding to non-profit agencies that meet community needs.

A motion was made by Council Member Haven-O'Donnell, seconded by Council Member Foushee that the report be approved.

The motion carried with the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven-O'Donnell, Council Member Danny Nowell.

Absent: Council Member Eliazar Posada, Council Member Sammy Slade.

CONSIDERATION OF TRANSPORTATION PROJECTS FOR REGIONAL FLEXIBLE FUNDING

The purpose of this agenda item was to provide the Town Council with information about federal funding allocated to the DCHC MPO for transportation projects, to evaluate possible Town projects that appear to be candidates for the funding, and to begin to consider whether to submit any or all of these projects for possible funding.

Tina Moon, Planning Administrator, gave a presentation to Council. Some discussion among Council members followed. Council Member Haven-O'Donnell suggested the following: amending the bulleted word "other" to read "other projects previously identified that required additional funds" and to add a new bullet entitled "Jones Ferry Road Project."

A motion was made by Council Member Haven-O'Donnell, seconded by Council Member Nowell that the following resolution be approved:

**A RESOLUTION TO IDENTIFY PROJECTS FOR SUBMITTAL FOR REGIONAL
FLEXIBLE FUNDS FOR FY24**

WHEREAS, the DCHC MPO has announced a call for projects for Regional Flexible Funds for FY24 to be submitted by December 9, 2022; and

WHEREAS, the Town has identified a number of bike and pedestrian infrastructure projects in the Safe Routes to Schools Action Plan, the Carrboro Comprehensive Bicycle Transportation Plan and 2020 Update to the Bike Plan, the Carrboro Comprehensive Plan, Carrboro Connects; and

WHEREAS, the following projects, identified as priorities in one or more above documents appear to be good candidates for Regional Flexible Funds.

- Seawell School Road
- Bike Lanes along Old NC 86 from Old Fayetteville Road to Calvander
- Homestead Road Multi-Use Path from Lake Hogan Farm Road to Claremont
- Morgan Creek Greenway Phase 2
- Jones Ferry Road Project
- Other projects previously identified that required additional funds.

NOW, THEREFORE BE IT RESOLVED by the Carrboro Town Council that the Council receives the information on the call for projects and directs staff to continue to evaluate the four projects and to submit a final list of project(s) to the DCHC MPO by the December deadline.

This is the 15th day of November 2022.

The motion carried with the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven-O'Donnell, Council Member Danny Nowell.

Absent: Council Member Eliazar Posada, Council Member Sammy Slade.

MATTERS BY COUNCIL MEMBERS

None.

ADJOURNMENT

A motion was made by Council Member Haven-O'Donnell, seconded by Council Member Nowell to adjourn the meeting.

The motion carried with the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven-O'Donnell, Council Member Danny Nowell.

Absent: Council Member Eliazar Posada, Council Member Sammy Slade.

Town Clerk

Mayor