



# Town of Carrboro

Town Hall  
301 W. Main St.  
Carrboro, NC 27510

## Meeting Agenda Town Council



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Tuesday, October 5, 2021

7:00 PM

Remote Meeting - View Livestream or Cable TV

18

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### 7:00-7:05

#### A. ROLL CALL

### 7:05-7:15

#### B. POETRY READING, RESOLUTIONS, PROCLAMATIONS, AND ACKNOWLEDGEMENTS

1. [21-323](#) Proclamation - Domestic Violence Awareness Month
2. [21-324](#) Proclamation - Community Planning Month
3. [21-333](#) Proclamation - Walk to School Day

### 7:15-7:20

#### C. ANNOUNCEMENT OF UPCOMING MEETINGS

### 7:20-7:35

#### D. PUBLIC COMMENT

*Comments are limited to three minutes per speaker.*

### 7:35-7:50

#### E. CONSENT AGENDA

1. [21-317](#) Approval of Minutes from the June 22, 2021 and September 14, 2021 Meetings

2. [21-322](#) Amendments of Town Code Chapter 11 to Allow Managed Natural Landscapes  
**PURPOSE:** The purpose of this agenda item is to provide the Council with a proposed town code amendment to allow managed natural landscapes.  
**Attachments:** [Attachment A - ManagedNaturalLandscapes Draft](#)
3. [21-331](#) Request for a CUP Permit Extension for 300 East Main  
**PURPOSE:** Town Council is asked to review and consider approving a request for an extension of the date when a Conditional Use Permit would otherwise expire for the 300 East Main CUP.  
**Attachments:** [Attachment A - Resolution](#)  
[Attachment B - Letter From Applicant](#)  
[Attachment C - Excerpt From March 16, 2021 Town Council Meeting Minutes](#)  
[Attachment D - CUP Document](#)  
[Attachment E - LUO Section15-62](#)  
[Attachment F - Permit Extension Worksheet](#)

## F. OTHER MATTERS

### 7:50-8:30

1. [21-325](#) Discussion of the Advisory Board Recruitment and Appointment Policy and Consideration of Appointments to the Climate Action Team  
**PURPOSE:** The purpose of this agenda item is to provide the Town Council with an opportunity to discuss the Advisory Board Recruitment and Appointment policy and to consider making appointments to the Climate Action Team.  
**Attachments:** [Attachment A - Town of Carrboro Advisory Board Recruitment and Appointment Policy Approved 11-21-17](#)  
[Attachment B - Chapter 3 - Climate Action Team](#)  
[Attachment D - Resolution Making Appointments to the Climate Action Team](#)  
[Attachment C - Climate Action Team Applications](#)

### 8:30-8:35

2. [21-330](#) Appointment to the Stormwater Advisory Commission  
**PURPOSE:** The purpose of this agenda item is for the Town Council to make an appointment to the Stormwater Advisory Commission.  
**Attachments:** [Attachment A - Appointment Resolution](#)  
[Attachment B - Matrix](#)  
[Attachment C - Chair Forms and Applications](#)

**8:35-8:40**

3. [21-327](#) Appointment to the Orange Water and Sewer Authority (OWASA) Board of Directors  
**PURPOSE:** The purpose of this item is for the Town Council to consider making an appointment to one of the Town's seats on the OWASA Board of Directors.  
**Attachments:** [Attachment A - Resolution](#)  
[Attachment B - Demographics of OWASA Board](#)  
[Attachment C - Applications](#)

**8:40-8:45**

4. [21-328](#) Appointments to the Community Safety Task Force  
**PURPOSE:** The purpose of this item is for the Town Council to consider making initial appointments to the Community Safety Task Force.  
**Attachments:** [Attachment A - Resolution](#)  
[Attachment B - A Resolution Establishing the Community Safety Task Force](#)  
[Attachment C - Community Safety Task Force Applications](#)

**8:45-8:50**

5. [21-334](#) Appointments to the Human Services Commission  
**PURPOSE:** The purpose of this agenda item is for the Town Council to make appointments to the Human Services Commission.  
**Attachments:** [Attachment A - Appointment Resolution](#)  
[Attachment B - Matrix](#)  
[Attachment C - Chair Forms and Applications](#)

**8:50-9:15**

6. [21-326](#) Work session on Preliminary Draft of Carrboro Connects Comprehensive Plan  
**PURPOSE:** The purpose of this agenda item is to provide the Town Council with a time to review and discuss the preliminary draft plan.  
**Attachments:** [A - Task Force Plan 5-Year Priorities](#)

**9:15-10:00**

7. [21-321](#) Energy and Climate Protection Plan and Community Climate Action Plan Implementation Update  
**PURPOSE:** The purpose of this item is to update the Council on Energy and Climate Protection Plan and Community Climate Action Plan Implementation Efforts.  
**Attachments:** [Attachment A - Resolution To Receive Update](#)  
[Attachment B - CCAP and ECPP Implementation Update - October 2021](#)

**H. MATTERS BY COUNCIL MEMBERS**



# Town of Carrboro

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## Agenda Item Abstract

**File Number:21-323**

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**Agenda Date:** 10/5/2021

**File Type:**Agendas

**In Control:** Board of Aldermen

**Version:** 1

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Proclamation - Domestic Violence Awareness Month



# Town of Carrboro

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301 W. Main St.  
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## Agenda Item Abstract

**File Number:21-324**

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**Agenda Date:** 10/5/2021

**File Type:**Agendas

**In Control:** Board of Aldermen

**Version:** 1

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Proclamation - Community Planning Month



# Town of Carrboro

Town Hall  
301 W. Main St.  
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## Agenda Item Abstract

**File Number:21-333**

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**Agenda Date:** 10/5/2021

**File Type:**Agendas

**In Control:** Board of Aldermen

**Version:** 1

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Proclamation - Walk to School Day



# Town of Carrboro

Town Hall  
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## Agenda Item Abstract

**File Number:21-317**

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**Agenda Date:** 10/5/2021

**File Type:**Agendas

**In Control:** Board of Aldermen

**Version:** 1

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Approval of Minutes from the June 22, 2021 and September 14, 2021 Meetings



# Town of Carrboro

Town Hall  
301 W. Main St.  
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## Agenda Item Abstract

**File Number:21-322**

**Agenda Date:** 10/5/2021

**File Type:**Agendas

**In Control:** Board of Aldermen

**Version:** 1

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### TITLE:

Amendments of Town Code Chapter 11 to Allow Managed Natural Landscapes

**PURPOSE:** The purpose of this agenda item is to provide the Council with a proposed town code amendment to allow managed natural landscapes.

**DEPARTMENT:** Planning Department

**CONTACT INFORMATION:** Laura Janway, Environmental Sustainability Coordinator, [ljanway@townofcarrboro.org](mailto:ljanway@townofcarrboro.org), (919) 918-7342; Patricia McGuire, Planning Director, [pmcguire@townofcarrboro.org](mailto:pmcguire@townofcarrboro.org), (919) 918-7327

**INFORMATION:** Chapter 11, Article 1 of the Town Code, Section 11-1, “Definitions,” is amended by adding fourteen new definitions and by renumbering the entire section in alphabetical order. Chapter 11, Article II of the Town Code, Section 11-8, “Noxious Growth,” is rewritten. Chapter 11, Article II of the Town Code, is amended by adding a new Section 11-9, “Managed Natural Landscapes” to allow residents to establish and maintain managed natural landscapes. Managed natural landscapes are beneficial to the Town’s environment and its residents and serve to further adopted Town goals and promote public health, safety, and welfare by:

- (1) Promoting microhabitats in urban areas for the conservation of wildlife such as birds, pollinators, and other beneficial insects;
- (2) Creating larger, more connected plant populations, helping ensure the future of native plant species by increasing their ability to migrate in response to changes in climate;
- (3) Increasing biodiversity;
- (4) Meeting the goals of Carrboro’s Bee City USA commitment to promote healthy, sustainable habitats and communities for bees and other pollinators.
- (5) Conserving water resources by promoting water-efficient landscaping through xeriscaping and the use of appropriate native plants which, once established, typically require less water than other species;
- (6) Reducing the volume of stormwater runoff by promoting infiltration, interception, and evapotranspiration
- (7) Preventing erosion;
- (8) Further protecting water quality by reducing the use of fertilizers and other inputs used to maintain landscaping;
- (9) Reducing the negative impacts of landscape maintenance equipment on soil quality, local air quality, and climate change; and
- (10) Sequestering carbon.

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**Agenda Date:** 10/5/2021

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**FISCAL & STAFF IMPACT:** There is no fiscal or staff impact related to this amendment.

**RECOMMENDATION:** Staff recommends that the Council consider the proposed town code amendments [Attachment A] to allow managed natural landscapes.

AN ORDINANCE TO THE CARRBORO TOWN CODE TO ALLOW THE  
ESTABLISHMENT AND MAINTENANCE OF MANAGED NATURAL LANDSCAPES

BE IT ORDAINED BY THE CARRBORO TOWN COUNCIL THE FOLLOWING:

**Section 1.** Article 1, of Chapter 11, of the Town Code, Section 11-1, “Definitions,” is amended by adding fourteen new definitions, as shown below, and by renumbering the entire section in alphabetical order.

Section 11-1      Definitions

Unless otherwise specifically provided, or unless otherwise clearly required by the context, the words and phrases defined in this section shall have the meaning indicated when used in this chapter.

- (1) Abandoned Motor Vehicle: A motor vehicle that: (i) is left upon a street or highway in violation of a statute or town ordinance prohibiting parking; (ii) is left on property owned or operated by the town (other than the farmers' market property) for longer than twenty-four hours; (iii) is left on private property without the consent of the owner, occupant, or lessee thereof for longer than two hours; (iv) is left on any public street or highway for longer than seven days; (v) is left on the premises leased by the town for the operation of the farmers' market contrary to Section 6-19(b) of the code; (vi) is left on any privately owned public vehicular area contrary to an ordinance adopted under authority of G.S. 160A-301(d); (vii) is left on private property in a properly designated fire lane; (viii) is left on public or private property in a space properly designated as reserved for handicapped or visually impaired persons or in a manner that obstructs a curb cut or curb ramp for handicapped persons; or (ix) is on town property in violation of Section 14-13 of this Code; or (x) may for any other reason lawfully be towed by a law enforcement officer (except that vehicles seized for evidence or pursuant to a levy under execution or otherwise seized or forfeited under any state statute shall not be considered abandoned vehicles under this chapter). (Amend. 10/11/83, 3/14/89)
- (2) Drainage Swale: A shallow open-channel drainageway stabilized with grass or other herbaceous vegetation that is designed to convey stormwater; including but not limited to roadside swales, bioswales, treatment swales, enhanced vegetative swales and other North Carolina Department of Environmental Quality accepted Stormwater Control Measures.
- (3) Exotic species: With respect to a particular ecosystem, any species, including its seeds, eggs, spores, or other biological material capable of propagating that species, that is not native to that ecosystem.

- (4) Extra Trash: Refuse such as yard waste, furniture, paint cans with tops removed and the paint dried, tires, and other discarded odds and ends that the town will pick up on a regularly scheduled basis but that are not stored within the mobile containers described in subsection 11-17(d). (Amend. 12/15/92, 12/2/08 )
- (5) Garbage: All solid wastes capable of being rapidly decomposed by microorganisms, including but not limited to animal and vegetable wastes resulting from handling, preparation, cooking, and consumption of food, as well as animal offal and carcasses, but excluding sewage and human wastes.
- (6) Invasive Species: An exotic species whose introduction does or is likely to cause economic or environmental harm or harm to human health. This term shall also refer to exotic species which naturalize and may become a problem in North Carolina in the future as well as exotic plant species that cause problems in adjacent states but have not yet been reported to cause problems in North Carolina.
- (7) Junked Motor Vehicles: An abandoned motor vehicle that also: (i) is partially dismantled or wrecked, or (ii) cannot be self-propelled or moved in the manner in which it was originally intended to move, or (iii) is more than five years old and 11-3 appears to be worth less than one-hundred dollars (\$100.00), or (iv) does not display a current license plate when the motor vehicle is required by laws of this state to have such a license plate to operate on the public roads.
- (8) Managed Natural Landscape: A planned, intentional, and maintained planting of native or non-native wildflowers, shrubs, trees, graminoids, or other herbaceous species, including but not limited to meadows, rain gardens, pollinator gardens, native Piedmont vegetation, xeriscaping, and ornamental plantings.
- (9) Meadow: An area of managed natural landscaping in which routine maintenance is limited to or primarily includes mowing at least once per year. and native plants are allowed to thrive. Such areas may contain grasses, groundcovers, wildflowers, and woody plants. Such areas generally are not regularly mulched, weeded, mowed, and pesticides, herbicides, and fertilizer are not used. Such areas generally do not have a deliberate or definable arrangement of plant material.
- (10) Motor Vehicles: Any machine designed or intended to travel over land or water by self-propulsion or while attached to a self-propelled vehicle.
- (11) Native Piedmont Vegetation: Plant species that, according to *The Flora of the Southeastern United States* by A.S. Weakley, are native to the Piedmont, are native to the Piedmont region of the state of North Carolina, occurring in natural communities which existed prior to anthropogenic impacts on the landscape.

- (12) Noxious Growth: Any growth of weeds, grasses, or other plants or shrubs that because of overgrowth, accumulation, or weather conditions, becomes or threatens to become a fire hazard or otherwise poses a danger to the public health or safety.
- (13) Noxious Weed: Any plant in any stage of development, including parasitic plants whose presence whether direct or indirect, is detrimental to crops or other desirable plants, livestock, land, or other property, or is injurious to the public health, as defined by North Carolina State Statutes.
- (14) Ornamental Plantings: Any plant species intentionally planted for aesthetic purposes.
- (15) Planting Strip: An unpaved area located between a sidewalk and a curb.
- (16) Pollinator Garden: A garden designed and planted with specific plant species to provide nectar, pollen, and habitat for pollinators.
- (17) Public Works Director: The Public Works Director or any other person designated by the Town Manager or Public Works Director to perform the functions and exercise the responsibilities assigned by this chapter.
- (18) Rain Garden: A garden of (native and non-native, but not invasive) plants designed as an infiltrative stormwater control and/or treatment measure not only to reduce the amount of stormwater runoff and accompanying pollutants from impervious surfaces from entering bodies of water, but also for aesthetic value.
- (19) Refuse: All solid wastes except (i) garbage, and (ii) solids that are dissolved or suspended in domestic, commercial, or industrial waste water effluent.
- (20) Scrap Materials: Scrap materials are: (a) Pieces or fragments of metal, wood, glass, masonry, plastic, textiles, rope, leather, rubber, paper, or any substance, that formerly were part of the construction of some useful object or thing or that consist of the excess resulting from the creation of some useful object or thing; or (b) Objects or things, including but not limited to machines, tools, equipment, hardware, furniture, appliances, etc., or parts of the same that are no longer in serviceable condition or are valuable only as raw material for reprocessing; or (c) Motor vehicles or remnants thereof that (i) do not display current license plates, and (ii) cannot without substantial repairs, be made to operate in the manner originally intended, and (iv) are valuable only as raw materials for reprocessing but that do not constitute solid wastes as herein defined because they are or may be useful to or wanted by or have not been discarded by the person in control of the premises where they have been located.

- (21) Solid Wastes: Wastes that are nongaseous and non-liquid (except that liquid wastes resulting from the processing of food are deemed solid wastes for the purposes of this chapter).
- (22) Turfgrass Lawn: A lawn consisting of continuous grass coverage, intended to be regularly-mowed and maintained at an established height.
- (23) Wastes: All useless, unwanted, or discarded materials resulting from domestic, industrial, commercial or community activities.
- (24) Weeds: plants that are not valued where they are growing and are usually of vigorous growth, especially species that tend to overgrow more desirable plants.
- (25) White Goods: Refrigerators, ranges, water heaters, freezers, unit air conditioners, washing machines, dishwashers, clothes dryers, and other similar domestic and commercial large appliances. (Amend. 12/13/94)
- (26) Xeriscaping: The practice of designing a landscape or garden using appropriate native or water-efficient plant species in order to reduce or eliminate the need for supplemental water.
- (27) Yard Waste: Organic materials commonly consisting of leaves, pine straw, wheat straw, grass, weeds, hedge clippings, dirt, rocks, yard and garden waste, branches, logs, twigs, and all vegetative matter resulting from landscaping or land clearing activities (e.g., stumps, trees, etc.) (Amend. 12/15/92)

**Section 2.** Article II of Chapter 11 of the Town Code, Section 11-8, “Noxious Growth,” is rewritten to read as follows:

Section 11-8   Noxious Growth

No persons may cause, suffer, or permit on premises under their control noxious growth, as defined in Section 11-1 of this Chapter as any growth of weeds, grasses, or other plants or shrubs that, because of overgrowth, accumulation, or weather conditions, becomes or threatens to become a fire hazard or otherwise poses a danger to the public health or safety. Managed natural landscapes and meadows shall not be considered noxious growth.

**Section 3.** Article II of Chapter 11 of the Town Code, is amended by adding a new Section 11-9, “Managed Natural Landscapes,” to read as follows:

Section 11-9   Managed Natural Landscapes

(a) The Town Council finds that the establishment and maintenance of managed natural landscapes is beneficial to the Town's environment and its residents and serves to further adopted Town goals and promote public health, safety, and welfare by:

- (1) Promoting microhabitats in urban areas for the conservation of wildlife such as birds, pollinators, and other beneficial insects;
- (2) Creating larger, more connected plant populations, helping ensure the future of native plant species by increasing their ability to migrate in response to changes in climate;
- (3) Increasing biodiversity;
- (4) Meeting the goals of Carrboro's Bee City USA commitment to promote healthy, sustainable habitats and communities for bees and other pollinators.
- (5) Conserving water resources by promoting water-efficient landscaping through xeriscaping and the use of appropriate native plants which, once established, typically require less water than other species;
- (6) Reducing the volume of stormwater runoff by promoting infiltration, interception, and evapotranspiration
- (7) Preventing erosion;
- (8) Further protecting water quality by reducing the use of fertilizers and other inputs used to maintain landscaping;
- (9) Reducing the negative impacts of landscape maintenance equipment on soil quality, local air quality, and climate change; and
- (10) Sequestering carbon.

(b) Standards

An owner, authorized agent, or authorized occupant of any privately owned lands or premises may, consistent with this section and all other applicable laws, statutes, rules and ordinances, establish and maintain a managed natural landscape.

(c) Requirements

- (1) Managed natural landscapes, as defined in Article 1 of this Chapter, may include plants and grasses which have gone to seed, but shall not include any invasive plant species identified by the North Carolina Native Plant Society or North Carolina Invasive Plant Council or noxious weeds as identified by the North Carolina Department of Agriculture and must be maintained so as to not include unintended vegetation.
- (2) Managed natural landscapes must be designed and maintained such that all vegetation remains on private property and does not interfere with the use of the public right-of-way. Sidewalks, planting strips, road and wayfinding signage, and visual sight triangles must remain clear from obstruction, per current North Carolina Department of Transportation, Federal Highway Administration, and

Town standards and specifications outlined in Town Code Chapter 7 and Land Use Ordinance Appendix C.

- (3) Managed natural landscapes shall not interfere with the maintenance of stormwater management features including drainage swales.
- (4) Meadow areas of managed natural landscapes shall be mowed to a height of 8-10 inches at least once per calendar year in the early spring (March-April). The entirety of a meadow should not be mown at one time; mowing should be spaced so that the mown area has a chance to re-grow before mowing the other section.
- (5) Plantings that are no longer maintained consistent with the provisions of this section for managed natural landscapes may be considered noxious growth and subject to the enforcement provisions under Article V of this chapter. Unattended turfgrass lawns are not examples of managed natural landscapes and may become noxious growth and subject to enforcement.
- (6) Plantings that encroach upon Town drainage or right-of-way easements shall obtain an Encroachment Agreement through the Public Works Department prior to planting.

(d) Only properties containing homes, adjacent property owned by the same homeowner, or properties owned by homeowners' associations are covered by this ordinance.

(e) All provisions of any Town ordinance or resolution in conflict with this ordinance are repealed, and this ordinance is effective upon adoption.

DRAFT



# Town of Carrboro

Town Hall  
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Carrboro, NC 27510

## Agenda Item Abstract

**File Number:21-331**

**Agenda Date:** 10/5/2021

**File Type:**Agendas

**In Control:** Board of Aldermen

**Version:** 1

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### TITLE:

Request for a CUP Permit Extension for 300 East Main

**PURPOSE:** Town Council is asked to review and consider approving a request for an extension of the date when a Conditional Use Permit would otherwise expire for the 300 East Main CUP.

**DEPARTMENT:** Planning Department

**CONTACT INFORMATION:** Marty Roupe, Development Review Administrator, 919-918-7333, or [mroupe@townofcarrboro.org](mailto:mroupe@townofcarrboro.org) <<mailto:mroupe@townofcarrboro.org>>

**INFORMATION:** Laura Van Sant, on behalf of East Main Square, LLC, has requested a two year extension of the date on which a previously issued Conditional Use Permit (CUP) will otherwise expire (Attachment B). When the request was taken to Town Council in March 2021, Council members voted to grant a six month extension during which the property should address specific requests from Town Council as reflected in the meeting minutes. Agenda materials from the March meeting may be viewed here: [Town of Carrboro - File #: 21-81 \(legistar.com\)](https://carrboro.legistar.com/LegislationDetail.aspx?ID=4835811&GUID=728FBEB2-60DF-4022-A0DA-9ACB8F67A32F&Options=&Search=>) <<https://carrboro.legistar.com/LegislationDetail.aspx?ID=4835811&GUID=728FBEB2-60DF-4022-A0DA-9ACB8F67A32F&Options=&Search=>>>, and the meeting minutes are included as Attachment C.

The applicant's letter explains what they have and have not been able to do in the previous six months, and requests that the permit be extended for two years. If this item is approved, the new expiration date will be October 9, 2023. The permit still allows for construction of multiple new five-story buildings that have not yet been built. The CUP document is included for reference as Attachment D.

About item 3 in the minutes, regarding placing bicycle racks in the East Main Street public right-of-way, staff has consulted with NCDOT and determined it is not feasible at this time to do so. NCDOT requires six feet of clearance between a travel lane and where a physical structure such as a bicycle rack can be placed, and this location the right-of-way only extends approximately five feet from the edge of the travel lane.

Permit extensions are regulated by Section 15-62 of the LUO (Attachment E). Also attached is a permit extension worksheet (Attachment F). A resolution approving the request is provided as Attachment A, should Council choose to adopt it.

**FISCAL & STAFF IMPACT:** The applicant has paid the applicable fee associated with this request. No

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other impact is noted.

**RECOMMENDATION:** Town Council is asked to consider the information provided and decide whether to approve the permit extension request. If adopted, the new expiration date for the permit will be October 9, 2023.

A RESOLUTION APPROVING AN EXTENSION OF THE DATE ON WHICH A  
CUP WOULD OTHERWISE EXPIRE FOR 300 EAST MAIN CUP

WHEREAS, the Carrboro Town Council approved a Conditional Use Permit for the 300 East Main project on September 30, 2008; and

WHEREAS, the Carrboro Town Council last granted a CUP Extension for a period of six months during which the property owner was asked to consider making certain improvements to the property, thereby extending the permit to October 9, 2021; and

WHEREAS, the Town Council finds, per Section 15-62(c) of the LUO, that: 1) the CUP has not yet expired, 2) the permit recipient has proceeded with due diligence and in good faith, and 3) conditions have not changed so substantially as to warrant a new application.

NOW, THEREFORE BE IT RESOLVED by the Carrboro Town Council that the permit is extended, with a new expiration date for the 300 East Main CUP of October 9, 2023.

This the 5<sup>th</sup> day of October, 2021

We ask that the 300 East Main/East Main Square CUP be extended for an additional two years. We understand the Town's desire to update certain aspects of the CUP approval to meet current standards, and we are generally amenable to that concept at the appropriate time.

The fact is that we will be required to get a CUP modification for almost anything we would feasibly want to do as next phase in the development of East Main Square, so there will be ample opportunity to update any standards as necessary before we can proceed with a next phase.

We have worked very hard to help many local people and their businesses through the pandemic, and dealing with the pandemic's effects has occupied most all our time and resources. We had hoped the pandemic would have eased more before now, but financial and other circumstances remain challenging for almost everyone at East Main Square. Further, because of the pandemic we have again had to table our plans to proceed with the Hilton Garden Inn on the Butler Lot and, similarly, we will not be able to move forward with seeking approval for an office building as a next phase at East Main Square as we had hoped. Potential anchor office tenants for that building have informed us that they do not anticipate needing larger space for the foreseeable future until it becomes clear how much remote working will continue beyond the pandemic.

This does not seem the time to lapse our CUP.

With respect to questions posed earlier this year concerning bike racks, potential charging stations, and other matters, we offer the following responses:

1. We inspected all bike racks and believe our team has successfully sturdied all but one. Attempts to solidify the bike rack near Womancraft did not work and we have ordered inverted U racks to replace that existing wave rack. We have also been researching and consulting local artists for ideas to add bike racks with more artistic designs that would still have all the functionality and sturdiness of the inverted U racks. We have also re-mulched (twice in some places) the areas around relevant bike racks.

Sidewalk areas for outdoor dining, walking and gathering space is at even more of a premium for safety during the pandemic, and we do not wish to add racks on sidewalks internal to our site at this time. We do remain willing to work with the town to identify potential bike-parking locations on public sidewalks adjacent to our property.

2. We do not believe the EV station in the basement of the parking deck (installed there by BuzzRides UNC for their use) will work as an effective charging station for members of the public with electric cars because we understand the voltage is different than needed for cars and the location in the back corner of the parking deck basement has low visibility and appeal. We have consulted with design professionals to better understand the additional electric circuits and other infrastructure needed to install electric vehicle charging stations going forward and to understand the logistics of such stations in commercial locations where the best results would have users moving their vehicles promptly after completing a charge rather than tying up the charging station for a whole workday or evening.

We do believe in adding some electric-vehicle charging to existing development (let alone new ones as required), and we are working to add at least some EV capacity once we're free of pandemic-related financial constraints.

3. A second, temporary connection to the Libba Cotten Bikeway has been made along with the preparations to permit the Town to use the "Butler Lot" as public parking and to permit the Cradle to host outdoor shows on that site, and all future redevelopment plans for East Main Square—and for the Butler Lot—shall include a commitment to make a paved connection to the bikeway as part of construction there.

4. With regard to the question of installing solar panels on canopies or other structures over the roof elevation of the parking deck, we have not had the funds to spend on engineers and others to fully assess the feasibility of such a project. We believe in the idea in general principle, as we always have, and we have looked at this issue repeatedly over the years. Recently again, we have researched and learned that continued technological progress appears to be increasing the likelihood that we will be able to add solar panels over the deck's roof-elevation parking in the future, but we cannot say when at this point given the continuing distressed economic environment caused by the pandemic. Even as the pandemic has hurt our revenues, and those of so many local businesses and individuals, many expenses and taxes continue to rise, heightening budget challenges that could persist for quite some time still it appears.

The cost of adding panels over the deck's roof elevation is much greater than the panels themselves and the associated electrical architecture. Perhaps the greatest cost is engineering the stout metal canopies that would cover the parking spaces and support the solar panels in the face of wind loads on the exposed roof elevation. There are limited connection points on the deck's precast elements, and even with prefabricated systems, we have been told that the cost is prohibitive, especially as we work to make it through the pandemic and hopefully being to recover whenever the pandemic is behind us at last.

**CANCELLATION OF MARCH 23, 2021 MEETING**

**MOTION WAS MADE BY COUNCIL MEMBER HAVEN-O'DONNELL, SECONDED BY COUNCIL MEMBER FOUSHEE, TO CANCEL THE MARCH 23, 2021 TOWN COUNCIL MEETING. VOTE: AFFIRMATIVE ALL**

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**APPROVAL OF PREVIOUS MEETING MINUTES**

The minutes were tabled until a future meeting.

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**REQUEST FOR CUP PERMIT EXTENSION FOR 300 EAST MAIN**

The Town Council was asked to review and consider approving a request for an extension of the date when a Conditional Use Permit would otherwise expire for the 300 East Main CUP.

**A motion was made by Council Member Seils, seconded by Council Member Haven-O'Donnell, to approve the following resolution:**

A RESOLUTION APPROVING AN EXTENSION OF THE DATE ON WHICH A CUP WOULD OTHERWISE EXPIRE FOR 300 EAST MAIN CUP

WHEREAS, the Carrboro Town Council approved a Conditional Use Permit for the 300 East Main project on September 30, 2008; and

WHEREAS, the Carrboro Town Council last granted a CUP Minor Modification on April 9, 2019, thereby extending the permit to April 9, 2021; and

WHEREAS, the Town Council finds, per Section 15-62(c) of the LUO, that: 1) the CUP has not yet expired, 2) the permit recipient has proceeded with due diligence and in good faith, and 3) conditions have not changed so substantially as to warrant a new application; and

WHEREAS, the permit recipient has expressed willingness to act on the following 5 items during the permit extension period: 1) inspect all bike racks and be sure they are sturdily installed with adequate mulch, paving, or gravel to keep them out of the mud; 2) continue to use inverted-U bike racks (or other preferred rack styles, as described in the LUO) for all new bike rack installations and replacements; 3) evaluate (in consultation with the Town and NCDOT) possible locations for installing bike racks in the public right-of-way on East Main Street; 4) evaluate costs and possible locations for electric vehicle charging stations and discuss funding possibilities with the Town; and 5) evaluate the feasibility of solar panel installation on the parking deck roof and discuss potential funding sources with the Town; and

WHEREAS, the Town Council reiterated its interest in the completion of an improved path providing pedestrian-bicycle access into the project from the Libba Cotten Bikeway at the southwest corner of the site;

NOW, THEREFORE BE IT RESOLVED by the Carrboro Town Council that the permit is extended, with a new expiration date for the 300 East Main CUP of October 9, 2021.

This the 16th day of March, 2021

**Ayes:** Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council Member Damon Seils, Council Member Sammy Slade

\*\*\*\*\*

**FIRE DEPARTMENT MONTHLY REPORT**

The purpose of this item was to provide the Town Council a monthly overview of calls for service.

**MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY COUNCIL MEMBER HAVEN-O'DONNELL, TO ACCEPT THE REPORT. VOTE: AFFIRMATIVE ALL**

\*\*\*\*\*

**POLICE DEPARTMENT MONTHLY REPORT**

The purpose of this item was to provide Town Council with a brief overview of the monthly calls for service.

**MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY COUNCIL MEMBER HAVEN-O'DONNELL, TO ACCEPT THE REPORT. VOTE: AFFIRMATIVE ALL**

\*\*\*\*\*

**STORMWATER UTILITY MONTHLY REPORT**

The purpose of this agenda item was to provide the monthly update regarding Stormwater Utility projects and initiatives.

**MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY COUNCIL MEMBER HAVEN-O'DONNELL, TO ACCEPT THE REPORT. VOTE: AFFIRMATIVE ALL**



20090901000216360 PRMIT  
Bk:RB4817 Pg:156  
09/01/2009 09:29:17 AM 1/7

*MH*

*MM*

FILED Joyce H. Pearson  
Register of Deeds, Orange Co., NC  
Recording Fee: \$32.00  
NC Real Estate TX: \$.00 *JH*

PREPARED BY AND RETURN TO:  
TOWN CLERK  
TOWN OF CARRBORO  
301 West Main Street  
CARRBORO, NORTH CAROLINA 27510

FOR MULTIPLE PIN SHEET  
SEE BOOK 4817 PAGE 156



ORANGE COUNTY  
NORTH CAROLINA

**TOWN OF CARRBORO  
CONDITIONAL USE PERMIT GRANTED**  
(300 East Main Street project)

On the date(s) listed below, the Board of Aldermen of the Town of Carrboro met and held a public hearing to consider the following application:

<b>APPLICANT:</b> Main Street Properties of Chapel Hill, LLC
<b>OWNER:</b> Main Street Properties of Chapel Hill, LLC
<b>PROPERTY LOCATION (Street Address):</b> 200, 208, 300, 300-G, 304, 400 and 404 East Main Street and 104 Boyd Street
<b>TAX MAP, BLOCK, LOT(S):</b> 7.92.A.1, 7.92.A.5, 7.92.A.5A, 7.92.A.11, 7.92.A.12, 7.92.A.8, 7.92.A.9, 7.92.D.19 <i>7.92.A.10 RH per phone</i>
<b>PROPOSED USE OF PROPERTY:</b> To allow for construction of multiple five-story commercial buildings and associated infrastructure at and around 300 East Main Street.
<b>CARRBORO LAND USE ORDINANCE USE CATEGORY:</b> Building Site – 2.110, 2.111, 2.120, 2.150 (in B-1(c) portion only); Office, Service and similar uses: 3.110, 3.120, 3.130, 3.150 3.250; Educational, Cultural, Religious, etc: 5.110, 5.120, 5.130, 5.200, 5.310, 5.320, 5.400; Recreation, Amusement, Entertainment: 6.110, 6.121, 6.122, 6.130, 6.140, 6.221, 6.222; Restaurants, Bars, Nightclubs: 8.100, 8.200, 8.500, 8.600; Emergency Services: 13.100; Public and Semi-Public Facilities: 15.100, 15.700; Open Air Markets and Horticultural Sales: 19.100; Temporary structure or parking lot used in connection with construction project or other non-recurring purpose: 23.000; Combination Use: 27.000; Satellite Parking Lot: 10.100
<b>MEETING DATES:</b> August 26, September 16, September 30, 2008

Having heard all the evidence and arguments presented at the hearing, the Board finds that the application is complete, that the application complies with all of the applicable requirements of the Carrboro Land Use Ordinance for the development proposed, and that therefore the application to



make use of the above described property for the purpose indicated is hereby approved, subject to all applicable provisions of the Land Use Ordinance and the following conditions:

1. The applicant shall complete the development strictly in accordance with the plans submitted to and approved by this Board, a copy of which is filed in the Carrboro Town Hall. Any deviations from or changes in these plans must be submitted to the Development Review Administrator in writing and specific written approval obtained as provided in Section 15-64 of the Land Use Ordinance.
2. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this permit shall be void and of no effect.
3. That both Phase A and Phase B construction plans must include a note referencing that the entire project is now regulated under one Conditional Use Permit.
4. That Use Classification 18.100 be removed from the list of permissible uses.
5. That the Board of Aldermen finds it acceptable to orient the parking deck either east-west or in the alternate north-south direction, along with related changes to the drive aisle area (i.e.: inclusion of a small traffic circle and drop-off area in front of the hotel).
6. That the applicant agrees to extend the east-west leg of Boyd Street to a new entrance / exit on Main Street, as shown on the CUP plans. In doing so, the applicant must coordinate filing a plat offering the necessary additional right-of-way to the Town of Carrboro, prior to construction plan approval. Final design details for both the existing leg and newly-proposed leg of Boyd Street are subject to approval by the Public Works Department during the construction plan review and shall incorporate necessary elements from Town plans and specifications. If the applicant is unable to coordinate the filing of a plat dedicating the necessary right-of-way to the Town prior to construction plan approval, then the applicant agrees to subject the project to an additional public hearing via the CUP Major Modification process, so that further consideration may be given to the associated changes to traffic patterns.
7. Prior to construction plan approval, the applicant shall replace the currently-shown handicap accessible ramp detail with a detail conforming to NCDOT roadway standard specifications for handicap ramp curb cut/sidewalk connections within public right-of-way (i.e.: two ramps per radius, 90-degrees from one another, instead of one ramp per radius).
8. That the applicant must obtain approval from Public Works for the final location for tree-containing grates and the tree species proposed along Main Street, prior to construction plan approval.
9. That the applicant must obtain approval from Public Works for the final details for brick-edged sidewalks to be included along both Main Street and Boyd Street, in accordance with Town specifications.
10. That the applicant must obtain a driveway permit from both Public Works (for Boyd Street) and NCDOT prior to construction plan approval. In granting the driveway permit, the Town encourages NCDOT to require the improvements mentioned in 'TIA recommendation #2,' consider requiring the improvements mentioned in 'TIA recommendation #1' (both reiterated in the '12/05/07 TIA Memorandum'), and to discuss their final list of requirements with the Town of Carrboro Transportation Planner to ensure compatibility with the Carrboro Downtown Traffic Circulation Study.
11. That the applicant must obtain approval for a construction traffic control plan from both Public Works and NCDOT prior to construction plan approval.
12. That the Board of Aldermen finds that 843 parking spaces are sufficient to serve the development. This finding is based on information provided by the applicant regarding the proposed mix of uses and expected shared use of spaces, which should result in the development having sufficient parking at all times except 6-9 PM Friday and Saturday evenings when a majority of the property is leased. This finding of a sufficient number of spaces also is subject to and dependent on the applicant's willingness to retain and utilize a valet parking company during times when a parking shortage exists. The valet



parking company is expected to utilize space within the parking deck in such a manner that an additional 47 parking spaces may be realized, as per the information submitted by the applicant stating that it is possible to gain this number of spaces. The obligation to utilize a valet parking company, in accordance with the terms explained herein, shall be a continuing, binding part of the CUP unless the Board of Aldermen agrees to modify this condition based on future circumstances.

13. Prior to issuance of each building permit, the applicant must present to the Town evidence showing that sufficient parking will be constructed concurrent with the proposed building, in accordance with the parking spreadsheet data included in the CUP plans. The certificate of occupancy for each building will not be issued until such parking is complete unless the applicant demonstrates that the parking deficit can be addressed by a parking valet company in the same manner described in CUP condition #12. In such a situation, the obligation to utilize a valet parking company shall be a continuing, binding part of the CUP until the necessary number of parking spaces are provided unless the Board of Aldermen agrees to modify this condition based on future circumstances.
14. That the applicant agrees to include at least 80 bicycle parking spaces. The spaces must be dispersed throughout the project with at least 25% located proximate to the front entrances of buildings, and with at least half of the spaces located in a covered location to shield bicycles from weather elements.
15. That except as required in the condition below relating to the residential property along Boyd Street on the southeast side of the site, the Board of Aldermen finds that no screening requirements are imposed on this project because the Board desires to foster a pedestrian-friendly atmosphere in the downtown area among other factors relative to the property lines and further finds that integration of this project with the neighboring property on the eastern side would be diminished were screening required between the two sites.
16. That the applicant shall consider suggestions made by the Environmental Planner prior to construction plan approval related to finding possible additional or alternate locations for shade trees.
17. That prior to construction plan approval for Phase A the applicant must fully analyze and survey the existing storm drain system all the way to the outlet and modify elements of the underground detention system if necessary based on associated findings.
18. That the applicant must incorporate an appropriate filter or similar type device into the proposed swirl-type vault system, upon such device being reasonably available, in order to increase the percentage of TSS removal associated with the stormwater device.
19. That the applicant shall provide to the Zoning Division, prior to issuance of the first Certificate of Occupancy for the project or before the release of a bond if some features are not yet in place at the time of the recording of the first Certificate of Occupancy for the project, Mylar and digital as-builts for the stormwater features of the project. Digital as-builts shall be in DXF format and shall include a base map of the whole project and all separate plan sheets. As-built DXF files shall include all layers or tables containing storm drainage features. Storm drainage features will be clearly delineated in a data table. The data will be tied to horizontal controls.
20. That the developer shall include a detailed stormwater system maintenance plan, specifying responsible entity and schedule. The plan shall be subject to approval by the Town Attorney and shall include scheduled maintenance activities for each unit in the development, (including cisterns, sand filters, swirl-systems, etc), performance evaluation protocol, and frequency of self-reporting requirements (including a proposed self-reporting form) on maintenance and performance. The plan and supporting documentation shall be submitted to Town engineer and Environmental Planner for approval prior to construction plan approval. Upon approval, the plans shall become an ongoing obligation of the property owners.
21. That the applicant must obtain approval from OWASA for the final design related to water and sewer easements prior to construction plan approval, particularly related but not limited to including a 20-foot easement around the meter vault in Phase A, as



referenced on OWASA's May 16, 2007 letter, plus ensuring that OWASA easements are free from certain unallowable encroachments.

22. That the applicant shall present for approval the final architectural details for buildings D, E and F in accordance with the approval process established in the ordinance at the time such approval is sought. If the approval authority is the Appearance Commission, the architectural plans shall nevertheless be reviewed by the Board of Aldermen.
23. That the applicant must submit fire flow calculations and receive approval of the calculations from the Town Engineer and OWASA prior to construction plan approval.
24. That the applicant obtains all necessary temporary and permanent easements, encroachment agreements, or similar legal instruments prior to construction plan approval.
25. That prior to construction plan approval, the applicant must receive a 'transportation facility' permit from NCDENR.
26. That prior to construction plan approval, the applicant must provide to the Town evidence that the ArtsCenter retains perpetual access rights, parking rights, solid waste facilities rights, etc, consistent with the existing reciprocal operating agreement with Main Street Properties governing access and parking. If, subsequent to the issuance of the CUP, both parties agree to a new reciprocal operating agreement, then such agreement shall supersede the existing agreement with respect to this condition.
27. That the construction plans show a catch basin including the phrase 'dump no waste, drains to Jordan Lake.
28. That a covered bus shelter be required with a custom design.
29. That lighting be allowed to spill over onto the railroad in order to increase safety in this area to the extent permitted under the Land Use Ordinance.
30. The Board asked that the developer provide an 8-foot wide sidewalk between the railroad right-of-way and Roberson Street if possible.
31. That the hotel shall include the following water conservation measures: the use of Sloan Flushmate IV high efficiency toilets 1.0gal / 3.8 Liter per flush (or equivalent device) in all guest rooms and public restrooms; use of low consumption urinals in public restrooms; use of low consumption faucets in all guest rooms and public restrooms delivering 0.5 gallons per minute as opposed to 2.5 gallons per minute; use of low consumption shower heads in all guest rooms; and use of circulation pumps in main hot water line to make hot water available quickly at all faucets. The building permit application for the hotel building must include evidence sufficient to show that the building design adheres to this CUP condition.
32. That the applicant agrees to include on the construction plans a vegetative and/or fence screen in the southeast corner of the site (adjacent to the residences on Boyd Street) sufficient to meet the LUO's Type A description.
33. That the applicant must regularly water Boyd Street during construction, using OWASA reclaimed water, to reduce dust, erosion, etc potentially caused by heavy vehicles.
34. That the applicant agrees to place bollards at all entrances to the pedestrian plaza where vehicles travel adjacent to the area so as to create a physical barrier between the plaza and vehicle travel lanes. A detail drawing and spacing for the bollards shall be shown on the construction plans.
35. That prior to construction plan approval, the applicant, Town staff, and NCDOT will agree to a construction traffic management plan to include adequate signage to address pedestrian and bicycle flow along Main Street as well as vehicular traffic.
36. That during construction the applicant shall keep posted, on site in a conspicuous location, contact information including a phone number that citizens may call at any time with concerns about construction of the project.



37. That the applicant agrees to identify on the construction plans an at-grade pedestrian connection to the south, at 105/107 Padgette Lane, that is handicap accessible.
38. That the applicant is encouraged to lease to locally-owned businesses and businesses receiving funds from the Town's revolving loan fund.
39. That the applicant must maintain, at a minimum, an amount of vegetation on site consistent with the planting plan on Sheet L100 of the CUP plans. It is recognized that the species and types of plantings may change over time due to availability, but at no time may the amount of plantings fall below what is represented in the planting table.
40. That the Appearance Commission approves an alternative design for buildings B and C in accordance with the designs and details included in the CUP plans. Per the plans, the glazing shall not be reduced below 64% on ground floor and 28.3% for upper floors for Building B and 69% on ground floor and 26.8% for upper floors for Building C.
41. That the Appearance Commission shall conduct a courtesy-level review of the final architectural details and materials choices for buildings B and C prior to issuance of a building permit.
42. That the applicant shall strive to reduce heat-island effects by including plantings on a minimum of 10% of the pedestrian plaza area with a minimum of 20% canopy, as well as including shade trees and cool paving materials.
43. That the applicant also shall strive to reduce heat-island effects by using high-reflectance paving materials in lieu of dark brick or asphalt. In addition, the applicant shall strive to provide shading devices to reduce heat on building surfaces and pavements and use solar-reflective roofing materials.
44. That the applicant shall involve a LEED accredited professional with the ongoing design of the project and will use as many green building techniques as possible in their plans (for example: low impact design and development, resource efficiency, energy efficiency, water conservation and reuse, indoor environmental quality, homeowner education, etc.) and that the applicant shall utilize the LEED Green and Sustainable Buildings Checklist as a means of quantifying its contribution to sustainability.
45. That the applicant shall include at least one shower in multi-tenant office buildings for office tenant use. Accordingly, the building permit plans for each building containing multi-tenant office space must include at least one shower facility before the building permit may be issued.
46. That the applicant shall incorporate passive solar space heating and cooling principals into building design as consistent with the site plan.
47. That the applicant agrees to continue to explore solar power options, especially for hot water.
48. That the applicant agrees to provide some bicycle racks on the sidewalk in the public right-of-way along East Main Street as long as the Town of Carrboro and NCDOT agree with the request, and that the applicant agrees to phase in the installation of bike racks as construction progresses rather than waiting until all construction is complete.
49. That the applicant agrees that the central pedestrian walkway is closed to non-emergency vehicular traffic.
50. That distinctive paving material shall be used in pedestrian areas of the 300 E. Main project and these materials shall continue south and lead into The Butler condominium project.
51. That where pedestrian links from 300 E. Main to The Butler condominiums cross vehicular ways the crosswalks shall be distinctively marked and raised.



This permit shall automatically expire within two years of the date of issuance if the use has not commenced or less than 10 percent (10%) of total cost of construction has been completed or there has been non-compliance with any other requirements of Section 15-62 of the Carrboro Land Use Ordinance.

All street construction on those streets proposed for acceptance by the Town of Carrboro shall be certified by an engineer. Engineering certification is the inspection by the developer's engineer of the street's subgrade, base material, asphalt paving, sidewalks and curb and gutter, when used. The developer's engineer shall be responsible for reviewing all compaction tests that are required for streets to be dedicated to the town. The developer's engineer shall certify that all work has been constructed to the town's construction specifications.

If this permit authorizes development on a tract of land in excess of one acre, nothing authorized by the permit may be done until the property owner properly executes and returns to the Town of Carrboro the attached acknowledgment of the issuance of this permit so that the town may have it recorded in the Orange County Registry.

NORTH CAROLINA

ORANGE COUNTY

IN WITNESS WHEREOF, the Town of Carrboro has caused this permit to be issued in its name, and the undersigned being all of the property above described, do hereby accept this Conditional Use Permit, together with all its conditions, as binding upon them and their successors in interest.



THE TOWN OF CARRBORO

ATTEST:

Sarah C. Williamson (SEAL)  
Town Clerk

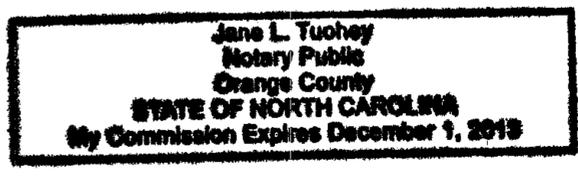
BY Steven E. Stewart  
Town Manager

I, Jane L. Tuohy Notary Public in and for said County and State, do hereby certify that Sarah C. Williamson, Town Clerk for the Town of Carrboro, personally came before me this day and being by me duly sworn says each for himself that she knows the corporate seal of the Town of Carrboro and that the seal affixed to the foregoing instrument is the corporate seal of the Town of Carrboro, that Steven E. Stewart, Town Manager of said Town of Carrboro and Sarah C. Williamson, Town Clerk for the Town of Carrboro subscribed their names thereto; that the corporate seal of the Town of Carrboro was affixed thereto, all by virtue of a resolution of the Board of Aldermen, and that said instrument is the act and deed of the Town of Carrboro.

IN WITNESS THEREOF, I have hereunto set by hand and notarial seal this the 14 day of August, 2009.

Jane L. Tuohy (SEAL)  
Notary Public

My Commission Expires: 12-1-2013





TOWN OF CARRBORO  
300 East Main Street  
Page #7

We, Main Street Properties of Chapel Hill, LLC, owners, do hereby acknowledge receipt of this Conditional Use Permit. The undersigned owners do further acknowledge that no work may be done pursuant to this permit except in accordance with all of its conditions and requirements and that this restriction shall be binding upon them and their successors in interest.

MAIN STREET PROPERTIES OF CHAPEL HILL, LLC

BY: *Laura Van Sant*  
Laura Van Sant, Managing Member

NORTH CAROLINA

ORANGE COUNTY

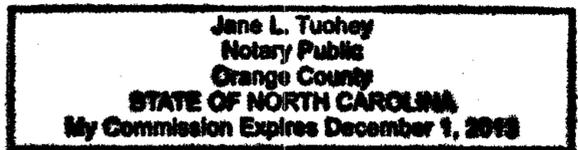
I, *Jane L. Tuohy*, a Notary Public in and for said County and State, certify that Laura Van Sant personally came before me this day and acknowledged that she is Managing Member of Main Street Properties of Chapel Hill, LLC and that by authority duly given and as the act of the corporation, the foregoing instrument was signed in its name by her as Managing Member on behalf of Main Street Properties of Chapel Hill, LLC thereof all by authority duly given.

WITNESS my hand and notarial seal this the 13 day of July, 2009.

*Jane L. Tuohy*  
Notary Public

My Commission Expires: 12-1-2013

(Not valid until fully executed and recorded)



**Section 15-62 Expiration of Permits.**

(a) Zoning, special use, conditional use, and sign permits shall expire automatically if, within two years after the issuance of such permits: **(AMENDED 5/26/81)**

- (1) The use authorized by such permits has not commenced, in circumstances where no substantial construction, erection, alteration, excavation, demolition, or similar work is necessary before commencement of such use; or
- (2) Less than ten percent of the total cost of all construction, erection, alteration, excavation, demolition, or similar work on any development authorized by such permits has been completed on the site. With respect to phased development (see Section 15-61), this requirement shall apply only to the first phase.

(b) If, after some physical alteration to land or structures begins to take place, such work is discontinued for a period (i) of one year if the date of discontinuance occurs more than one year after the issuance of the permit, or (ii) equal to two years less the time between the issuance of the permit and the time work is discontinued if the date of discontinuance occurs less than one year after the issuance of the permit, then the permit authorizing such work shall immediately expire. However, expiration of the permit shall not affect the provisions of Section 15-63.

(c) The permit-issuing authority may extend for a period up to two years the date when a permit would otherwise expire pursuant to subsections (a) and (b) if it concludes that (i) the permit has not yet expired, (ii) the permit recipient has proceeded with due diligence and in good faith, and (iii) conditions have not changed so substantially as to warrant a new application. Successive extensions may be granted for periods of up to two years upon the same findings. All such extensions may be granted without resort to the formal processes and fees required for a new permit. **(AMENDED 06/23/15)**

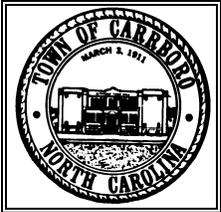
(d) For purposes of this section, a permit within the jurisdiction of the Board of Aldermen or the board of adjustment is issued when such board votes to approve the application and issue the permit. A permit within the jurisdiction of the zoning administrator is issued when the earlier of the following takes place: **(AMENDED 11/10/81)**

- (1) A copy of the fully executed permit is delivered to the permit recipient, and delivery is accomplished when the permit is hand delivered or mailed to the permit applicant; or
- (2) The zoning administrator notifies the permit applicant that the application has been approved and that all that remains before a fully executed permit can be delivered is for the applicant to take certain specified actions, such as having the permit executed by the property owner so it can be recorded if required under G.S. 15-46(c).

(e) Notwithstanding any of the provisions of Article VIII (Nonconforming Situations), this section shall be applicable to permits issued prior to the date this section becomes effective.

# TOWN OF CARRBORO

# TOWN COUNCIL



## PERMIT EXTENSION WORKSHEET

**I. FINDINGS REQUIRED BY SECTION 15-62(c)**

- A. The permit has not yet expired.
  - Yes
  - No
  
- B. The permit recipient has proceeded with due diligence and in good faith.
  - Yes
  - No
  
- C. Conditions have not changed so substantially as to warrant a new application.
  - Yes
  - No

**II. GRANTING THE PERMIT EXTENSION REQUEST**

- The Permit Extension Request is granted, extending the expiration date of the previously issued Conditional Use Permit by a period of two years from the date on which it would otherwise expire.

**III. DENYING THE PERMIT EXTENSION REQUEST**

- The Permit Extension Request is denied because it fails to comply with the ordinance requirements set forth above in Section I.



# Town of Carrboro

Town Hall  
301 W. Main St.  
Carrboro, NC 27510

## Agenda Item Abstract

**File Number:21-325**

**Agenda Date:** 10/5/2021

**File Type:**Agendas

**In Control:** Board of Aldermen

**Version:** 1

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### TITLE:

Discussion of the Advisory Board Recruitment and Appointment Policy and Consideration of Appointments to the Climate Action Team

**PURPOSE:** The purpose of this agenda item is to provide the Town Council with an opportunity to discuss the Advisory Board Recruitment and Appointment policy and to consider making appointments to the Climate Action Team.

**DEPARTMENT:** Town Clerk

**CONTACT INFORMATION:** Cathy Dorando

**INFORMATION:** This agenda item will allow the Town Council to discuss the quorum provision in the Advisory Board Recruitment and Appointment Policy (attached) that has been referenced via email:

### Composition

“The Town of Carrboro Town Council shall appoint all voting and non-voting members to boards. The Town Council shall endeavor to appoint members who represent the ethnic, cultural, demographic, and geographic diversity of the community. The Town Council has a goal of promoting racial and ethnic diversity on advisory boards. To the extent possible, the Town Clerk will bring forth applications that will expand the racial and ethnic composition of the existing advisory board. If no applications exist that will expand the racial and ethnic diversity of the advisory board, the Town Clerk shall notify the Town Council of the lack of racially or ethnically diverse applicants and at such time request that the Town Council work to recruit additional applicants. **If the advisory board must have appointments due to membership numbers resulting in a lack of quorum, the Town Clerk shall bring forth applications regardless of the racial and ethnic diversity of applicants and request that the Town Council make the appointments.** The Town Council should consider the following when making appointments:

- Address
- Neighborhood/Geographic location
- Date of Birth
- Length of Residence in Carrboro
- Gender
- Race
- Ethnicity
- Occupation
- Advisory Board Service
- Experience/Skill Set/Expertise

---

**Agenda Date:** 10/5/2021

**File Type:**Agendas

**In Control:** Board of Aldermen

**Version:** 1

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- Community Activities/Involvement/Organizations

This agenda item will also allow the Town Council to consider making appointments to the Climate Action Task Force.

**Section 3-24.16 Climate Action Team** (a) There shall be a Climate Action Team (CAT) consisting of nine members appointed by the Town Council. Members shall be residents, business owners, or employees in the Town or extraterritorial planning jurisdiction or the Town's joint planning transition area. All such members shall be interested in or have expertise relevant to the duties of the CAT. At least one member should have experience related to community organizing or environmental justice. One seat should be reserved for a Carrboro resident currently enrolled in public, private, or home school at the high school level.

Twelve applications have been received from: Kathy Kaufman, Tilly Pick, Robert Pinder, Lauren Nyland, Heidi Paulsen, Christine Schalkoff, Sarah Zelasky, Diana Newton, Diego Dorigo, Rob Pinder, and Riz Rashdi, and Fernanda Ortiz.

Attachments include the Advisory Board Recruitment and Appointment Policy, applications, and a resolution making appointments, if needed.

**FISCAL & STAFF IMPACT:** There is no fiscal or staff impact related to this amendment.

**RECOMMENDATION:** Town staff recommends that the Town Council discuss the quorum provision section of the Recruitment and Appointment policy and consider making appointments if the Council so desires.



**Town of Carrboro  
Advisory Board  
Recruitment and  
Appointment Policy**

11-21-2017,12-4-2018,12-1-20,3-16-21

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## TOWN OF CARRBORO TOWN COUNCIL Recruitment and Appointment Policy

**Adoption: 11/21/2017, Amended 12-4-2018, 4-13-21**

### Purpose

The purpose of this policy is to establish a policy and procedures whereby the Town Council will make appointments to public advisory boards, committees, commissions, councils, and taskforces (hereinafter “boards”). The Board shall also establish a policy and procedures whereby the Board makes appointments to public authorities that have Carrboro representatives or are Town of Carrboro Authorities.

### Composition

The Town of Carrboro Town Council shall appoint all voting and non-voting members to boards. The Town Council shall endeavor to appoint members who represent the ethnic, cultural, demographic, and geographic diversity of the community. The Town Council has a goal of promoting racial and ethnic diversity on advisory boards. To the extent possible, the Town Clerk will bring forth applications that will expand the racial and ethnic composition of the existing advisory board. If no applications exist that will expand the racial and ethnic diversity of the advisory board, the Town Clerk shall notify the Town Council of the lack of racially or ethnically diverse applicants and at such time request that the Town Council work to recruit additional applicants. If the advisory board must have appointments due to membership numbers resulting in a lack of quorum, the Town Clerk shall bring forth applications regardless of the racial and ethnic diversity of applicants and request that the Town Council make the appointments. The Town Council should consider the following when making appointments:

- Address

- Neighborhood/Geographic location
- Date of Birth
- Length of Residence in Carrboro
- Gender
- Race
- Ethnicity
- Occupation
- Advisory Board Service
- Experience/Skill Set/Expertise
- Community Activities/Involvement/Organizations

## Authority

The North Carolina General Statutes, the Town of Carrboro Charter, the Town of Carrboro Town Code and the Town of Carrboro Land Use Ordinance provide the enabling legislation for the Town’s Boards.

## Periodic Review

This policy may be changed or adjusted as deemed necessary by the Board. The Town Clerk shall review the policy and make sure the policy is up-to-date.

## Recruitment and Appointment Process

- Prior to the annual February term expirations, and when midterm vacancies occur, the Town Clerk will advertise that the town is accepting applications for upcoming openings on advisory boards and commissions.
- Applications will be taken until all seats are filled. Applications received after the seat(s) have been filled will be placed on file by the Town Clerk and held for future vacancies for a period of 12 months. If vacancies exist on other boards, the Town Clerk will let the applicant know of those vacancies. If interested, applicants will be encouraged to apply. Midterm vacancies shall be filled from applications on file without special advertising efforts unless requested by the Town Council.
- All new candidates must complete an application to be considered for appointment.
- Currently serving advisory board members, whose first full terms are expiring in February, will be contacted by the Town Clerk and asked if they would like to be considered for reappointment. If so, no new application is needed from the member. The Town Clerk shall report to the Board Chair that the member wishes to be reappointed. The Chair shall provide the recommendation/review form for the current member to the Town Council , just as with new applicants.
- The Town Clerk will notify all applicants of receipt of his/her application.
- The Town Clerk shall forward copies of applications to the advisory board chairs as soon as possible after receiving an application.
- Each chair shall contact each applicant and invite them to at least one meeting of their board so they may understand the responsibilities of the board and the necessary time commitment. (Chairs should contact Town staff in the event of a language barrier.) The chairs shall also talk with the applicants about their interest in serving on the

advisory board. Board chairs may meet personally with applicants if a meeting of their board is not anticipated within 30 days following receipt of the applicant's request for appointment. This would be in lieu of having the applicant attend a meeting of that board or commission. If applicants do not attend a meeting after two phone calls or emails, then the Chair shall notify the Town Clerk of that fact and said application will be removed from further consideration.

- h. The chair of each board shall submit a Review Form to the Town Clerk within one week of the applicant's attendance at a meeting. If a meeting is not planned, the chair shall provide a Review Form to the Town Clerk within one week of a conversation with the applicant.
- i. Copies of all applications and recommendation forms received shall be forwarded to the Mayor and Town Council pursuant to the goals expressed in the Composition section above.
- j. If there are no applicants for the Board in question, the Chair may contact applicants that have applied for other boards. Board chairs should contact the Town Clerk to obtain these applications.
- k. If a Chair Form has not been received from board chairs within three weeks after being forwarded from the Town Clerk, the Town Clerk shall contact the chair and request a status report.
- l. By March 1, the Mayor and Town Council shall endeavor to make appointments to boards and commissions to fill annual expired terms.
- m. The Mayor and Town Council shall endeavor to make appointments to unexpired terms with vacant seats within one month of the Town Clerk receiving application(s).
- n. Appointments to unexpired terms of 12 or fewer months will be simultaneously appointed to the following 3-year term.
- o. As a presumptive policy, the Town Council will not appoint a person to serve on multiple advisory boards or commissions at the same time. However, the Council retains the discretion to make exceptions to this policy. (Amended 4-10-18)

## **APPOINTMENTS TO AUTHORITIES**

The OWASA Board of Directors and Tourism Development Authority are considered "Authorities" under NC General Statutes. The Town Council will consider applications for those authorities and be responsible for making appointments as they are directed per law. The Council may at times choose to interview applicants for the representative seats by any method that they choose. All appointments will be made in open session by the ballot procedures established in the policy.

### **Advisory Board Appointment Method**

The Town Clerk shall provide an information matrix, related to composition information as shown above, for the Town Council to consider when there are more applications than open seats available. The Town Council may also request further information from the Town Clerk as it desires.

Unless the Town Council agrees by majority vote or consensus to follow another procedure, the Council shall use the following procedure to appoint individuals to various subordinate boards and offices:

## Voting Method

- a. The Town Clerk will provide a ballot listing the names of all applicants presented in the agenda packet to each Council Member.
- b. Prior to voting, the Council shall open the floor for discussion of the applications.
- c. Each Council Member shall sign their name to the ballot and indicate their choice in candidate(s) by marking next to the candidate(s) name.
- d. Each Council Member will vote only for the number of candidates that there are vacant seats to fill.
- e. The Clerk shall collect the ballots and announce the candidate(s) receiving the highest number of votes and indicate the position that each candidate has been appointed to fill.
- f. The Town Clerk shall then read into the record the names of the candidates receiving the highest number of votes. The Town Council shall then make appointments per motion and second. The minutes shall indicate fully the written and verbal voting record of each Council Member.

## Terms (Amended 12-4-18)

- a. Members are appointed to staggering three-year terms on all advisory boards that expire annually in February. The Carrboro Tourism Development Authority members are appointed to one-year terms that expire annually in January.
- b. Members are limited to two full terms. After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Town Council may make exceptions to this rule under the following circumstances:
  1. To retain diversity on an advisory board;
  2. A lack of applicants.

## Attendance

- a. The chair or staff liaison of each board or commission shall notify the Town Clerk on an as needed basis if there are members that are presenting attendance problems.
- b. Unless the chair waives the requirement, members shall be removed if they are absent from three consecutive meetings or if they miss more than 30% of the meetings during a 12-month period. The Town Clerk shall notify the chair in writing as soon as a member becomes subject to removal under this section. The chair will have 10 days after receipt of such notice to waive the removal. If the chair fails to notify the Town Clerk in writing within ten days after receipt of such notice that the automatic removal requirement should be waived, the Town Clerk will send a removal notice to the member. This removal shall be effective on the date of such notice.

## Resignations

- a. Resignations must be submitted in writing via email to the chair, the staff liaison, or the Town Clerk. If the resignation is submitted to the chair or the staff liaison they should forward the resignation to the Town Clerk as soon as possible.

### Section 3-24.16 Climate Action Team

(a) There shall be a Climate Action Team (CAT) consisting of nine members appointed by the Town Council. Members shall be residents, business owners, or employees in the Town or extraterritorial planning jurisdiction or the Town's joint planning transition area. All such members shall be interested in or have expertise relevant to the duties of the CAT. At least one member should have experience related to community organizing or environmental justice. One seat should be reserved for a Carrboro resident currently enrolled in public, private, or home school at the high school level.

(b) Members may be removed as follows:

(1) The chairperson shall file or cause to be filed with the Town Clerk an attendance report after each meeting identifying those members who were present or absent.

(2) Unless the chairperson waives the requirement, members shall be removed if they are absent from two consecutive meetings or events, if they miss more than three meetings during a twelve-month period, or for failure to participate in at least one outreach event during the calendar year. The Town Clerk shall notify the chairperson in writing as soon as a member becomes subject to removal under this section. The chairperson will have ten days after receipt of such notice to waive the removal. If the chairperson fails to notify the Town Clerk in writing within ten days after receipt of such notice that the automatic removal requirement should be waived, the Town Clerk will send a removal notice to the member. This removal shall be effective on the date of such notice.

(3) Members may also be removed by the appointing authority after a hearing for any good cause related to performance of duty.

(c) One liaison shall be appointed by the Council every year at, or shortly after, the Town Council's organizational meeting when other appointments to advisory boards, commissions, or committees are made.

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(d) CAT members shall be appointed for three-year staggered terms, but members may

continue to serve until their successors have been appointed. Vacancies shall be filled for the unexpired terms only.

#### Section 3-24.17 Meetings and Officers of CAT

(a) The CAT shall establish a yearly meeting schedule of the following meetings:

- (1) Up to four in-person meetings
- (2) Up to four virtual meetings, as determined by staff to plan outreach events
- (3) At least two community outreach events
- (4) Special meetings as necessary

All meetings shall be open to the public and notification of such meetings shall conform to the requirements of the Open Meetings Law.

(b) A quorum shall be present for the CAT to take official action and all actions shall be taken by majority vote. A quorum shall consist of five members if all seats on the CAT are filled and four members if there are one or more vacancies on the board.

(c) The CAT shall select one of its members to serve as chair and one member to serve as vice-chair. These officers will be chosen annually at the CAT's first meeting in January and shall serve for terms of one year unless their terms of appointment to the CAT sooner expire. Vacancies shall be filled for the unexpired term only. A member may be selected to serve as chair for not more than two consecutive full one-year terms. The chair and vice-chair may take part in all deliberations and vote on all issues.

#### Section 3-24.18 Powers and Duties of CAT

The Climate Action Team may:

(a) Provide expertise and input on implementation of the Community Climate Action Plan and municipal Energy and Climate Protection Plan. CAT members will have the opportunity to provide feedback on the yearly environmental sustainability work plan and ongoing climate action initiatives as requested by staff. CAT members will analyze climate action initiatives with particular attention to race and equity, building on the recommendation for considering social justice and equity in the Community Climate Action Plan.

(b) Actively participate in the design, organization, and implementation of community

outreach events. At these events, CAT members will educate and engage Carrboro residents in Town climate action initiatives.

(c) One of the most important duties for CAT members will be participation in the community outreach events. CAT members shall participate in at least one outreach event each calendar year.

3-36

(d) Take any other action authorized by this chapter or any other ordinance or resolution of the Town Council

A RESOLUTION MAKING APPOINTMENTS TO THE CLIMATE ACTION TEAM

The following persons are hereby appointed to the Climate Action Team

	2/2024
	2/2024
	2/2024
	2/2025
	2/2025
	2/2025
	2/2026
	2/2026
	2/2026

This resolution is effective immediately.

# Print

## Advisory Board Application - Submission #5127

Date Submitted: 1/8/2021

First Name\*

LAUREN

Last Name\*

NYLAND

Date\*

1/8/2021

Select today's date

Address1\*

241 Stable Rd

Address2

City\*

Carrboro

State

NC

Zip\*

27510

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

No

Telephone (111)-111-1111\*

9199282836

Please enter your primary contact phone number.

Email Address\*

mills.lauren@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

7/16/1969

Race\*

White

Please enter your race.

Sex\*

female

Please enter your sex.

Occupation\*

retired teacher

Please enter your occupation.

Are you a registered Orange County Voter?\*

Yes

Please answer Yes or No

Length of Residence in Orange County\*

20 years plus

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

20 years plus

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |                                     |  |                          |   |
|-------------------------------------|--|--------------------------|---|
| <input type="checkbox"/>            | Affordable Housing Advisory Commission | <input type="checkbox"/> | Greenways Commission                        |
| <input type="checkbox"/>            | Appearance Commission/NPDC             | <input type="checkbox"/> | Northern Transition Area Advisory Committee |
| <input type="checkbox"/>            | Arts Committee                         | <input type="checkbox"/> | OWASA Board of Directors                    |
| <input type="checkbox"/>            | Board of Adjustment                    | <input type="checkbox"/> | Planning Board                              |
| <input checked="" type="checkbox"/> | Climate Action Team                    | <input type="checkbox"/> | Recreation and Parks Commission             |
| <input type="checkbox"/>            | Economic Sustainability Commission     | <input type="checkbox"/> | Stormwater Advisory Commission              |
| <input type="checkbox"/>            | Environmental Advisory Board           | <input type="checkbox"/> | Tourism Development Authority*              |
| <input type="checkbox"/>            | Human Services Commission              | <input type="checkbox"/> | Transportation Advisory Board               |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

\_\_\_\_\_

Please indicate by typing the advisory board that you are applying for.

**Advisory Board Preference\***

Climate Action Team

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**\*\*Employer/Self Employed**

\_\_\_\_\_

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Number of Years Employed**

\_\_\_\_\_

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\_\_\_\_\_

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

NC Warn member for 24 years Less active member of other environmental groups - followed and supported denial of ACP  
 Joined Haw River Assembly and NAACP in the spring, but only read emails at this point Trained as a Climate Reality Leader,  
 summer 2020 Volunteer program director for RTP High School Sailing Active with HOA, committee focusing on invasive plants,  
 former Board President

Please enter the requested information.

**Relevant Experience:\***

- I was member of a group last year that met to support the Carrboro Climate Action Plan. We met with Sammy Slade and Randee Haven-O'Donnell. We familiarized ourselves with the plan and areas that were town responsibilities and areas that were for residents/businesses. Projects included an outreach during a Saturday Farmer's Market and generating education modules. I was a coordinator for the outreach event and organized information for the Transportation Module to be used for a template for other modules. - Prior to being a teacher, I was a contract employee at the EPA, managing a neurotoxicology lab. I am interested in research and good practices for health and the environment. - When I was a teacher, a personal and professional interest was in communication, conflict resolution, and working in groups to solve problems. I am trained in the Mutual Learning Approach and Non-violent Communication. I was a member, then chair of our Social Inclusion Group, which worked with students, parents, and staff. I appreciate working in groups on projects, with the solutions that can come when all perspectives are heard and incorporated. Part of my work in communication at my school led to work on diversity with experiences with the Racial Equity Institute, Conversations on Equity series, book study, podcasts that continues to present with attempts to expose and remind myself of anti-racist thoughts, learning, and action.

**Reasons You Wish to be Appointed\***

The Carrboro Climate Action Plan is a solid and impressive plan. I would like to see it implemented and would like to help. If I am not appointed, please keep me in mind for tasks.

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

I am new to Board work within the government, however, I imagine that keeping racial equity, diversity, and inclusion central is important as the government is a role model and is making core decisions that have impact. The decisions that are made have an opportunity to directly affect people's lives, as well as addressing the structural racism that exists in our lives and government. Issues of racial equity can arise in any part of life and require awareness and action at all levels. I was grateful that the Town Council kept the BLM signs on the the Town Hall. I appreciate the importance that I have seen regarding thought given in Council decisions to allocate resources equitably and to have race and equity be a focus of the implementation of this plan.

**Have you ever served on any Town of Carrboro Committee or Board?\***

**If yes, which one(s)?**

**Are you currently serving on a Town Board or Committee?\***

- Yes
- No

**If yes, are you applying for a third consecutive term?\***

- Yes
- No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

---

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

# Print

## Advisory Board Application - Submission #5152

Date Submitted: 1/22/2021

First Name\*

Heidi

Last Name\*

Paulsen

Date\*

1/22/2021

Select today's date

Address1\*

205 West Poplar Avenue

Address2

Unit E

City\*

Carrboro

State

NC

Zip\*

27510

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

Unsure

Telephone (111)-111-1111\*

9199236256

Please enter your primary contact phone number.

Email Address\*

heidikp01@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

1/20/1969

Race\*

white

Please enter your race.

Sex\*

female

Please enter your sex.

Occupation\*

Project Manager, Env. Modeling and Visualization

Please enter your occupation.

Are you a registered Orange County Voter?\*

Yes

Please answer Yes or No

Length of Residence in Orange County\*

21 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

20 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |                                     |  |                          |   |
|-------------------------------------|--|--------------------------|---|
| <input type="checkbox"/>            | Affordable Housing Advisory Commission | <input type="checkbox"/> | Greenways Commission                        |
| <input type="checkbox"/>            | Appearance Commission/NPDC             | <input type="checkbox"/> | Northern Transition Area Advisory Committee |
| <input type="checkbox"/>            | Arts Committee                         | <input type="checkbox"/> | OWASA Board of Directors                    |
| <input type="checkbox"/>            | Board of Adjustment                    | <input type="checkbox"/> | Planning Board                              |
| <input checked="" type="checkbox"/> | Climate Action Team                    | <input type="checkbox"/> | Recreation and Parks Commission             |
| <input type="checkbox"/>            | Economic Sustainability Commission     | <input type="checkbox"/> | Stormwater Advisory Commission              |
| <input type="checkbox"/>            | Environmental Advisory Board           | <input type="checkbox"/> | Tourism Development Authority*              |
| <input type="checkbox"/>            | Human Services Commission              | <input type="checkbox"/> | Transportation Advisory Board               |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

Please indicate by typing the advisory board that you are applying for.

**Advisory Board Preference\***

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**\*\*Employer/Self Employed**

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Number of Years Employed**

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

Please enter the requested information.

**Relevant Experience:\***

I have a Masters Degree in City and Regional Planning from UNC-CH and was a Carrboro Planning Board member for about 7 years. I have studied issues related to climate change and have a unique perspective that is both very local (related to community gardening and being the president of my HOA, and national due to work. In the past, I have worked with an environmental non-profit (The Elizabeth River Project) and at a City government (Virginia Beach), which broadened my understanding of what is possible, and what needs to be solved. For EPA, I also am a member of a Cutting Edge Speaker Series, where we bring in speakers on a variety of environmentally related topics. Note that I would be in my personal capacity in on this board and the work would not be related to my work at EPA.

**Reasons You Wish to be Appointed\***

I believe my background, organizational skills and ability to think outside of the box can help a group like the Climate Action Team. I want to make a difference in my community and believe this Team would help me do so. I believe climate change is an issue that requires immediate action, as well as long term planning, and I would like to participate in both aspects.

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

We don't get the full picture of any situation unless we include all stakeholders. We are smarter together. If we don't have all involved we are likely to miss solutions, and may also cause problems by solving the wrong problem. Having the whole community welcomed and engaged will strengthen the community.

**Have you ever served on any Town of Carrboro Committee or Board?\***

**If yes, which one(s)?**

Planning Board

Yes

**Are you currently serving on a Town Board or Committee?\***

- Yes
- No

**If yes, are you applying for a third consecutive term?\***

- Yes
- No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

---

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

# Print

## Advisory Board Application - Submission #5284

Date Submitted: 3/4/2021

First Name\*

Christine

Last Name\*

Schalkoff

Date\*

3/4/2021

Select today's date

Address1\*

105 Fidelity St

Address2

Unit B28

City\*

Carrboro

State

NC

Zip\*

27510

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

No

Telephone (111)-111-1111\*

8647108756

Please enter your primary contact phone number.

Email Address\*

caschalk@live.unc.edu

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

10/12/1991

Race\*

White

Please enter your race.

Sex\*

Female

Please enter your sex.

Occupation\*

Graduate Student/Research Assistant

Please enter your occupation.

Are you a registered Orange County Voter?\*

Yes

Please answer Yes or No

Length of Residence in Orange County\*

5 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

5 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |                                     |  |                          |   |
|-------------------------------------|--|--------------------------|---|
| <input type="checkbox"/>            | Affordable Housing Advisory Commission | <input type="checkbox"/> | Northern Transition Area Advisory Committee |
| <input type="checkbox"/>            | Appearance Commission/NPDC             | <input type="checkbox"/> | OWASA Board of Directors                    |
| <input type="checkbox"/>            | Arts Committee                         | <input type="checkbox"/> | Planning Board                              |
| <input type="checkbox"/>            | Board of Adjustment                    | <input type="checkbox"/> | Racial Equity Commission                    |
| <input checked="" type="checkbox"/> | Climate Action Team                    | <input type="checkbox"/> | Recreation and Parks Commission             |
| <input type="checkbox"/>            | Economic Sustainability Commission     | <input type="checkbox"/> | Stormwater Advisory Commission              |
| <input type="checkbox"/>            | Environmental Advisory Board           | <input type="checkbox"/> | Tourism Development Authority*              |
| <input type="checkbox"/>            | Human Services Commission              | <input type="checkbox"/> | Transportation Advisory Board               |
| <input type="checkbox"/>            | Greenways Commission                   |                          |   |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

Please indicate by typing the advisory board that you are applying for.

**\*\*Employer/Self Employed**

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Advisory Board Preference\***

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**Number of Years Employed**

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

During the five years I've lived in Carrboro and attended UNC for graduate school, I've been involved with a variety of different community activities and volunteer opportunities. I have volunteered with YouCanVote NC and the Orange County Democratic Party to register voters on and off campus, offer information about state redistricting, and serve as a poll greeter during election periods. During the COVID-19 pandemic, I've also volunteered with TABLE NC, a non-profit that delivers food to children in Orange County families. Currently, given my background in public health, I'm also volunteering weekly at the UNC Friday Center vaccination clinic, in order to support COVID-19 mass vaccination efforts. I am also a part-time horseback riding instructor at JoyRide Equestrian Center (just outside of Orange County) which serves a variety of Carrboro/Chapel Hill families and focuses primarily on horseback riding lessons for children who are neurodivergent and may require a more therapeutic focus to horseback riding. In my role as a UNC graduate student, I also co-lead the Opioid Student Research Group, which connects students, faculty, and community members outside the university who are involved in substance use or harm reduction-related work and provides an outlet for interdisciplinary education and outreach.

Please enter the requested information.

**Relevant Experience:\***

In my background as a PhD student and now PhD Candidate in public health (health behavior specialty), I believe that I have been trained in many of the skills that would be helpful to the Town's Climate Action Team and Climate Action Plan agenda and implementation. I have five years of training in both quantitative and qualitative data collection and analysis, which means that I am familiar with a variety of methods for collecting and analyzing data - including when evaluating the impact of a particular program or intervention, like those proposed in the Climate Action Plan. My background in qualitative work means that I can conduct interviews or lead focus groups if needed, which can be important for community engagement and feedback. I also have served as the project coordinator for an NIH-funded, community-engaged research study of substance use in rural Appalachian Ohio for the past four years. In this role, I have gained experience in community outreach, community education, and methods for consensus-building. I have also been engaged with the Town's Environmental Advisory Board since 2019, and was appointed to the EAB in 2020. During that time, I have become familiar with the Community Climate Action Plan and would be well-positioned to support the implementation of these efforts (as well as program evaluation) as part of the Climate Action Team.

**Reasons You Wish to be Appointed\***

I view community health to be one of the most important areas of public health and wellness. Climate change and the ability of a community to mitigate and respond to climate change are crucial not only for the health and stability of the environment, but also for human health and wellness. I would like the opportunity to apply some of my training in community engagement, program implementation, and data analysis to strengthening the Town of Carrboro's ability to handle the challenges of current and future climate change. I also value community participation in local government and policy, and view serving on a Town Advisory Board as a way to proactively contribute to my chosen long-term home community!

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

My background in public health has also cemented my belief that racial equity, as well as an understanding of the role that racism plays in policy, organizations, and systems--locally and nationally--should be kept at the forefront of any public health and community work. As part of my training in public health, I am kept informed about trends in health-related racial disparities, which is particularly important during the ongoing COVID-19 pandemic and also should inform Town efforts related to climate change projects. I have also attended racial equity training at UNC through the Racial Equity Institute, and plan to do so annually. I also feel that I should only be appointed to a Town Advisory Board if the Town Council feels that I would be a helpful addition--I'm aware that as a white female, I'm already over-represented on Town boards and panels. I would happily still engage with the Town Climate Action Team in an unofficial role, if there are applicants from under-represented populations available to be appointed.

**Have you ever served on any Town of Carrboro Committee or Board?\***

**If yes, which one(s)?**

Environmental Advisory Board

Yes

**Are you currently serving on a Town Board or Committee?\***

Yes

No

**If yes, are you applying for a third consecutive term?\***

Yes

No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

I believe EAB members are eligible to apply to the Climate Action Team, as this new team is an offshoot of the EAB and the EAB's prior role.

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

# Print

## Advisory Board Application - Submission #5330

Date Submitted: 4/14/2021

First Name\*

Sarah

Last Name\*

Zelasky

Date\*

4/14/2021

Select today's date

Address1\*

508 N GREENSBORO ST

Address2

City\*

CARRBORO

State

North Carolina

Zip\*

27510

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

Unsure

Telephone (111)-111-1111\*

9198307190

Please enter your primary contact phone number.

Email Address\*

sarah.zelasky@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

1/19/1997

Race\*

White

Please enter your race.

Sex\*

Female

Please enter your sex.

Ethnicity\*

Non-Hispanic

Occupation\*

Environmental Risk Assessment Specialist, US EPA

Please enter your occupation.

Are you a registered Orange County Voter?\*

Yes

Please answer Yes or No

Length of Residence in Orange County\*

5 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

1 year, 1 month

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |                                     |  |                          |   |
|-------------------------------------|--|--------------------------|---|
| <input type="checkbox"/>            | Affordable Housing Advisory Commission | <input type="checkbox"/> | Northern Transition Area Advisory Committee |
| <input type="checkbox"/>            | Appearance Commission/NPDC             | <input type="checkbox"/> | OWASA Board of Directors                    |
| <input type="checkbox"/>            | Arts Committee                         | <input type="checkbox"/> | Planning Board                              |
| <input type="checkbox"/>            | Board of Adjustment                    | <input type="checkbox"/> | Racial Equity Commission                    |
| <input checked="" type="checkbox"/> | Climate Action Team                    | <input type="checkbox"/> | Recreation and Parks Commission             |
| <input type="checkbox"/>            | Economic Sustainability Commission     | <input type="checkbox"/> | Stormwater Advisory Commission              |
| <input checked="" type="checkbox"/> | Environmental Advisory Board           | <input type="checkbox"/> | Tourism Development Authority*              |
| <input type="checkbox"/>            | Human Services Commission              | <input type="checkbox"/> | Transportation Advisory Board               |
| <input type="checkbox"/>            | Greenways Commission                   |                          |   |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

Please indicate by typing the advisory board that you are applying for.

**Advisory Board Preference\***

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**\*\*Employer/Self Employed**

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Number of Years Employed**

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

Please enter the requested information.

**Relevant Experience:\***

\*MS Environmental Health, Harvard T. H. Chan School of Public Health c/o 2020 \*BSPH Environmental Health, UNC Gillings School of Public Health c/o 2018 \*Member of Harvard Climate Leaders Program \*Former Research Assistant at the Harvard Chan Center for Climate, Health, & the Global Environment (C-CHANGE) \*Wrote Master's Thesis on On-Road Transportation Emissions, Their Social Costs, & Benefits from Reductions \*Harvard courses taken specifically on Climate Change: Climate Solutions Living Lab (Harvard Law School), Green Politics & Public Policy, Economics of Climate Change and Environmental Policy (Harvard Kennedy School of Government), Social & Sustainable Innovation Driven by the Sustainable Development Goals, Human Health & Global Environmental Change, Environmental Leadership - taught by former EPA Administrator Gina McCarthy, Built Environment & Public Health (Harvard T. H. Chan School of Public Health), Climate Justice (Harvard Graduate School of Design) \*Recent community projects: Partnered with CompostNow to begin large-scale food waste composting at UNC sororities, Partnered with Harvard Janitorial Services to begin composting paper towel waste from bathrooms at the Harvard T. H. Chan School of Public Health. \*Recently self-educated on the Zero Waste movement and the potential carbon sequestration impacts of Regenerative Farming practices

**Reasons You Wish to be Appointed\***

Climate change is the most urgent world problem that we face today - everyday it goes unaddressed, the problem not only remains but it actually worsens as carbon emissions continue to increase. The consequences of climate change will impact every community, including Carrboro. Both our community culture and infrastructure need to improve so that our actions are not further contributing to the climate crisis and we are prepared to best serve our citizens through any of climate change's severe effects (flooding, droughts, etc). As a scientist who has strived to educate myself on multiple aspects of climate change and climate change solutions, I feel that it is my moral obligation to share my knowledge with others who have the power to make change. Though Carrboro is only one town, it is already an example to many other places of what a walkable, diverse, community-oriented town can be. As such, Carrboro should also be an environmentally-conscious leader and continuously strive towards zero fossil fuel emissions and no environmental pollution. I know that my experience and academic expertise on climate change and environmental actions can provide the Town Council with creative idea proposals for how to continuously improve the environmental and climate actions that we take.

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

Diversity is the key for well-thought-out policy solutions that truly are innovative and consider community culture. As a white upper-middle-class woman from a metropolitan area (Raleigh), it is important for me to understand the challenges facing poorer minority communities by listening to and working with individuals from these communities. Without working with diverse individuals who are different than me, I would not know whether my policy proposals would be accepted and well-liked by ALL residents, especially people who are different than myself. I recognize that not everyone has the same upbringing and life experience as myself, and that some climate solutions that may work for me might not work for everyone. I saw this firsthand when working with the Navajo Nation community as part of my EPA research on novel heating stoves for communities with high rates of asthma. When I first learned that indoor wood-burning stoves that heated Navajo homes were responsible for damaging lung effects, my first thought was to electrify each home's heating system so that there would be no indoor emissions. However, after discussing this possible solution with members of the Navajo Nation, the Navajo told my team that electricity is considered potentially dangerous in their Native culture and "to be used with caution" because it is derived from lightning. Had my team attempted to electrify all Navajo homes without first discussing the feasibility and public response that we could expect from this solution, we would not have understood why members of the community might be reluctant to use their new emission-free electric heating systems. This type of insider knowledge from diverse communities is invaluable to assessing the feasibility of community projects and policy ideas and creating solutions that work for ALL members of our communities. Everyone in our community has a different lived experience, and diversity in decision-making is crucial to creating successful policies. Also, as individuals in a position of power, it is not only our duty to provide opportunity for all, but to actively empower minorities to participate in government and community work. By utilizing racial equity tools and ensuring diversity in our work, Town Council can better serve its people.

**Have you ever served on any Town of Carrboro Committee or Board?\***

**If yes, which one(s)?**

\_\_\_\_\_

**Are you currently serving on a Town Board or Committee?\***

Yes

No

**If yes, are you applying for a third consecutive term?\***

Yes

No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

---

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

# Print

## Advisory Board Application - Submission #5843

Date Submitted: 9/17/2021

First Name\*

Diana

Last Name\*

Newton

Date\*

9/17/2021

Select today's date

Address1\*

103 Dove Street

Address2

City\*

Carrboro

State

NC

Zip\*

27510

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

No

Telephone (111)-111-1111\*

9199519386

Please enter your primary contact phone number.

Email Address\*

diana@fallingapples.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

7/7/1957

Race\*

white

Please enter your race.

Sex\*

female

Please enter your sex.

Ethnicity\*

white

Occupation\*

Business consultant

Please enter your occupation.

Are you a registered Orange County Voter?\*

Yes

Please answer Yes or No

Length of Residence in Orange County\*

41 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

12 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |                                     |  |                          |   |
|-------------------------------------|--|--------------------------|---|
| <input type="checkbox"/>            | Affordable Housing Advisory Commission | <input type="checkbox"/> | Greenways Commission                        |
| <input type="checkbox"/>            | Appearance Commission/NPDC             | <input type="checkbox"/> | Northern Transition Area Advisory Committee |
| <input type="checkbox"/>            | Arts Committee                         | <input type="checkbox"/> | OWASA Board of Directors                    |
| <input type="checkbox"/>            | Board of Adjustment                    | <input type="checkbox"/> | Planning Board                              |
| <input checked="" type="checkbox"/> | Climate Action Team                    | <input type="checkbox"/> | Racial Equity Commission                    |
| <input type="checkbox"/>            | Community Safety Task Force            | <input type="checkbox"/> | Recreation and Parks Commission             |
| <input type="checkbox"/>            | Economic Sustainability Commission     | <input type="checkbox"/> | Stormwater Advisory Commission              |
| <input checked="" type="checkbox"/> | Environmental Advisory Board           | <input type="checkbox"/> | Tourism Development Authority*              |
| <input type="checkbox"/>            | Human Services Commission              | <input type="checkbox"/> | Transportation Advisory Board               |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

Please indicate by typing the advisory board that you are applying for.

**Advisory Board Preference\***

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**\*\*Employer/Self Employed**

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Number of Years Employed**

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

Please enter the requested information.

**Relevant Experience:\***

**Reasons You Wish to be Appointed\***

I believe the climate crisis is the biggest leadership challenge that humanity has ever faced, so I would like to use my knowledge, skills, and experience in making the "burning platform" case for change, creating realistic implementation plans, and ensuring accountability for progress on behalf of climate action here at the local level in Carrboro.

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

Systemic racism permeates every aspect of our lives, including governmental policy making, spending priorities, and representation in decision making bodies. The voices of underrepresented communities must be intentionally included from the Town Council to Advisory Boards to community partnerships and stakeholders. We know that the negative impacts of climate change are disproportionately impacting marginalized communities, particularly people of color and/or lower socioeconomic status, so we need to hear about the lived experience of historically non-dominant members of our culture and understand their needs, ideas for engagement, and solution-seeking.

**Have you ever served on any Town of Carrboro Committee or Board?\***

**If yes, which one(s)?**

---

No

**Are you currently serving on a Town Board or Committee?\***

- Yes
- No

**If yes, are you applying for a third consecutive term?\***

- Yes
- No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

---

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

# Print

## Advisory Board Application - Submission #5853

Date Submitted: 9/21/2021

First Name\*

Diego

Last Name\*

Dorigo

Date\*

7/4/1978

Select today's date

Address1\*

100 crest street apt. C

Address2

City\*

Carrboro

State

NC

Zip\*

27510

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

Unsure

Telephone (111)-111-1111\*

9195936303

Please enter your primary contact phone number.

Email Address\*

diego.dorigo@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

7/4/1978

Race\*

Latinoamericano

Please enter your race.

Sex\*

Male

Please enter your sex.

Ethnicity\*

Mestizo

Occupation\*

Biologist

Please enter your occupation.

Are you a registered Orange County Voter?\*

No

Please answer Yes or No

Length of Residence in Orange County\*

Almost 5 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

Almost 5 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Affordable Housing Advisory Commission | <input type="checkbox"/> Greenways Commission                        |
| <input type="checkbox"/> Appearance Commission/NPDC                        | <input type="checkbox"/> Northern Transition Area Advisory Committee |
| <input type="checkbox"/> Arts Committee                                    | <input type="checkbox"/> OWASA Board of Directors                    |
| <input type="checkbox"/> Board of Adjustment                               | <input type="checkbox"/> Planning Board                              |
| <input checked="" type="checkbox"/> Climate Action Team                    | <input type="checkbox"/> Racial Equity Commission                    |
| <input type="checkbox"/> Community Safety Task Force                       | <input type="checkbox"/> Recreation and Parks Commission             |
| <input type="checkbox"/> Economic Sustainability Commission                | <input type="checkbox"/> Stormwater Advisory Commission              |
| <input type="checkbox"/> Environmental Advisory Board                      | <input type="checkbox"/> Tourism Development Authority*              |
| <input type="checkbox"/> Human Services Commission                         | <input type="checkbox"/> Transportation Advisory Board               |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

Please indicate by typing the advisory board that you are applying for.

**Advisory Board Preference\***

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**\*\*Employer/Self Employed**

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Number of Years Employed**

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

Please enter the requested information.

**Relevant Experience:\***

**Reasons You Wish to be Appointed\***

Because this town have a great potential and I can share my knowledge and vice-versa

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

Because if we include all the diversity we can understand many opportunities to grow, to unfold our capacity as a community

**Have you ever served on any Town of Carrboro Committee or Board?\***

**If yes, which one(s)?**

\_\_\_\_\_

No

**Are you currently serving on a Town Board or Committee?\***

- Yes
- No

**If yes, are you applying for a third consecutive term?\***

- Yes
- No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

\_\_\_\_\_

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

# Print

## Advisory Board Application - Submission #5857

Date Submitted: 9/24/2021

First Name\*

Rob

Last Name\*

Pinder

Date\*

9/24/2021

Select today's date

Address1\*

102 William White Ct

Address2

City\*

Carrboro

State

NC

Zip\*

27510

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

Unsure

Telephone (111)-111-1111\*

9193601871

Please enter your primary contact phone number.

Email Address\*

rwpinder@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

5/10/1977

Race\*

White

Please enter your race.

Sex\*

Male

Please enter your sex.

Ethnicity\*

White

Occupation\*

Scientist

Please enter your occupation.

Are you a registered Orange County Voter?\*

Yes

Please answer Yes or No

Length of Residence in Orange County\*

16

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

14

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |   |  |
|---|--|
| <input type="checkbox"/> Affordable Housing Advisory Commission | <input type="checkbox"/> Greenways Commission                        |
| <input type="checkbox"/> Appearance Commission/NPDC             | <input type="checkbox"/> Northern Transition Area Advisory Committee |
| <input type="checkbox"/> Arts Committee                         | <input type="checkbox"/> OWASA Board of Directors                    |
| <input type="checkbox"/> Board of Adjustment                    | <input type="checkbox"/> Planning Board                              |
| <input checked="" type="checkbox"/> Climate Action Team         | <input type="checkbox"/> Racial Equity Commission                    |
| <input type="checkbox"/> Community Safety Task Force            | <input type="checkbox"/> Recreation and Parks Commission             |
| <input type="checkbox"/> Economic Sustainability Commission     | <input type="checkbox"/> Stormwater Advisory Commission              |
| <input type="checkbox"/> Environmental Advisory Board           | <input type="checkbox"/> Tourism Development Authority*              |
| <input type="checkbox"/> Human Services Commission              | <input type="checkbox"/> Transportation Advisory Board               |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

Please indicate by typing the advisory board that you are applying for.

**Advisory Board Preference\***

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**\*\*Employer/Self Employed**

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Number of Years Employed**

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

Please enter the requested information.

**Relevant Experience:\***

**Reasons You Wish to be Appointed\***

Climate change is an existential threat, but if we all work together, we can avoid the most dire consequences. I hope that by participating in this board I can serve our community by (i) providing useful advice to Town leaders, (ii) helping to lead activities that inspire people to take action on climate change, and (iii) working to ensure that the transition to a fossil fuel free future meets the needs for everyone in our community.

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

Decisions by local government shape our lived experience in a profound way. If we don't understand the priorities, context, and barriers faced by all people in our community, we are blind to both the problems and the solutions. If we are to make Carrboro a better place, it is critically important that everyone's voice is heard.

**Have you ever served on any Town of Carrboro Committee or Board?\***

**If yes, which one(s)?**

Task Force for the Community Climate Action Plan

Yes

**Are you currently serving on a Town Board or Committee?\***

Yes

No

**If yes, are you applying for a third consecutive term?\***

Yes

No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

# Print

## Advisory Board Application - Submission #5869

Date Submitted: 9/26/2021

First Name\*

Riz

Last Name\*

Rashdi

Date\*

9/26/2021

Select today's date

Address1\*

200 Autumn Drive

Address2

City\*

Chapel Hill

State

NC

Zip\*

27516

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

Unsure

Telephone (111)-111-1111\*

9193026557

Please enter your primary contact phone number.

Email Address\*

rizrashdi@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

12/1/1973

Race\*

Brown

Please enter your race.

Sex\*

Male

Please enter your sex.

Ethnicity\*

Pakistani Muslim

Occupation\*

Senior Systems Analyst

Please enter your occupation.

Are you a registered Orange County Voter?\*

Yes

Please answer Yes or No

Length of Residence in Orange County\*

2 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

2 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |                                     |  |                          |   |
|-------------------------------------|--|--------------------------|---|
| <input type="checkbox"/>            | Affordable Housing Advisory Commission | <input type="checkbox"/> | Greenways Commission                        |
| <input type="checkbox"/>            | Appearance Commission/NPDC             | <input type="checkbox"/> | Northern Transition Area Advisory Committee |
| <input type="checkbox"/>            | Arts Committee                         | <input type="checkbox"/> | OWASA Board of Directors                    |
| <input type="checkbox"/>            | Board of Adjustment                    | <input type="checkbox"/> | Planning Board                              |
| <input checked="" type="checkbox"/> | Climate Action Team                    | <input type="checkbox"/> | Racial Equity Commission                    |
| <input type="checkbox"/>            | Community Safety Task Force            | <input type="checkbox"/> | Recreation and Parks Commission             |
| <input type="checkbox"/>            | Economic Sustainability Commission     | <input type="checkbox"/> | Stormwater Advisory Commission              |
| <input type="checkbox"/>            | Environmental Advisory Board           | <input type="checkbox"/> | Tourism Development Authority*              |
| <input type="checkbox"/>            | Human Services Commission              | <input type="checkbox"/> | Transportation Advisory Board               |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

Climate Action Team

Please indicate by typing the advisory board that you are applying for.

**Advisory Board Preference\***

Climate Action Team

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**\*\*Employer/Self Employed**

First Citizens Bank

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Number of Years Employed**

1

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\_\_\_\_\_

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

San Diego Electric Car Ambassador

Please enter the requested information.

**Relevant Experience:\***

Driving electric cars for eleven years Steadfast and patient listener Great communicator Caring and kind Unifier and likeable

**Reasons You Wish to be Appointed\***

I want to give back to my new community. I grew up in Pakistan, Manhattan, and then Braggtown, Durham. We moved back to the area two years ago to raise our family.

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

Chapel Hill needs more diversity.

**Have you ever served on any Town of Carrboro Committee or Board?\***

**If yes, which one(s)?**

\_\_\_\_\_

No

**Are you currently serving on a Town Board or Committee?\***

Yes

No

**If yes, are you applying for a third consecutive term?\***

Yes

No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

# Print

## Advisory Board Application - Submission #5877

Date Submitted: 9/29/2021

First Name\*

Fernanda

Last Name\*

Ortiz

Date\*

2/10/1983

Select today's date

Address1\*

619 West Main Street

Address2

City\*

Carrboro

State

North Carolina

Zip\*

27510

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

Unsure

Telephone (111)-111-1111\*

9198835772

Please enter your primary contact phone number.

Email Address\*

mfortiz1@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

2/10/1983

Race\*

White

Please enter your race.

Sex\*

Female

Please enter your sex.

Ethnicity\*

Latin American / Ecuadorian

Occupation\*

Architect /Mother

Please enter your occupation.

Are you a registered Orange County Voter?\*

No

Please answer Yes or No

Length of Residence in Orange County\*

2 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

2 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |  |  |
|--|--|
| <input type="checkbox"/> Affordable Housing Advisory Commission  | <input type="checkbox"/> Greenways Commission                        |
| <input type="checkbox"/> Appearance Commission/NPDC              | <input type="checkbox"/> Northern Transition Area Advisory Committee |
| <input type="checkbox"/> Arts Committee                          | <input type="checkbox"/> OWASA Board of Directors                    |
| <input type="checkbox"/> Board of Adjustment                     | <input type="checkbox"/> Planning Board                              |
| <input checked="" type="checkbox"/> Climate Action Team          | <input type="checkbox"/> Racial Equity Commission                    |
| <input type="checkbox"/> Community Safety Task Force             | <input type="checkbox"/> Recreation and Parks Commission             |
| <input type="checkbox"/> Economic Sustainability Commission      | <input type="checkbox"/> Stormwater Advisory Commission              |
| <input checked="" type="checkbox"/> Environmental Advisory Board | <input type="checkbox"/> Tourism Development Authority*              |
| <input type="checkbox"/> Human Services Commission               | <input type="checkbox"/> Transportation Advisory Board               |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

Please indicate by typing the advisory board that you are applying for.

**Advisory Board Preference\***

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**\*\*Employer/Self Employed**

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Number of Years Employed**

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

Please enter the requested information.

**Relevant Experience:\***

I am an architect specialized in sustainable development and environmental design. I believe the town of Carrboro has the potential to become a world example in sustainable development and in the use of smart design and passive systems to reduce the impact we have as a town on global warming and climate change. There are many strategies that are simple and smart and can make a huge difference on the amount of pollution we produce.

**Reasons You Wish to be Appointed\***

My main concern as a mother and a citizen of the world is climate change. I think it is imperative to take positive action now. Participating in the Climate Action Team is a great step towards finding more people with the same concerns and working together to find a better way to move forward in our town without having such an enormous impact on the environment,

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

As a migrant I completely agree with this, the Town Council should reflect what the town is and wants and what we want is to be able to work together for a better future, our cultural differences should only help us enrich the discussion.

**Have you ever served on any Town of Carrboro Committee or Board?\***

**If yes, which one(s)?**

\_\_\_\_\_

No

**Are you currently serving on a Town Board or Committee?\***

- Yes
- No

**If yes, are you applying for a third consecutive term?\***

- Yes
- No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

\_\_\_\_\_

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

# Print

## Advisory Board Application - Submission #5091

Date Submitted: 12/18/2020

First Name\*

Kathy

Last Name\*

Kaufman

Date\*

12/18/2020

Select today's date

Address1\*

1305 Lucy Ln

Address2

City\*

Chapel Hill

State

NC

Zip\*

27516-0700

Is this address located within the corporate limits of the Town of Carrboro?\*

No

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

Northern Transition Area

Telephone (111)-111-1111\*

9192253967

Please enter your primary contact phone number.

Email Address\*

kknarotsky@yahoo.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

4/20/1965

Race\*

white

Please enter your race.

Sex\*

female

Please enter your sex.

Occupation\*

US EPA policy analyst - retired

Please enter your occupation.

Are you a registered Orange County Voter?\*

Yes

Please answer Yes or No

Length of Residence in Orange County\*

25 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

25 years - Carrboro NTA

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |                                     |  |                          |   |
|-------------------------------------|--|--------------------------|---|
| <input type="checkbox"/>            | Affordable Housing Advisory Commission | <input type="checkbox"/> | Greenways Commission                        |
| <input type="checkbox"/>            | Appearance Commission/NPDC             | <input type="checkbox"/> | Northern Transition Area Advisory Committee |
| <input type="checkbox"/>            | Arts Committee                         | <input type="checkbox"/> | OWASA Board of Directors                    |
| <input type="checkbox"/>            | Board of Adjustment                    | <input type="checkbox"/> | Planning Board                              |
| <input checked="" type="checkbox"/> | Climate Action Team                    | <input type="checkbox"/> | Recreation and Parks Commission             |
| <input type="checkbox"/>            | Economic Sustainability Commission     | <input type="checkbox"/> | Stormwater Advisory Commission              |
| <input type="checkbox"/>            | Environmental Advisory Board           | <input type="checkbox"/> | Tourism Development Authority*              |
| <input type="checkbox"/>            | Human Services Commission              | <input type="checkbox"/> | Transportation Advisory Board               |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

Please indicate by typing the advisory board that you are applying for.

**\*\*Employer/Self Employed**

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Advisory Board Preference\***

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**Number of Years Employed**

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

Carrboro Environmental Advisory Board Orange County Climate Council - Carrboro at-large member Stakeholder Advisory Process for the NC Governor's Energy Plan (Feb-Aug 2019), participant Kehillah Synagogue, Social Action chair CH-C NAACP Religious Affairs Committee, secretary CH-C NAACP Environmental Justice Committee, member Progressive Democrats of Orange County, executive team member Progressive Caucus of the NC Democratic Party, Issues Action Team co-chair Orange-Chatham Interfaith Care for Creation, steering committee member

Please enter the requested information.

**Relevant Experience:\***

I have expertise and experience working on energy policy and economics, as well as experience at the local level. I worked as an air quality policy analyst for 29 years at the US EPA, including work on the economics and jobs impacts of climate policy. I helped write Carrboro's Community Climate Plan in 2014-15 as a member of the Community Climate Plan Task Force. I also helped with the Solarize program in Orange County. I retired from the EPA three years ago and since then have been working on energy and environmental issues (and other issues) at the local and state level, in addition to serving on the Carrboro Environmental Advisory Board.

**Reasons You Wish to be Appointed\***

Climate change is an existential crisis affecting all of us and all of civilization. We need to do our part at the local level to implement solutions that reduce (and ultimately eliminate) our use of fossil fuel, both in electricity and transportation, and reduce carbon emissions across the board. I want to serve on the Climate Action Team because I want to use my knowledge and abilities to help with this incredibly important task.

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

I don't think we can effectively serve our community if our decision making and advisory bodies do not represent the entire community and include everyone's voices. Traditionally underserved communities, especially communities of color, have been under-represented at the table where decisions are made, and this has resulted in resources being inequitably distributed. It has also resulted in inequities in areas such as in law enforcement and education. There are many ways this plays out at the local level, and it will continue to play out if under-represented communities are not heard and are not in positions of authority as well.

**Have you ever served on any Town of Carrboro Committee or Board?\***

Yes

**If yes, which one(s)?**

Current: EAB 2014-15: Community Climate Plan Task Force. Distant past: NTAAC; Planning Board.

**Are you currently serving on a Town Board or Committee?\***

Yes  
 No

**If yes, are you applying for a third consecutive term?\***

Yes  
 No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

If appointed to the Climate Action Team, I will resign from the Environmental Advisory Board.

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

# Print

## Advisory Board Application - Submission #5103

Date Submitted: 12/22/2020

First Name\*

Tilly

Last Name\*

Pick

Date\*

12/22/2020

Select today's date

Address1\*

144 n fields circle

Address2

City\*

City

State

MA

Zip\*

01944

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

Unsure

Telephone (111)-111-1111\*

6127190178

Please enter your primary contact phone number.

Email Address\*

tillypick@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

12/22/2020

Race\*

caucasian

Please enter your race.

Sex\*

male

Please enter your sex.

Occupation\*

project management

Please enter your occupation.

Are you a registered Orange County Voter?\*

Yes

Please answer Yes or No

Length of Residence in Orange County\*

1.5 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

1.5 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |   |  |
|---|--|
| <input type="checkbox"/> Affordable Housing Advisory Commission | <input type="checkbox"/> Greenways Commission                        |
| <input type="checkbox"/> Appearance Commission/NPDC             | <input type="checkbox"/> Northern Transition Area Advisory Committee |
| <input type="checkbox"/> Arts Committee                         | <input type="checkbox"/> OWASA Board of Directors                    |
| <input type="checkbox"/> Board of Adjustment                    | <input type="checkbox"/> Planning Board                              |
| <input checked="" type="checkbox"/> Climate Action Team         | <input type="checkbox"/> Recreation and Parks Commission             |
| <input type="checkbox"/> Economic Sustainability Commission     | <input type="checkbox"/> Stormwater Advisory Commission              |
| <input type="checkbox"/> Environmental Advisory Board           | <input type="checkbox"/> Tourism Development Authority*              |
| <input type="checkbox"/> Human Services Commission              | <input type="checkbox"/> Transportation Advisory Board               |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

Please indicate by typing the advisory board that you are applying for.

**\*\*Employer/Self Employed**

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Advisory Board Preference\***

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**Number of Years Employed**

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

Please enter the requested information.

**Relevant Experience:\***

I am one of five co-organizers of the Boston Area Sustainability Group. We bring sustainability-minded folks together to share ideas, experiences and best practices to further our sustainability knowledge and networks. (Since moving to Carrboro last year, I have been continuing in my role remotely.) <https://basgdotorg.wordpress.com/> I co-founded the Lake Hogan Farms Climate Change Group and created its website resource. We came together early 2020 around a mutual interest in environment-friendly ideas to address climate change where we live. <http://www.lakehoganfarmsclimatechangegroup.com/> <https://thelocalreporter.press/battling-climate-change-in-lake-hogan-farms/> I volunteer my time to support Orange County's recycling and composting activities.

**Reasons You Wish to be Appointed\***

To help put our town's climate plan into action.

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

When we think of all the questions and issues our world is facing, it is quite possible that achieving racial as well as gender equality, diversity, and inclusion is the one answer that will lead us to all the other answers.

**Have you ever served on any Town of Carrboro Committee or Board?\***

**If yes, which one(s)?**

\_\_\_\_\_

No ▾

**Are you currently serving on a Town Board or Committee?\***

- Yes
- No

**If yes, are you applying for a third consecutive term?\***

- Yes
- No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

\_\_\_\_\_

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

# Print

## Advisory Board Application - Submission #5114

Date Submitted: 12/31/2020

First Name\*

Robert

Last Name\*

Pinder

Date\*

12/31/2020

Select today's date

Address1\*

102 William White Ct

Address2

City\*

Carrboro

State

NC

Zip\*

27510

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

Unsure

Telephone (111)-111-1111\*

9193601871

Please enter your primary contact phone number.

Email Address\*

rwpinder@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

5/10/1977

Race\*

white

Please enter your race.

Sex\*

male

Please enter your sex.

Occupation\*

scientist

Please enter your occupation.

Are you a registered Orange County Voter?\*

Yes

Please answer Yes or No

Length of Residence in Orange County\*

15 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

13 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |                                     |  |                          |   |
|-------------------------------------|--|--------------------------|---|
| <input type="checkbox"/>            | Affordable Housing Advisory Commission | <input type="checkbox"/> | Greenways Commission                        |
| <input type="checkbox"/>            | Appearance Commission/NPDC             | <input type="checkbox"/> | Northern Transition Area Advisory Committee |
| <input type="checkbox"/>            | Arts Committee                         | <input type="checkbox"/> | OWASA Board of Directors                    |
| <input type="checkbox"/>            | Board of Adjustment                    | <input type="checkbox"/> | Planning Board                              |
| <input checked="" type="checkbox"/> | Climate Action Team                    | <input type="checkbox"/> | Recreation and Parks Commission             |
| <input type="checkbox"/>            | Economic Sustainability Commission     | <input type="checkbox"/> | Stormwater Advisory Commission              |
| <input type="checkbox"/>            | Environmental Advisory Board           | <input type="checkbox"/> | Tourism Development Authority*              |
| <input type="checkbox"/>            | Human Services Commission              | <input type="checkbox"/> | Transportation Advisory Board               |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

Please indicate by typing the advisory board that you are applying for.

**Advisory Board Preference\***

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**\*\*Employer/Self Employed**

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Number of Years Employed**

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

Please enter the requested information.

**Relevant Experience:\***

**Reasons You Wish to be Appointed\***

Climate change is an existential threat, but if we all work together, we can avoid the most dire consequences. I hope that by participating in this board I can serve our community by (i) providing useful advice to Town leaders, (ii) helping to lead activities that inspire people to take action on climate change, and (iii) working to ensure that the transition to a fossil fuel free future meets the needs for everyone in our community.

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

Decisions by local government shape our lived experience in a profound way. If we don't understand the priorities, context, and barriers faced by all people in our community, we are blind to both the problems and the solutions. If we are to make Carrboro a better place, it is critically important that everyone's voice is heard.

**Have you ever served on any Town of Carrboro Committee or Board?\***

**If yes, which one(s)?**

**Are you currently serving on a Town Board or Committee?\***

Yes

No

**If yes, are you applying for a third consecutive term?\***

Yes

No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.



# Town of Carrboro

Town Hall  
301 W. Main St.  
Carrboro, NC 27510

## Agenda Item Abstract

**File Number:**21-330

**Agenda Date:** 10/5/2021

**File Type:**Agendas

**In Control:** Board of Aldermen

**Version:** 1

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### **TITLE:**

Appointment to the Stormwater Advisory Commission

**PURPOSE:** The purpose of this agenda item is for the Town Council to make an appointment to the Stormwater Advisory Commission.

**DEPARTMENT:** Town Clerk

**CONTACT INFORMATION:** Cathy Dorando, 919-918-7309

**INFORMATION:** The Stormwater Advisory Commission currently has three vacant seats.

Applications from Gordon Chadwick and Satya Kallepalli have been on file since the June 2021 Stormwater Advisory Board appointments. At that time, Chadwick and Kallepalli were not selected for appointment and the Town Clerk was directed to bring back an amendment to create additional seats on the Board. On September 14, 2021 the Town Council adopted an ordinance adding two seats to the Commission. Margot Lester, an appointee from June 2021, has also recently resigned. Chadwick and Kallepalli were contacted and only Chadwick is still interested in being appointed to the Stormwater Advisory Commission. This appointment would leave two seats vacant.

Jeanette O'Connor is the chair of the Stormwater Advisory Commission and provided the chair form for the Council's review. Chair forms are located directly in front of the application.

Town Council members are encouraged to review the [Advisory Board Recruitment and Appointment Policy](http://townofcarrboro.org/DocumentCenter/View/5358/Town-of-Carrboro-Advisory-Board-Recruitment-and-Appointment-Policy) <<http://townofcarrboro.org/DocumentCenter/View/5358/Town-of-Carrboro-Advisory-Board-Recruitment-and-Appointment-Policy>>.

A matrix of current membership is included.

**FISCAL & STAFF IMPACT:** N/A

**RECOMMENDATION:** It is recommended that the Mayor and Council review the application and make the appointment.

**A RESOLUTION MAKING AN APPOINTMENT TO THE  
STORMWATER ADVISORY COMMISSION**

THE TOWN COUNCIL HEREBY APPOINTS THE FOLLOWING APPLICANT(S) TO THE  
STORMWATER ADVISORY COMMISSION:

<b>Appointee</b>	<b>Term Expiration</b>
Gordon Chadwick	2/2024

This resolution shall become effective upon adoption.

## Current makeup of the Stormwater Advisory Commission:

NAME	ADDRESS	TERM EXPIRATION	DOB	RACE	ETHNICITY	SEX	OCCUPATION
Lauren Joca	1101 N Greensboro St.	2/2022	8/1991	White		Female	Business Manager
Robert Dickson	116 Circadian Way	2/2022	2/1951	Caucasian		Male	Newspaper Owner
Jeanette O'Connor	103 Mulberry St.	2/2024	1/1982	White		Female	Landscaper
Michael Paul	702 Bolin Creek Dr.	2/2024	6/1968	White		Male	Consulting Specialist
John Cox	107 Yeargan Place	2/2024	1/1950	Caucasian		Male	Engineer, Retired
Aja Kelleher	303 Rainbow St.	2/2025	5/1966	Asian	Korean-American	Female	Info Tech Consultant
VACANT		2/2024					
VACANT		2/2025					
VACANT		2/2025					

## Applicant summary information (full detail in application):

NAME	ADDRESS	DOB	RACE	ETHNICITY	SEX	OCCUPATION
Gordon Chadwick	100 James St.	6/1988	White	White	Male	UX Researcher

# Print

## Advisory Board Chair Report (Complete One Per Applicant) - Submission #5631

Date Submitted: 6/16/2021

Advisory Board Name:\*

Stormwater Advisory Commission

Chair Name\*

Jeanette O'Connor

Applicant First Name:\*

Gordon

Applicant Last Name:

Chadwick

1. Has the applicant previously served on this or another advisory board?\*

Yes

No

2. If yes, how many total years have they served?

This should be available on the application or by asking the applicant.

3. Is the applicant already serving on this advisory board and seeking reappointment to their second, full term?

Yes (Skip to Last Question)

No

4. Is the applicant already serving on this advisory board and completed their two full terms?

Yes

No

5. Is the applicant applying for a special or expert seat on the advisory board?\*

Yes

No

6. If yes, which seat?

7. Did the applicant attend an advisory board meeting?\*

Yes

No

8. If applicant did not attend an advisory board meeting, did you contact them via phone or email?

Yes

No

**9. Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on**

**the advisory board:**

Yes

No

**10. If no, briefly explain:**

---

**11. In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Town Council liaison.**

Diversity

Occupation, Experience, or Special Skills

Other

**If other, please explain:**

---

# Print

## Advisory Board Application - Submission #5481

Date Submitted: 6/4/2021

First Name\*

Gordon

Last Name\*

Chadwick

Date\*

6/4/2021

Select today's date

Address1\*

100 James Street

Address2

City\*

Carrboro

State

NC

Zip\*

27510

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

No

Telephone (111)-111-1111\*

5044320651

Please enter your primary contact phone number.

Email Address\*

gchadwick10@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

6/12/1988

Race\*

Whitw

Please enter your race.

Sex\*

Male

Please enter your sex.

Ethnicity\*

White

Occupation\*

UX Researcher

Please enter your occupation.

Are you a registered Orange County Voter?\*

Yes

Please answer Yes or No

Length of Residence in Orange County\*

6 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

6 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |   |  |
|---|--|
| <input type="checkbox"/> Affordable Housing Advisory Commission | <input type="checkbox"/> Northern Transition Area Advisory Committee |
| <input type="checkbox"/> Appearance Commission/NPDC             | <input type="checkbox"/> OWASA Board of Directors                    |
| <input type="checkbox"/> Arts Committee                         | <input type="checkbox"/> Planning Board                              |
| <input type="checkbox"/> Board of Adjustment                    | <input type="checkbox"/> Racial Equity Commission                    |
| <input type="checkbox"/> Climate Action Team                    | <input type="checkbox"/> Recreation and Parks Commission             |
| <input type="checkbox"/> Economic Sustainability Commission     | <input checked="" type="checkbox"/> Stormwater Advisory Commission   |
| <input type="checkbox"/> Environmental Advisory Board           | <input type="checkbox"/> Tourism Development Authority*              |
| <input type="checkbox"/> Human Services Commission              | <input type="checkbox"/> Transportation Advisory Board               |
| <input checked="" type="checkbox"/> Greenways Commission        |  |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

Please indicate by typing the advisory board that you are applying for.

**Advisory Board Preference\***

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**\*\*Employer/Self Employed**

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Number of Years Employed**

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

Please enter the requested information.

**Relevant Experience:\***

I have been involved in Upper Tom's Creek Watershed flooding and stormwater discussions for the past 3 years. This has included attending the town's meetings, doing background research, and being in contact frequently with Randy Dodd. I'm very familiar with the history and challenges of this neighborhood in particular but my research has prepared me to begin thinking about other neighborhoods as well. As a member of other organizations (Information Science student org at UNC-CH and RTP A11y), I've helped plan and run meetings. In my professional life, I frequently synthesize and present information to stakeholders.

**Reasons You Wish to be Appointed\***

As a member of one of Carrboro's most water-threatened neighborhoods, I'd add a key voice to greenway and stormwater discussions. I particularly understand and empathize with the feelings of people whose properties are threatened by stormwater. Also, as someone who is concerned about climate change, I am deeply concerned about how Carrboro will manage increased stormwater in the future. I believe that Carrboro should adopt the most progressive and cutting edge stormwater practices that it can. Our town should set an example for other small towns to follow.

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

I believe it's very important to include diverse voices in local politics. Often, it seems that marginalized and disadvantaged communities are left out of key discussions which leads to solutions that serve the most privileged. I believe it will be important for the town's boards and commissions to seek out and encourage engagement from diverse voices when tackling stormwater and greenway issues.

**Have you ever served on any Town of Carrboro Committee or Board?\***

**If yes, which one(s)?**

\_\_\_\_\_

No

**Are you currently serving on a Town Board or Committee?\***

Yes  
 No

**If yes, are you applying for a third consecutive term?\***

Yes  
 No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

\_\_\_\_\_

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.



# Town of Carrboro

Town Hall  
301 W. Main St.  
Carrboro, NC 27510

## Agenda Item Abstract

**File Number:**21-327

---

**Agenda Date:** 10/5/2021

**File Type:**Agendas

**In Control:** Board of Aldermen

**Version:** 1

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### **TITLE:**

Appointment to the Orange Water and Sewer Authority (OWASA) Board of Directors

**PURPOSE:** The purpose of this item is for the Town Council to consider making an appointment to one of the Town's seats on the OWASA Board of Directors.

**DEPARTMENT:** Town Clerk

**CONTACT INFORMATION:** Cathy Dorando, 918-7309

**INFORMATION:** A nine-member Board of Directors governs OWASA. The Chapel Hill Town Council appoints five, the Carrboro Town Council appoints two, and the Orange County Board of Commissioners appoints two Board Members. The OWASA Board adopts the annual budget; sets rates, fees and charges based on cost-of-service principles; approves bond issues to fund capital projects; makes policy decisions; and appoints the Executive Director, General Counsel and independent auditor.

The Town of Carrboro has two seats on the Orange Water and Sewer Authority Board of Directors. Currently, Yinka Ayankoya is Carrboro's representative and there is one vacant seat. Robert Morgan's second and last term expired on June 30, 2021 and was ineligible for reappointment. Appointments to full terms are for three years.

Applications were received from Melody Kramer, Emily Oglesby, and Katherine Baer, and Joe Brown.

Ballots will be emailed to the Town Council.

Current OWASA Board of Directors demographics are included as attachment B.

**FISCAL & STAFF IMPACT:** N/A

**RECOMMENDATION:** Staff recommends that the Town Council adopt the attached resolution making an appointment to the OWASA Board of Directors.

A RESOLUTION MAKING AN APPOINTMENT TO THE ORANGE WATER AND SEWER  
AUTHORITY BOARD OF DIRECTORS

WHEREAS, The Town of Carrboro has two seats on the Orange Water and Sewer Authority Board of Directors; and,

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF CARRBORO HEREBY RESOLVES:

Section 1: \_\_\_\_\_ is hereby appointed as the Town's representative on the OWASA Board of Directors for a term to expire on June 30, 2024.

Section 2: A copy of this resolution shall be forwarded to OWASA.

Section 3. This resolution shall become effective upon adoption.

## CURRENT OWASA BOARD DEMOGRAPHIC INFORMATION

Non-Board Specific Criteria	Current Membership Composition/Factors
<b>Age</b>	[0] 18-25 [0] 25-34 [2] 35-54 [7] Over 55
<b>Race/Ethnicity</b>	[1] African American [0] American Indian/Alaskan Native Aleutian [0] Asian or Pacific Islander [7] Caucasian/Non-Hispanic [0] Hispanic [0] (Other, Unknown, Prefer not to Answer)
<b>Gender Identification</b>	[2] Female [7] Male [0] Non-binary or third gender [0] Prefer to self-describe [0] Prefer not to say

# Print

## Advisory Board Application - Submission #5734

Date Submitted: 7/12/2021

First Name\*

Joe

Last Name\*

Brown

Date\*

7/12/2021

Select today's date

Address1\*

305 Lindsay St

Address2

City\*

Carrboro

State

NC

Zip\*

27510

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

Unsure

Telephone (111)-111-1111\*

9193608752

Please enter your primary contact phone number.

Email Address\*

joebrown@unc.edu

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

12/15/1978

Race\*

White

Please enter your race.

Sex\*

Male

Please enter your sex.

Ethnicity\*

White

Occupation\*

Professor at UNC

Please enter your occupation.

Are you a registered Orange County Voter?\*

Yes

Please answer Yes or No

Length of Residence in Orange County\*

1 year most recently. In total 8 years.

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

1 year most recently. In total 3 years.

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |   |  |
|---|--|
| <input type="checkbox"/> Affordable Housing Advisory Commission | <input type="checkbox"/> Greenways Commission                        |
| <input type="checkbox"/> Appearance Commission/NPDC             | <input type="checkbox"/> Northern Transition Area Advisory Committee |
| <input type="checkbox"/> Arts Committee                         | <input checked="" type="checkbox"/> OWASA Board of Directors         |
| <input type="checkbox"/> Board of Adjustment                    | <input type="checkbox"/> Planning Board                              |
| <input type="checkbox"/> Climate Action Team                    | <input type="checkbox"/> Racial Equity Commission                    |
| <input type="checkbox"/> Community Safety Task Force            | <input type="checkbox"/> Recreation and Parks Commission             |
| <input type="checkbox"/> Economic Sustainability Commission     | <input type="checkbox"/> Stormwater Advisory Commission              |
| <input type="checkbox"/> Environmental Advisory Board           | <input type="checkbox"/> Tourism Development Authority*              |
| <input type="checkbox"/> Human Services Commission              | <input type="checkbox"/> Transportation Advisory Board               |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

Please indicate by typing the advisory board that you are applying for.

**Advisory Board Preference\***

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**\*\*Employer/Self Employed**

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Number of Years Employed**

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

Please enter the requested information.

**Relevant Experience:\***

**Reasons You Wish to be Appointed\***

I am passionate about water and sanitation and interested in helping by serving on the OWASA Board. I think I could be an informed voice at the table. I'm willing to learn more about OWASA.

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

Diversity, equity, and inclusion (DEI) are vital to ensuring all voices are represented in the decision-making process, and intentional focus on DEI helps make sure outcomes are the best they can be for everyone. I support this 100%. And, I would only add: I'm a white man, and I would NOT want to take a seat that could be held by a willing volunteer who might represent an under-represented perspective.

**Have you ever served on any Town of Carrboro Committee or Board?\***

**If yes, which one(s)?**

**Are you currently serving on a Town Board or Committee?\***

Yes

No

**If yes, are you applying for a third consecutive term?\***

Yes

No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

# Print

## Advisory Board Application - Submission #5841

Date Submitted: 9/15/2021

First Name\*

Katherine

Last Name\*

Baer

Date\*

9/13/2021

Select today's date

Address1\*

702 Bolin Creek Dr

Address2

City\*

Carrboro

State

NC

Zip\*

27510

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

No

Telephone (111)-111-1111\*

4102924619

Please enter your primary contact phone number.

Email Address\*

katherinebaer@hotmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

2/13/1969

Race\*

White

Please enter your race.

Sex\*

F

Please enter your sex.

Ethnicity\*

non Latino

Occupation\*

Vice President, River Programs

Please enter your occupation.

Are you a registered Orange County Voter?\*

Yes

Please answer Yes or No

Length of Residence in Orange County\*

11 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

11 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |   |  |
|---|--|
| <input type="checkbox"/> Affordable Housing Advisory Commission | <input type="checkbox"/> Greenways Commission                        |
| <input type="checkbox"/> Appearance Commission/NPDC             | <input type="checkbox"/> Northern Transition Area Advisory Committee |
| <input type="checkbox"/> Arts Committee                         | <input checked="" type="checkbox"/> OWASA Board of Directors         |
| <input type="checkbox"/> Board of Adjustment                    | <input type="checkbox"/> Planning Board                              |
| <input type="checkbox"/> Climate Action Team                    | <input type="checkbox"/> Racial Equity Commission                    |
| <input type="checkbox"/> Community Safety Task Force            | <input type="checkbox"/> Recreation and Parks Commission             |
| <input type="checkbox"/> Economic Sustainability Commission     | <input type="checkbox"/> Stormwater Advisory Commission              |
| <input type="checkbox"/> Environmental Advisory Board           | <input type="checkbox"/> Tourism Development Authority*              |
| <input type="checkbox"/> Human Services Commission              | <input type="checkbox"/> Transportation Advisory Board               |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

Please indicate by typing the advisory board that you are applying for.

**Advisory Board Preference\***

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**\*\*Employer/Self Employed**

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Number of Years Employed**

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

Please enter the requested information.

**Relevant Experience:\***

Over my career in the environmental field, I've worked with both water utility associations (e.g. National Association of Clean Water Agencies), individual utilities and community organizations. As VP for River Programs at River Network, a national capacity building organization, I have developed programming on drinking water including our Drinking Water Guide and Equitable Water Infrastructure Toolkit. Previously, I worked with a number of water associations to advocate for water infrastructure funding and the use of green infrastructure.

**Reasons You Wish to be Appointed\***

Although I've worked on water-related issues for much of my career, it's only been in the last five years that I've gotten to learn more about drinking water and related issues such as affordability, consolidation and lead service line replacement. It's been amazing to work with a number of groups across the country who are working on issues of drinking water, stormwater and wastewater at the intersection of community and river health, equity and climate change, and I'm interested in serving on the OWASA Board to have similar engagement in my own community.

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

Equity, diversity and inclusion are critical to address to lift up our entire community. In the water arena, equity issues play out in numerous ways including disparate impacts of land use and flooding, water shutoffs and access to sewage treatment. These and so many others issues are essential to consider in our community decisions and investments.

**Have you ever served on any Town of Carrboro Committee or Board?\***

**If yes, which one(s)?**

\_\_\_\_\_

No

**Are you currently serving on a Town Board or Committee?\***

Yes

No

**If yes, are you applying for a third consecutive term?\***

Yes

No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

\_\_\_\_\_

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

# Print

## Advisory Board Application - Submission #5153

Date Submitted: 1/22/2021

First Name\*

Melody

Last Name\*

Kramer

Date\*

1/22/2021

Select today's date

Address1\*

103 Richard Dixon Court

Address2

City\*

Carrboro

State

NC

Zip\*

27510

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

Unsure

Telephone (111)-111-1111\*

2159641992

Please enter your primary contact phone number.

Email Address\*

mjkramer@email.unc.edu

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

7/31/1984

Race\*

White

Please enter your race.

Sex\*

Female

Please enter your sex.

Occupation\*

Communications

Please enter your occupation.

Are you a registered Orange County Voter?\*

Yes

Please answer Yes or No

Length of Residence in Orange County\*

6 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

6 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |  |  |
|--|--|
| <input type="checkbox"/> Affordable Housing Advisory Commission  | <input type="checkbox"/> Greenways Commission                        |
| <input type="checkbox"/> Appearance Commission/NPDC              | <input type="checkbox"/> Northern Transition Area Advisory Committee |
| <input type="checkbox"/> Arts Committee                          | <input checked="" type="checkbox"/> OWASA Board of Directors         |
| <input type="checkbox"/> Board of Adjustment                     | <input type="checkbox"/> Planning Board                              |
| <input type="checkbox"/> Climate Action Team                     | <input type="checkbox"/> Recreation and Parks Commission             |
| <input type="checkbox"/> Economic Sustainability Commission      | <input type="checkbox"/> Stormwater Advisory Commission              |
| <input checked="" type="checkbox"/> Environmental Advisory Board | <input type="checkbox"/> Tourism Development Authority*              |
| <input type="checkbox"/> Human Services Commission               | <input type="checkbox"/> Transportation Advisory Board               |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

Please indicate by typing the advisory board that you are applying for.

**Advisory Board Preference\***

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**\*\*Employer/Self Employed**

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Number of Years Employed**

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

Please enter the requested information.

**Relevant Experience:\***

**Reasons You Wish to be Appointed\***

I have worked for 15 years in communications roles and love my town. I have worked in public service and would love to serve my community in this way, and show my children that public service is important.

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

Representation matters for equity, in all aspects of government and community work.

**Have you ever served on any Town of Carrboro Committee or Board?\***

**If yes, which one(s)?**

\_\_\_\_\_

No

**Are you currently serving on a Town Board or Committee?\***

Yes

No

**If yes, are you applying for a third consecutive term?\***

Yes

No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

\_\_\_\_\_

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

# Print

## Advisory Board Application - Submission #5344

Date Submitted: 4/25/2021

First Name\*

Emily

Last Name\*

Oglesby

Date\*

4/25/2021

Select today's date

Address1\*

504 Oak Ave

Address2

Apt B

City\*

Carrboro

State

NC

Zip\*

27510

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

No

Telephone (111)-111-1111\*

9196198819

Please enter your primary contact phone number.

Email Address\*

epoglesby@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

6/1/1990

Race\*

White

Please enter your race.

Sex\*

Female

Please enter your sex.

Ethnicity\*

Not Hispanic/Latino

Occupation\*

Communications and Exhibits Coordinator

Please enter your occupation.

Are you a registered Orange County Voter?\*

Yes

Please answer Yes or No

Length of Residence in Orange County\*

21 years total; most recently 5 consecutively

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

3 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |  |  |
|--|--|
| <input type="checkbox"/> Affordable Housing Advisory Commission  | <input type="checkbox"/> Northern Transition Area Advisory Committee |
| <input type="checkbox"/> Appearance Commission/NPDC              | <input checked="" type="checkbox"/> OWASA Board of Directors         |
| <input type="checkbox"/> Arts Committee                          | <input type="checkbox"/> Planning Board                              |
| <input type="checkbox"/> Board of Adjustment                     | <input type="checkbox"/> Racial Equity Commission                    |
| <input type="checkbox"/> Climate Action Team                     | <input type="checkbox"/> Recreation and Parks Commission             |
| <input type="checkbox"/> Economic Sustainability Commission      | <input type="checkbox"/> Stormwater Advisory Commission              |
| <input checked="" type="checkbox"/> Environmental Advisory Board | <input type="checkbox"/> Tourism Development Authority*              |
| <input type="checkbox"/> Human Services Commission               | <input type="checkbox"/> Transportation Advisory Board               |
| <input type="checkbox"/> Greenways Commission                    |  |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

Please indicate by typing the advisory board that you are applying for.

**Advisory Board Preference\***

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**\*\*Employer/Self Employed**

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Number of Years Employed**

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

Please enter the requested information.

**Relevant Experience:\***

I'm a communications professional with interests in environmental conservation, community building, and social equity. I grew up in Chapel Hill, then moved to Providence, RI for college, where I earned my Bachelor's degree in Classics from Brown University. After graduating, I worked in non-profit communications and in the food service industry before moving back to the area and beginning work at the North Carolina Botanical Garden. I moved to Carrboro three years ago, a longtime dream of mine. I have experience in digital communications, particularly in interpreting complicated scientific topics to the public. I'm knowledgeable about the botany and ecology of our area, and I have experience working with non-profit boards. More than anything, I can offer enthusiasm, dedication, and a deep desire to learn. I've read the (very impressive) bios of the current OWASA board members -- clearly, I don't have a PhD or decades of business experience. But I like to listen to people, work to understand their concerns, and think through solutions with them. I would seek to represent the Town of Carrboro and its people, serve as a bridge between the Town and the Board and OWASA, and contribute to the success of all three entities in whatever way I could. (A small, unrelated note for the future: relevant is misspelled in this question title.)

**Reasons You Wish to be Appointed\***

I care deeply about the people and land of this area, and I'd like to be a part of a board that's working to protect and lift up our community and natural resources. I've watched several OWASA board meeting recordings, both virtual pandemic meetings and in-person ones from before the pandemic. In every instance, I've learned something new about how OWASA or the town operates - it has been fascinating.

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

Diversity in any setting is a good thing: it makes organizations stronger, opens us up to new perspectives, and deepens the bonds of community. But it's especially critical in government. A government that purports to serve the whole community must lift up voices from across the community at every level of the process, whether it's in an advisory board or a council meeting. If it's missing out on the voices and perspectives of marginalized groups, it doesn't just make it harder for the government to serve those groups -- it hurts everyone. We really are all in this together, sink or swim.

**Have you ever served on any Town of Carrboro Committee or Board?\***

**If yes, which one(s)?**

\_\_\_\_\_

No

**Are you currently serving on a Town Board or Committee?\***

- Yes
- No

**If yes, are you applying for a third consecutive term?\***

- Yes
- No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

\_\_\_\_\_

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.



# Town of Carrboro

Town Hall  
301 W. Main St.  
Carrboro, NC 27510

## Agenda Item Abstract

**File Number:**21-328

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**Agenda Date:** 10/5/2021

**File Type:**Agendas

**In Control:** Board of Aldermen

**Version:** 1

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### **TITLE:**

Appointments to the Community Safety Task Force

**PURPOSE:** The purpose of this item is for the Town Council to consider making initial appointments to the Community Safety Task Force.

**DEPARTMENT:** Town Clerk

**CONTACT INFORMATION:** Cathy Dorando

**INFORMATION:** In a resolution approved on April 20, 2021, the Town Council created the Community Safety Task Force.

Applications were received from Nadia Taylor, Blake Rosser, Lauren Hart, Barbara Fedders, Sommer Barnes, Jordan Armstrong, and Susannah Savage.

Per the attached resolution that created the Task Force, “the membership of the task force shall consist of 5 to 7 residents of Carrboro, appointed by the Town Council, who have professional expertise and/or lived experience in the criminal legal system, human services delivery, social work, public health and harm reduction, community building in marginalized populations, or related content areas. The membership of the task force shall also include 2 to 3 council members designated by the Town Council. A staff resource team will assist in the work of the task force. This team will consist of staff liaisons, designated by the town manager, from the Housing and Community Development Department, the Police Department, the Recreation, Parks & Cultural Resources Department, and/or other staff as determined by the manager.”

**FISCAL & STAFF IMPACT:** There will be an increase in staff work hours/capacity impact associated with this agenda item.

**RECOMMENDATION:** It is recommended that the Town Council discuss and consider appointments.

A RESOLUTION MAKING APPOINTMENTS TO THE COMMUNITY SAFETY TASK FORCE

Seat Designation	Name	Term 12-18 Months
Resident with Professional Expertise, Lived Experience in the Criminal legal system; human services delivery; social work; public health; harm reduction; community building in marginalized populations; or related content areas		
Resident with Professional Expertise, Lived Experience in the Criminal legal system; human services delivery; social work; public health; harm reduction; community building in marginalized populations; or related content areas		
Resident with Professional Expertise, Lived Experience in the Criminal legal system; human services delivery; social work; public health; harm reduction; community building in marginalized populations; or related content areas		
Resident with Professional Expertise, Lived Experience in the Criminal legal system; human services delivery; social work; public health; harm reduction; community building in marginalized populations; or related content areas		
Resident with Professional Expertise, Lived Experience in the Criminal legal system; human services delivery; social work; public health; harm reduction; community building in marginalized populations; or related content areas		

Professional Expertise, Lived Experience in the Criminal legal system; human services delivery; social work; public health; harm reduction; community building in marginalized populations; or related content areas		
Council Member		
Council Member		
Council Member		

**Motion was made by Council Member Seils, seconded by Council Member Haven-O'Donnell, to approve the following resolution.**

**A RESOLUTION ESTABLISHING A COMMUNITY SAFETY TASK FORCE**

WHEREAS, on June 18, 2020, the Town Council approved “A Resolution on Next Steps in Advancing Racial Equity in Law Enforcement and Public Safety in Carrboro”; and

WHEREAS, Section 5 of that resolution expressed the Town Council’s intent “to establish a task force on public safety, in the interest of developing new approaches to public safety beyond policing”; and recognized that “investments in public safety and in programs and services that keep communities healthy and safe must advance racial equity, be grounded in community demands, and be informed by authentic engagement with grassroots and community organizations”; and

WHEREAS, Council Members Seils, Haven-O’Donnell, and Slade worked together to draft a charge for the task force;

NOW, THEREFORE, BE IT RESOLVED that the Town Council hereby establishes a “Community Safety Task Force” with the following charge:

Section 1. Background: In a resolution on June 18, 2020, the Town Council expressed its intent to establish a task force on public safety, “in the interest of developing new approaches to public safety beyond policing.” The Town Council recognized that “investments in public safety and in programs and services that keep communities healthy and safe must advance racial equity, be grounded in community demands, and be informed by authentic engagement with grassroots and community organizations.”

Section 2. Purpose: The Community Safety Task Force will consider a range of issues related to the safety and well-being of Carrboro residents, including but not limited to law enforcement and court diversion and deflection programs; alternatives to relying on the Town’s public safety professionals for human service and wellness needs; and coordination with the County and other jurisdictions to enhance programs and services that keep communities safe. Through a series of shared learning sessions, the task force will review and educate the public about existing institutional and community-based public safety and wellness resources; and learn from residents and experts about immediate and long-term safety needs and interests that can be

more substantially addressed and met through alternative resources. The task force will provide recommendations to the Town Council for additional services to enhance community safety and well-being that rely on prevention and intervention strategies as alternatives to policing and the criminal legal system—including but not limited to community nonviolence and de-escalation training programs; domestic violence intervention and prevention; youth-oriented programs; on-call crisis response that would allow certain calls for police assistance to be handled by other trained professionals, such as social workers or crisis counselors; and other related approaches.

Section 3. Structure: The membership of the task force shall consist of 5 to 7 residents of Carrboro, appointed by the Town Council, who have professional expertise and/or lived experience in the criminal legal system, human services delivery, social work, public health and harm reduction, community building in marginalized populations, or related content areas. The membership of the task force shall also include 2 to 3 council members designated by the Town Council. A staff resource team will assist in the work of the task force. This team will consist of staff liaisons, designated by the town manager, from the Housing and Community Development Department, the Police Department, the Recreation, Parks & Cultural Resources Department, and/or other staff as determined by the manager.

Section 4. Timeline: Within 12 months after the initial appointment of its members, the task force shall submit its recommendations to the Town Council. Alternatively, if the task force determines that it needs more time to complete its work, the task force may extend its timeline up to six months and shall notify the Town Council of the extension.

**This the 20th day of April 2021**

**Ayes: Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council Member Damon Seils, Council Member Sammy Slade**

# Print

## Advisory Board Application - Submission #5636

Date Submitted: 6/17/2021

First Name\*

Sommer

Last Name\*

Barnes

Date\*

6/17/2021

Select today's date

Address1\*

501 Jones Ferry Rd

Address2

APT W11

City\*

Carrboro

State

NC

Zip\*

27510

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

ETJ

Telephone (111)-111-1111\*

8289645289

Please enter your primary contact phone number.

Email Address\*

sommer.barnes@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

6/23/1986

Race\*

White

Please enter your race.

Sex\*

Female

Please enter your sex.

Ethnicity\*

White - non-Hispanic or Latino

Occupation\*

Public Health Research

Please enter your occupation.

Are you a registered Orange County Voter?\*

Yes

Please answer Yes or No

Length of Residence in Orange County\*

5 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

5 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |                                     |  |                          |   |
|-------------------------------------|--|--------------------------|---|
| <input type="checkbox"/>            | Affordable Housing Advisory Commission | <input type="checkbox"/> | Greenways Commission                        |
| <input type="checkbox"/>            | Appearance Commission/NPDC             | <input type="checkbox"/> | Northern Transition Area Advisory Committee |
| <input type="checkbox"/>            | Arts Committee                         | <input type="checkbox"/> | OWASA Board of Directors                    |
| <input type="checkbox"/>            | Board of Adjustment                    | <input type="checkbox"/> | Planning Board                              |
| <input type="checkbox"/>            | Climate Action Team                    | <input type="checkbox"/> | Racial Equity Commission                    |
| <input checked="" type="checkbox"/> | Community Safety Task Force            | <input type="checkbox"/> | Recreation and Parks Commission             |
| <input type="checkbox"/>            | Economic Sustainability Commission     | <input type="checkbox"/> | Stormwater Advisory Commission              |
| <input type="checkbox"/>            | Environmental Advisory Board           | <input type="checkbox"/> | Tourism Development Authority*              |
| <input type="checkbox"/>            | Human Services Commission              | <input type="checkbox"/> | Transportation Advisory Board               |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

Please indicate by typing the advisory board that you are applying for.

**Advisory Board Preference\***

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**\*\*Employer/Self Employed**

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Number of Years Employed**

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

Please enter the requested information.

**Relevant Experience:\***

I have years of involvement in public health research, focusing on social determinants of health. I have worked as a counselor in clinic with individuals seeking outpatient care for HIV treatment. For the past year, I have worked on a helpdesk to link pregnant and parenting individuals to social services for a number of issues related to COVID (employment, legal, and physical and mental health concerns). I have been active with NAMI NC and NAMI Family-to-Family groups to navigate mental health services, legal involvement, law enforcement interaction, and compassionate communication with a sibling with mental illness. In April, my brother was pursued by law enforcement for issuing a threat on my father, a pursuit that ultimately ended in the death of my family and two unrelated/unwitting officers called for a welfare check on my parents.

**Reasons You Wish to be Appointed\***

We need law enforcement to be proactive to prevent harm, to protect individuals' and communities' safety. This must involve taking community members seriously, communicating effectively within and between departments, and de-escalating whenever possible, through crisis negotiation (which could involve family members) and non-lethal force. My brother's worst fears became reality when he was pursued by police openly, given the opportunity to flee, and then surrounded the following day with military vehicles. Law enforcement being seen as an aggressor and a threat for so many (myself included at times, and I'm a white girl), has been an issue on my mind for years now. But since my brother became ill, and I realized there was no real way to get him into care as an adult without law enforcement involvement, it seemed an impossible situation. Something waiting to go wrong. I don't believe it has to be that way. I don't know if CIT training is enough. But the trainings that exist at least need to be taken seriously. I don't know what a solution looks like, frankly. But I will be working to find a better solution, probably for the rest of my life.

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

As I wrote above, one of the major requirements for public safety, to me, is that those with the most power must listen to the people who are affected. Listening to "civilians" and taking us seriously when we voice their needs is the only way to understand our needs. With respect to racial equity and inclusion, we cannot expect decisions developed through a power disparity to promote respect and concern with the needs of marginalized people. Actively lifting the voices of those historically and presently disregarded in our society is the only way to even begin to close that power gap and attend to holistic community safety and welfare that benefits everyone.

**Have you ever served on any Town of Carrboro Committee or Board?\***

**If yes, which one(s)?**

\_\_\_\_\_

No

**Are you currently serving on a Town Board or Committee?\***

Yes  
 No

**If yes, are you applying for a third consecutive term?\***

Yes  
 No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

\_\_\_\_\_

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

# Print

## Advisory Board Application - Submission #5731

Date Submitted: 7/9/2021

First Name\*

Barbara

Last Name\*

Fedders

Date\*

12/23/1966

Select today's date

Address1\*

114 Creekview Circle

Address2

City\*

Carrboro

State

NC

Zip\*

27510

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

Unsure

Telephone (111)-111-1111\*

9199284770

Please enter your primary contact phone number.

Email Address\*

bfedders@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

12/23/1966

Race\*

white

Please enter your race.

Sex\*

F

Please enter your sex.

Ethnicity\*

white/German/Irish

Occupation\*

law professor/Youth Justice Clinic director

Please enter your occupation.

Are you a registered Orange County Voter?\*

Yes

Please answer Yes or No

Length of Residence in Orange County\*

13 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

13 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |   |  |
|---|--|
| <input type="checkbox"/> Affordable Housing Advisory Commission | <input type="checkbox"/> Greenways Commission                        |
| <input type="checkbox"/> Appearance Commission/NPDC             | <input type="checkbox"/> Northern Transition Area Advisory Committee |
| <input type="checkbox"/> Arts Committee                         | <input type="checkbox"/> OWASA Board of Directors                    |
| <input type="checkbox"/> Board of Adjustment                    | <input type="checkbox"/> Planning Board                              |
| <input type="checkbox"/> Climate Action Team                    | <input type="checkbox"/> Racial Equity Commission                    |
| <input checked="" type="checkbox"/> Community Safety Task Force | <input type="checkbox"/> Recreation and Parks Commission             |
| <input type="checkbox"/> Economic Sustainability Commission     | <input type="checkbox"/> Stormwater Advisory Commission              |
| <input type="checkbox"/> Environmental Advisory Board           | <input type="checkbox"/> Tourism Development Authority*              |
| <input type="checkbox"/> Human Services Commission              | <input type="checkbox"/> Transportation Advisory Board               |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

Please indicate by typing the advisory board that you are applying for.

**Advisory Board Preference\***

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**\*\*Employer/Self Employed**

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Number of Years Employed**

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

Please enter the requested information.

**Relevant Experience:\***

I teach and research in the areas of how school exclusion and criminal and juvenile systems intersect; I also study policing. I have been honored to speak on my research in a variety of non-academic settings locally and around the country, including to groups of students, parents, lawyers, and activists. I have studied non-policing mechanisms for ensuring safety and repairing harm.

**Reasons You Wish to be Appointed\***

I am very eager to help the Town Council put ideas into action and find non-policing ways to address myriad interpersonal harms. I believe that the police department is a critical institutional stakeholder endeavor and that officers, both rank and file and in leadership, are also interested in not being involved at all, or not being the primary responders, in the many areas to which they are currently called (i.e., overdoses, unhoused individuals needing services, people with mental health crises). I believe that my research can help inform practices that are both transformative and based in evidence. I can work with people across the political spectrum and with a variety of backgrounds and believe that I bring deep listening skills to group work.

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

Racial equity needs to be at the core of the work this group plans to do; Black and Brown communities have been overpoliced and have also too often not had a meaningful voice in public safety planning. This group should be led by people from these communities. I would envision my role as supportive but behind-the-scenes.

**Have you ever served on any Town of Carrboro Committee or Board?\***

**If yes, which one(s)?**

\_\_\_\_\_

No

**Are you currently serving on a Town Board or Committee?\***

Yes  
 No

**If yes, are you applying for a third consecutive term?\***

Yes  
 No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

\_\_\_\_\_

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

# Print

## Advisory Board Application - Submission #5818

Date Submitted: 9/1/2021

First Name\*

Nadia

Last Name\*

Taylor

Date\*

9/1/2021

Select today's date

Address1\*

401 NC 54 apt i9

Address2

City\*

Carrboro

State

NC

Zip\*

27510

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

Unsure

Telephone (111)-111-1111\*

9842614114

Please enter your primary contact phone number.

Email Address\*

Diataylor92@aol.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

11/2/1992

Race\*

Black

Please enter your race.

Sex\*

Female

Please enter your sex.

Ethnicity\*

African American

Occupation\*

Chef

Please enter your occupation.

Are you a registered Orange County Voter?\*

Yes

Please answer Yes or No

Length of Residence in Orange County\*

5 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

5 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |  |  |
|--|--|
| <input type="checkbox"/> Affordable Housing Advisory Commission        | <input type="checkbox"/> Greenways Commission                        |
| <input type="checkbox"/> Appearance Commission/NPDC                    | <input type="checkbox"/> Northern Transition Area Advisory Committee |
| <input type="checkbox"/> Arts Committee                                | <input type="checkbox"/> OWASA Board of Directors                    |
| <input type="checkbox"/> Board of Adjustment                           | <input type="checkbox"/> Planning Board                              |
| <input type="checkbox"/> Climate Action Team                           | <input type="checkbox"/> Racial Equity Commission                    |
| <input checked="" type="checkbox"/> Community Safety Task Force        | <input type="checkbox"/> Recreation and Parks Commission             |
| <input checked="" type="checkbox"/> Economic Sustainability Commission | <input type="checkbox"/> Stormwater Advisory Commission              |
| <input type="checkbox"/> Environmental Advisory Board                  | <input type="checkbox"/> Tourism Development Authority*              |
| <input type="checkbox"/> Human Services Commission                     | <input type="checkbox"/> Transportation Advisory Board               |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

Please indicate by typing the advisory board that you are applying for.

**Advisory Board Preference\***

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**\*\*Employer/Self Employed**

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Number of Years Employed**

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

Please enter the requested information.

**Relevant Experience:\***

**Reasons You Wish to be Appointed\***

I hope to make a difference coming from a new walk of life. I understand the struggles that most in our community face and I hope to give others hope.

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

Growing up a black woman in many affluent communities has had its fair share of challenges, all that I've overcome. I would like to share experiences and conversations to better understand who someone is as a person

**Have you ever served on any Town of Carrboro Committee or Board?\***

**If yes, which one(s)?**

\_\_\_\_\_

No

**Are you currently serving on a Town Board or Committee?\***

Yes

No

**If yes, are you applying for a third consecutive term?\***

Yes

No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

# Print

## Advisory Board Application - Submission #5575

Date Submitted: 6/10/2021

First Name\*

Lauren

Last Name\*

Hart

Date\*

6/10/2021

Select today's date

Address1\*

201 ALABAMA AVE

Address2

City\*

CARRBORO

State

NC

Zip\*

27510

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

Unsure

Telephone (111)-111-1111\*

9196024703

Please enter your primary contact phone number.

Email Address\*

lauren.jacqueline@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

9/13/2984

Race\*

White

Please enter your race.

Sex\*

Female

Please enter your sex.

Ethnicity\*

Not Hispanic

Occupation\*

Public Health Research

Please enter your occupation.

Are you a registered Orange County Voter?\*

Yes

Please answer Yes or No

Length of Residence in Orange County\*

36 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

8 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |   |  |
|---|--|
| <input type="checkbox"/> Affordable Housing Advisory Commission | <input type="checkbox"/> Greenways Commission                        |
| <input type="checkbox"/> Appearance Commission/NPDC             | <input type="checkbox"/> Northern Transition Area Advisory Committee |
| <input type="checkbox"/> Arts Committee                         | <input type="checkbox"/> OWASA Board of Directors                    |
| <input type="checkbox"/> Board of Adjustment                    | <input type="checkbox"/> Planning Board                              |
| <input checked="" type="checkbox"/> Climate Action Team         | <input type="checkbox"/> Racial Equity Commission                    |
| <input checked="" type="checkbox"/> Community Safety Task Force | <input type="checkbox"/> Recreation and Parks Commission             |
| <input type="checkbox"/> Economic Sustainability Commission     | <input type="checkbox"/> Stormwater Advisory Commission              |
| <input type="checkbox"/> Environmental Advisory Board           | <input type="checkbox"/> Tourism Development Authority*              |
| <input type="checkbox"/> Human Services Commission              | <input type="checkbox"/> Transportation Advisory Board               |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

Please indicate by typing the advisory board that you are applying for.

**Advisory Board Preference\***

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**\*\*Employer/Self Employed**

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Number of Years Employed**

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

Please enter the requested information.

**Relevant Experience:\***

I currently work in the Family Medicine and Community Health Department at the Duke University School of Medicine in their research group. I support research across clinical and faculty research activities and I think many of the skills I apply as a researcher would be useful in this position. For example, qualitative research (interviewing, coding, analysis), quantitative research (data analysis), secondary data analysis (finding existing data to inform policy), literature and other review (finding examples of programs that have worked/haven't worked in other settings). I am also a social worker with a focus in community practice, with skills in facilitation.

**Reasons You Wish to be Appointed\***

Community Safety Task Force I would love to be a part of local action to change the way we think about safety in our community. I am passionate about confronting institutional racism. I am inspired by towns and cities working to make changes that both improve the lives of their residents and also set examples of success for other cities/towns - I believe local action makes a different. Climate Action I am passionate about local change to fight climate change.

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

Having diverse voices involved at every step of decision making is critical. Without diverse voices we will not have solutions and policies that work for our whole community. Working with racial equity as a driving goal in all processes is necessary to combat the history of racism that has shaped our communities.

**Have you ever served on any Town of Carrboro Committee or Board?\***

**If yes, which one(s)?**

\_\_\_\_\_

No

**Are you currently serving on a Town Board or Committee?\***

- Yes
- No

**If yes, are you applying for a third consecutive term?\***

- Yes
- No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

\_\_\_\_\_

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

# Print

## Advisory Board Application - Submission #5595

Date Submitted: 6/12/2021

First Name\*

Blake

Last Name\*

Rosser

Date\*

6/12/2021

Select today's date

Address1\*

1026 W Main St.

Address2

City\*

Carrboro

State

NC

Zip\*

27510

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

No

Telephone (111)-111-1111\*

9199286870

Please enter your primary contact phone number.

Email Address\*

blake.rosser@yahoo.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

10/9/1981

Race\*

White

Please enter your race.

Sex\*

Male

Please enter your sex.

Ethnicity\*

White

Occupation\*

Public Housing

Please enter your occupation.

Are you a registered Orange County Voter?\*

Yes

Please answer Yes or No

Length of Residence in Orange County\*

21 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

15 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |   |  |
|---|--|
| <input type="checkbox"/> Affordable Housing Advisory Commission | <input type="checkbox"/> Greenways Commission                        |
| <input type="checkbox"/> Appearance Commission/NPDC             | <input type="checkbox"/> Northern Transition Area Advisory Committee |
| <input type="checkbox"/> Arts Committee                         | <input type="checkbox"/> OWASA Board of Directors                    |
| <input type="checkbox"/> Board of Adjustment                    | <input type="checkbox"/> Planning Board                              |
| <input type="checkbox"/> Climate Action Team                    | <input type="checkbox"/> Racial Equity Commission                    |
| <input checked="" type="checkbox"/> Community Safety Task Force | <input type="checkbox"/> Recreation and Parks Commission             |
| <input type="checkbox"/> Economic Sustainability Commission     | <input type="checkbox"/> Stormwater Advisory Commission              |
| <input type="checkbox"/> Environmental Advisory Board           | <input type="checkbox"/> Tourism Development Authority*              |
| <input type="checkbox"/> Human Services Commission              | <input type="checkbox"/> Transportation Advisory Board               |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

Please indicate by typing the advisory board that you are applying for.

**Advisory Board Preference\***

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**\*\*Employer/Self Employed**

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Number of Years Employed**

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

Please enter the requested information.

**Relevant Experience:\***

I have been studying and involved with issues of equity for years, including two REI trainings and the Equity Team while at CHCCS. On the Equity Team, I helped make diversity training (REI) mandatory for our entire school staff. I have a Master of Public Policy from Duke, with an emphasis on racial inequality. I served as Project Coordinator at UNC Center for Health Equity Research for a year, working on a study about opioid use in the formerly-incarcerated population. I spearheaded an effort while in graduate school at Duke University to incorporate curriculum on the history of white supremacy into our core classes. I was also TA for two courses on white supremacy through an Ethics framework.

**Reasons You Wish to be Appointed\***

The issue of policing and community safety is one of the most glaring examples of injustice in our society. Carrboro has always been on the forefront of progressive change, and with my Public Policy background I can contribute out-of-the-box thinking to this problem. As a white man, I wish to leverage my privilege to help the communities of color that are disproportionately impacted by the transgressions of our justice system.

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

See above qualifications re: Equity. I believe so strongly in the above statement that I will gladly cede my potential seat on this committee to a person of color. In other words, I only wish to be considered for a spot against other white candidates.

**Have you ever served on any Town of Carrboro Committee or Board?\***

**If yes, which one(s)?**

Planning

Yes

**Are you currently serving on a Town Board or Committee?\***

Yes

No

**If yes, are you applying for a third consecutive term?\***

Yes

No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

# Print

## Advisory Board Application - Submission #5609

Date Submitted: 6/15/2021

First Name\*

Susannah

Last Name\*

Savage

Date\*

6/14/2021

Select today's date

Address1\*

401 NC 54 Bypass

Address2

Apt. F9

City\*

Carrboro

State

NC

Zip\*

27510

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

Unsure

Telephone (111)-111-1111\*

9196309234

Please enter your primary contact phone number.

Email Address\*

32flavors39@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

9/10/1973

Race\*

White

Please enter your race.

Sex\*

Female

Please enter your sex.

Ethnicity\*

French

Occupation\*

Teacher

Please enter your occupation.

Are you a registered Orange County Voter?\*

Yes

Please answer Yes or No

Length of Residence in Orange County\*

7 years (2014-present)  
plus 18 years (1973-1991)

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

7 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |                                     |  |                          |   |
|-------------------------------------|--|--------------------------|---|
| <input type="checkbox"/>            | Affordable Housing Advisory Commission | <input type="checkbox"/> | Greenways Commission                        |
| <input type="checkbox"/>            | Appearance Commission/NPDC             | <input type="checkbox"/> | Northern Transition Area Advisory Committee |
| <input type="checkbox"/>            | Arts Committee                         | <input type="checkbox"/> | OWASA Board of Directors                    |
| <input type="checkbox"/>            | Board of Adjustment                    | <input type="checkbox"/> | Planning Board                              |
| <input type="checkbox"/>            | Climate Action Team                    | <input type="checkbox"/> | Racial Equity Commission                    |
| <input checked="" type="checkbox"/> | Community Safety Task Force            | <input type="checkbox"/> | Recreation and Parks Commission             |
| <input type="checkbox"/>            | Economic Sustainability Commission     | <input type="checkbox"/> | Stormwater Advisory Commission              |
| <input type="checkbox"/>            | Environmental Advisory Board           | <input type="checkbox"/> | Tourism Development Authority*              |
| <input type="checkbox"/>            | Human Services Commission              | <input type="checkbox"/> | Transportation Advisory Board               |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

Please indicate by typing the advisory board that you are applying for.

**Advisory Board Preference\***

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**\*\*Employer/Self Employed**

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Number of Years Employed**

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

Please enter the requested information.

### Relevant Experience:\*

In importance, my personal life experiences are most relevant, and my professional experiences come second. I have 3 sons and have been a single mother for the last 7 years living in Carolina Apartments in Carrboro. I have been a repeated victim of domestic violence and have extensive experience with the NC family legal system, Orange County Social Services, and Compass Center for Women and Families. My son's have special needs and I have been taking care of the children of low-income single parents in the Community since I was 17 years old, and am still close with them today. This includes many mothers in recovery from addiction. I have had the unusual experience of being part of many subgroups and cultures within our area. As a young adult, I was involved in a group formed to practice the traditions of our ancestors. We had traditional sweat lodges, I learned to make beaded jewelry, honor women's moon time, and I went to Pow Wows throughout NC. From 1997-2002, I was an active member of the Chapel Hill Zen Center. I grew up in a family of civil rights activists and was raised to fight against racism and work for racial equity. In 2003, my African dance teacher asked me to perform with her at a Kwanzaa celebration in Cary, NC. I have provided a home for the homeless, including recovering addicts getting back on their feet, my son's friend who is a refugee from Liberia for 6 months, and my son's friend from Oakland, CA who is Latino for 3 months. My current neighbors are from all over the world, and I have developed very close relationships with many of the families. Immigrant families and refugees from Syria, Burma, Kenya, Vietnam, Mexico, El Salvador, Guatemala, Rwanda, the list goes on. In May 2021, I completed the APTP (Anti Police Terror Project) First Responders training. In June, I participated in the APTP regional virtual summit: We Take Care Of Us: A Deep Dive Into The Movement to Decriminalize Mental Health & Skin Color. I regularly attend their online meetings and demonstrations. Since April 2021, I have virtually attended all the Oakland, CA City Council meetings, including special sessions, to specifically address police violence targeting black and brown people, and the responsibility of local government to stop funding the police, ask POC in the Community what they need to feel safe, and provide the funds and resources to community-led organizations that provide effective alternatives to policing. I volunteered 3 times a week in a Head Start classroom in Chapel Hill during my junior and senior years of high school. I was a teacher assistant at Glenwood Elementary School in 1991 with a diverse class of students, from Korea, Yugoslavia, Nepal, Pakistan, Poland, white students from The Oaks, and black students from low-income housing and the homeless shelter. I helped open one of the first Early Head Start child care centers in Orange County in 1997. I have over 15 years of experience working with OC EHS/HS. I was involved in helping active addicts and supporting those in recovery for 20 years, and still provide support when presented with the opportunity. My last teaching position was as a CHCCS Head Start Pre-K EC Teacher Assistant and participated in all the CHCCS equity training during 2020-21. Through my experiences, I have a deep and wide perspective of the needs of underrepresented people in Carrboro, and the negative effects of policing. Having been a student, mother of students, and teacher in CHCCS, along with the personal and professional relationships I have with so many different people in our community, I see how racism is embedded in the system and the many issues that need reform. I have many long-term trusting relationships with POC throughout Carrboro, and those connections will continue to inform me as I learn how best to make their voices heard and lift them up. I believe the words of Fannie Lou Hamer, "Until I'm free, you are not free either."

### Reasons You Wish to be Appointed\*

On April 19th, 2021, my oldest son's best friend's older brother was killed by police officers in Alameda, CA. My son's friend is named Jerry and he lived with us through the summer in 2020. Jerry is part of our family. His brother's name was Mario Gonzalez, and he was murdered by police as seen in the bodycam footage. I can't put into words my feelings about it. I have always been active in racial equity issues, but my focus is now centered around developing local community alternatives to police. The more I have learned, the more imperative it is to reform law enforcement practices and invest in alternatives to policing that actually keep our communities safe. I don't ever want any family to lose a loved one like Mario Gonzalez's family did. I want to prevent that from happening in my community. I have so many loved ones who are black and brown, people that are family to me, family to my children. I am terrified for them every day because I see the dangers they face, and the way the system of law enforcement in this country traumatizes them every single day. So often, good intentions do not end up with the intended results. I want to be sure the voices of those most negatively affected by police violence, lead the discussion.

### **We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

One of my favorite children's books is called, "A Rainbow of Friends." The majority of my teaching career, I have worked with very diverse families and colleagues. In early childhood education, we understand the value of diversity and teaching cultural awareness and acceptance. All family cultures are represented in the classroom, so that every child and their family feels that they belong. I taught at Kidscope Early Learning Center in Chapel Hill, and one year none of the children in my class were white (African American, from Mexico, Egypt, and Burma). The majority of my teaching colleagues have been African American, Latina, or Asian. Being in the role as the minority in these situations has taught me so much more about the value of diversity and valuing different perspectives. Overrepresentation by any one group of people is not the best way to serve the entire community which is the role of local government.

Have you ever served on any Town of Carrboro Committee or Board?\*

If yes, which one(s)?

---

No 

Are you currently serving on a Town Board or Committee?\*

Yes

No

If yes, are you applying for a third consecutive term?\*

Yes

No

If yes, please describe how you meet one, or more, of the following exceptions noted below.

---

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

# Print

## Advisory Board Application - Submission #5622

Date Submitted: 6/15/2021

First Name\*

Jordan

Last Name\*

Armstrong

Date\*

6/15/2021

Select today's date

Address1\*

401 NC 54

Address2

Apt j2

City\*

CARRBORO

State

NC

Zip\*

27510

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

No

Telephone (111)-111-1111\*

3364621244

Please enter your primary contact phone number.

Email Address\*

JArmstrong@townofcarrboro.org

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

12/25/1985

Race\*

Caucasian

Please enter your race.

Sex\*

Male

Please enter your sex.

Ethnicity\*

Non-Hispanic

Occupation\*

Law Enforcement

Please enter your occupation.

Are you a registered Orange County Voter?\*

Yes

Please answer Yes or No

Length of Residence in Orange County\*

9 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

9 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |                                     |  |                          |   |
|-------------------------------------|--|--------------------------|---|
| <input type="checkbox"/>            | Affordable Housing Advisory Commission | <input type="checkbox"/> | Greenways Commission                        |
| <input type="checkbox"/>            | Appearance Commission/NPDC             | <input type="checkbox"/> | Northern Transition Area Advisory Committee |
| <input type="checkbox"/>            | Arts Committee                         | <input type="checkbox"/> | OWASA Board of Directors                    |
| <input type="checkbox"/>            | Board of Adjustment                    | <input type="checkbox"/> | Planning Board                              |
| <input type="checkbox"/>            | Climate Action Team                    | <input type="checkbox"/> | Racial Equity Commission                    |
| <input checked="" type="checkbox"/> | Community Safety Task Force            | <input type="checkbox"/> | Recreation and Parks Commission             |
| <input type="checkbox"/>            | Economic Sustainability Commission     | <input type="checkbox"/> | Stormwater Advisory Commission              |
| <input type="checkbox"/>            | Environmental Advisory Board           | <input type="checkbox"/> | Tourism Development Authority*              |
| <input type="checkbox"/>            | Human Services Commission              | <input type="checkbox"/> | Transportation Advisory Board               |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

Please indicate by typing the advisory board that you are applying for.

**Advisory Board Preference\***

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**\*\*Employer/Self Employed**

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Number of Years Employed**

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

Please enter the requested information.

**Relevant Experience:\***

**Reasons You Wish to be Appointed\***

First hand knowledge of the Town from the perspective of both a law enforcement officer and as a citizen gives me a unique perspective into the strengths and weaknesses of the current policing model in Carrboro. I have a stake in the well-being of the community and that of my peers, and want to do my part to build on the already positive relationship between the Carrboro Police and the citizens it serves.

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

Local governments have a responsibility to serve their community in an equitable fashion, regardless of what demographic those citizens fall under. I believe that it is the duty of the Town to address the root of racial inequity and implement changes within itself to ensure that all citizens, from all backgrounds, have equitable opportunities to succeed in life. This needs to start at the bottom - schools, early child care, and realistically liveable wages for Town employees of all levels.

**Have you ever served on any Town of Carrboro Committee or Board?\***

**If yes, which one(s)?**

**Are you currently serving on a Town Board or Committee?\***

Yes

No

**If yes, are you applying for a third consecutive term?\***

Yes

No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.



# Town of Carrboro

Town Hall  
301 W. Main St.  
Carrboro, NC 27510

## Agenda Item Abstract

**File Number:**21-334

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**Agenda Date:** 10/5/2021

**File Type:**Agendas

**In Control:** Board of Aldermen

**Version:** 1

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### **TITLE:**

Appointments to the Human Services Commission

**PURPOSE:** The purpose of this agenda item is for the Town Council to make appointments to the Human Services Commission.

**DEPARTMENT:** Town Clerk

**CONTACT INFORMATION:** Cathy Dorando, 919-918-7309

**INFORMATION:** The Human Services Commission currently has four seats available for appointment. The Human Services Commission has a quorum requirement of four people and currently only have four members available to attend meetings. They have run into issues where they could not meet due to lack of membership. These appointments are requested to allow the meetings and work of the commission to continue.

Applications were received from Josie Hartman and Ronni Zuckerman. Janet Archer has an expiring term and would like to be reappointed.

Wes Knepper is the chair of the Human Services Commission and provided the chair forms for the Council's review. Chair forms are located directly in front of the application.

Town Council members are encouraged to review the [Advisory Board Recruitment and Appointment Policy](http://townofcarrboro.org/DocumentCenter/View/5358/Town-of-Carrboro-Advisory-Board-Recruitment-and-Appointment-Policy->) [<http://townofcarrboro.org/DocumentCenter/View/5358/Town-of-Carrboro-Advisory-Board-Recruitment-and-Appointment-Policy->](http://townofcarrboro.org/DocumentCenter/View/5358/Town-of-Carrboro-Advisory-Board-Recruitment-and-Appointment-Policy->).

All applicant and chair information is attached.

A matrix is also included.

**FISCAL & STAFF IMPACT:** N/A

**RECOMMENDATION:** It is recommended that the Mayor and Council review the applications and consider making appointments.

**A RESOLUTION MAKING APPOINTMENTS TO THE  
HUMAN SERVICES COMMISSION**

THE TOWN COUNCIL HEREBY APPOINTS THE FOLLOWING APPLICANT(S) TO THE HUMAN SERVICES COMMISSION:

<b>Appointee</b>	<b>Term Expiration</b>
	2/2024
	2/2024

This resolution shall become effective upon adoption.

## Current makeup of the Human Services Commission:

NAME	ADDRESS	TERM EXPIRATION	DOB	RACE	SEX	OCCUPATION
Wes Knepper	1104 N Greensboro St.	7/2023	10/1983	White	Male	Project Manager
Janet Archer (Reapplied)	1905 Hawick Ct	7/2021	11/1959	White	Female	Project Manager
Quinton Harper	501 Jones Ferry Rd.	7/2023	7/1985	Black	Male	Community Organizer
Maria Victoria Cruz Camargo	100 Crest St.	7/2023	8/1965	Hispanic	Female	Specialist of Community
VACANT						
VACANT						
VACANT						
VACANT						

## Applicant summary information (full detail in application):

NAME	ADDRESS	DOB	RACE	SEX	ETHNICITY	OCCUPATION
Ronni Zuckerman	185 Viburnam Way	3/1970	White	Female	Jewish	Social Worker
Josie Hartman	104 Old Pittsboro Rd.	4/1967	White	Female	Not Latino/Hispanic	Personal Organizer
Janet Archer	See Above					

# Print

## Advisory Board Chair Report (Complete One Per Applicant) - Submission #5873

Date Submitted: 9/28/2021

Advisory Board Name:\*

Human Services Commission

Chair Name\*

Wws Knepper

Applicant First Name:\*

Josie

Applicant Last Name:

Hartman

1. Has the applicant previously served on this or another advisory board?\*

Yes

No

2. If yes, how many total years have they served?

This should be available on the application or by asking the applicant.

3. Is the applicant already serving on this advisory board and seeking reappointment to their second, full term?

Yes (Skip to Last Question)

No

4. Is the applicant already serving on this advisory board and completed their two full terms?

Yes

No

5. Is the applicant applying for a special or expert seat on the advisory board?\*

Yes

No

6. If yes, which seat?

7. Did the applicant attend an advisory board meeting?\*

Yes

No

8. If applicant did not attend an advisory board meeting, did you contact them via phone or email?

Yes

No

**9. Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on**

**the advisory board:**



Yes



No

**10. If no, briefly explain:**

---

**11. In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Town Council liaison.**



Diversity



Occupation, Experience, or Special Skills



Other

**If other, please explain:**

Is a good candidate but would nice to have more diversity on the board

# Print

## Advisory Board Application - Submission #5480

Date Submitted: 6/4/2021

First Name\*

Josie

Last Name\*

Hartman

Date\*

6/4/2021

Select today's date

Address1\*

104 Old Pittsboro Rd.

Address2

City\*

Carrboro

State

NC

Zip\*

27510

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

No

Telephone (111)-111-1111\*

9194283047

Please enter your primary contact phone number.

Email Address\*

Josieramone@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

4/10/1967

Race\*

White

Please enter your race.

Sex\*

Female

Please enter your sex.

Ethnicity\*

Not Latino/Hispanic

Occupation\*

Personal Organizer

Please enter your occupation.

Are you a registered Orange County Voter?\*

Yes

Please answer Yes or No

Length of Residence in Orange County\*

49 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

25 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |   |  |
|---|--|
| <input type="checkbox"/> Affordable Housing Advisory Commission | <input type="checkbox"/> Northern Transition Area Advisory Committee |
| <input type="checkbox"/> Appearance Commission/NPDC             | <input type="checkbox"/> OWASA Board of Directors                    |
| <input type="checkbox"/> Arts Committee                         | <input type="checkbox"/> Planning Board                              |
| <input type="checkbox"/> Board of Adjustment                    | <input type="checkbox"/> Racial Equity Commission                    |
| <input type="checkbox"/> Climate Action Team                    | <input type="checkbox"/> Recreation and Parks Commission             |
| <input type="checkbox"/> Economic Sustainability Commission     | <input type="checkbox"/> Stormwater Advisory Commission              |
| <input type="checkbox"/> Environmental Advisory Board           | <input type="checkbox"/> Tourism Development Authority*              |
| <input checked="" type="checkbox"/> Human Services Commission   | <input type="checkbox"/> Transportation Advisory Board               |
| <input type="checkbox"/> Greenways Commission                   |  |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

\_\_\_\_\_

Please indicate by typing the advisory board that you are applying for.

**Advisory Board Preference\***

Human Services

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**\*\*Employer/Self Employed**

Ducks in a Row Organizing

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Number of Years Employed**

20 years

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\_\_\_\_\_

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

Have or are Volunteering at: Guardian ad Litem UNC Vaccine Friday Center Habitat for Humanity IFC Cornucopia House Benevolence Farm

Please enter the requested information.

**Relevant Experience:\***

I have lived and worked in the CH/Carr/Pittsboro area for a long time and I have worked at several local non profits and governmental help agencies. I have worked with homeless, food insecure, children going through family and other issues, people in need of financial and other assistance, etc. When a flood came through and ruined some homes in the neighborhood, I started a project that, with the help of many others, ended up raising about \$10,000 and donations and we worked with the families to renovate 3 different trailers for those families. I like to help!

**Reasons You Wish to be Appointed\***

I have been interested in helping people in the community all of my life. I have worked directly with clients and feel that I can connect in some way and understand where they are coming from and therefore may understand what Carrboro needs to create better equality and to take care of its citizens. I also would like to know more about what folks are doing in Carrboro to help and this seemed like a good way to hear about it.

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

I think that our boards and government need to be as diverse as the community is. That is how I think best can create change and better understanding. And a community.

**Have you ever served on any Town of Carrboro Committee or Board?\***

**If yes, which one(s)?**

\_\_\_\_\_

No

**Are you currently serving on a Town Board or Committee?\***

Yes  
 No

**If yes, are you applying for a third consecutive term?\***

Yes  
 No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

\_\_\_\_\_

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

# Print

## Advisory Board Chair Report (Complete One Per Applicant) - Submission #5872

Date Submitted: 9/28/2021

Advisory Board Name:\*

Human Service Commission

Chair Name\*

Wes Knepper

Applicant First Name:\*

Ronni

Applicant Last Name:

Zuckerman

1. Has the applicant previously served on this or another advisory board?\*

Yes

No

2. If yes, how many total years have they served?

This should be available on the application or by asking the applicant.

3. Is the applicant already serving on this advisory board and seeking reappointment to their second, full term?

Yes (Skip to Last Question)

No

4. Is the applicant already serving on this advisory board and completed their two full terms?

Yes

No

5. Is the applicant applying for a special or expert seat on the advisory board?\*

Yes

No

6. If yes, which seat?

7. Did the applicant attend an advisory board meeting?\*

Yes

No

8. If applicant did not attend an advisory board meeting, did you contact them via phone or email?

Yes

No

**9. Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on**

**the advisory board:**



Yes



No

**10. If no, briefly explain:**

---

**11. In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Town Council liaison.**



Diversity



Occupation, Experience, or Special Skills



Other

**If other, please explain:**

Good candidate but would good to have more diversity on the commission

# Print

## Advisory Board Application - Submission #5451

Date Submitted: 5/26/2021

First Name\*

Ronni

Last Name\*

Zuckerman

Date\*

5/26/2021

Select today's date

Address1\*

185 Viburnum Way

Address2

City\*

Carrboro

State

NC

Zip\*

27510

Is this address located within the corporate limits of the Town of Carrboro?\*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?\*

Unsure

Telephone (111)-111-1111\*

9196727084

Please enter your primary contact phone number.

Email Address\*

ronniz@zuckerstar.net

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age\*

3/30/1970

Race\*

white

Please enter your race.

Sex\*

female

Please enter your sex.

Ethnicity\*

Jewish

Occupation\*

social worker

Please enter your occupation.

Are you a registered Orange County Voter?\*

Yes

Please answer Yes or No

Length of Residence in Orange County\*

26 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro\*

15 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- |   |  |
|---|--|
| <input type="checkbox"/> Affordable Housing Advisory Commission | <input type="checkbox"/> Northern Transition Area Advisory Committee |
| <input type="checkbox"/> Appearance Commission/NPDC             | <input type="checkbox"/> OWASA Board of Directors                    |
| <input type="checkbox"/> Arts Committee                         | <input type="checkbox"/> Planning Board                              |
| <input type="checkbox"/> Board of Adjustment                    | <input type="checkbox"/> Racial Equity Commission                    |
| <input type="checkbox"/> Climate Action Team                    | <input type="checkbox"/> Recreation and Parks Commission             |
| <input type="checkbox"/> Economic Sustainability Commission     | <input type="checkbox"/> Stormwater Advisory Commission              |
| <input type="checkbox"/> Environmental Advisory Board           | <input type="checkbox"/> Tourism Development Authority*              |
| <input checked="" type="checkbox"/> Human Services Commission   | <input type="checkbox"/> Transportation Advisory Board               |
| <input type="checkbox"/> Greenways Commission                   |  |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

**Other (advisory board not listed):**

\_\_\_\_\_

Please indicate by typing the advisory board that you are applying for.

**Advisory Board Preference\***

Human Services

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

**\*\*Employer/Self Employed**

UNC Chapel Hill School of Social Work

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

**Number of Years Employed**

17

Enter the number of years you have been employed at the organization listed to the left.

**\*\* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

\_\_\_\_\_

\*\*Required only for the Tourism Development Authority Application.\*\*

**Community Activities/Organizational Memberships\***

I am a member of the NAACP and the Council for Social Work Education

Please enter the requested information.

**Relevant Experience:\***

I am a faculty member at the UNC Chapel Hill School of Social work and my practice area is field education. I supervise students earning their Master's in Social Work at community based agencies within Orange, Durham, and Wake Counties. I am quite familiar with evidence based community practice and processes that are ethical, client-centered and equity focused.

**Reasons You Wish to be Appointed\***

I love to learn more about human services and think that I have a lot of expertise to offer in this role. I am an active member of my own community, Pacifica, and am well versed in community building and consensus based decision making. I hope to make a positive impact upon Carrboro and it's residents

**We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.\***

As a social worker, diversity, equity and inclusion are centered in my core values. However, I believe that we need to move beyond this to embrace an framework that is anti-oppressive and challenges anti-Black racism.

**Have you ever served on any Town of Carrboro Committee or Board?\***

**If yes, which one(s)?**

**Are you currently serving on a Town Board or Committee?\***

Yes

No

**If yes, are you applying for a third consecutive term?\***

Yes

No

**If yes, please describe how you meet one, or more, of the following exceptions noted below.**

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.



# Town of Carrboro

Town Hall  
301 W. Main St.  
Carrboro, NC 27510

## Agenda Item Abstract

**File Number:**21-326

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**Agenda Date:** 10/5/2021

**File Type:**Agendas

**In Control:** Board of Aldermen

**Version:** 1

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### **TITLE:**

Work session on Preliminary Draft of Carrboro Connects Comprehensive Plan

**PURPOSE:** The purpose of this agenda item is to provide the Town Council with a time to review and discuss the preliminary draft plan.

**DEPARTMENT:** Planning

**CONTACT INFORMATION:** Patricia McGuire, Planning Director, 919-918-7327;

[pmcguire@townofcarrboro.org](mailto:pmcguire@townofcarrboro.org)

**INFORMATION:** Carrboro Connects, the Town's Comprehensive Planning process underway since June 2020, continues to move forward with plan development and community engagement. A public hearing on a draft plan has been set for Tuesday, November 16, 2021.

The preliminary draft incorporates the bulk of the plan's substantive chapters, maps, and illustrations. The plan is available for review at <https://www.carrboroconnects.org/prelim-draft-plan>. A Virtual Community Open House was held on Wednesday, September 22, 2021, with 49 residents, task force members, Town Council, staff and consultant team in attendance. Participants in the meeting were able to join breakout discussion groups on all the plan's focus areas, including Recreation, Parks, and Cultural Resources, Public Services, Economic Sustainability, Affordable Housing, Land Use, Transportation and Infrastructure, and Climate and the Environment.

It is currently anticipated that the Town Council may be ready to adopt the plan in the spring of 2022. Per North Carolina State Law, 2019-111, Section 2.9(c), action on a plan that accords with North Carolina General Statutes 160D 501 is needed before July 1, 2022 in order for the Town to continue to exercise its zoning authority.

Proposed discussion questions for the work session are:

1. How does the draft advance the following foundations and values of Carrboro as expressed through community engagement?
  - Race and Equity
  - Climate Change
  - Expanding Access

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**Agenda Date:** 10/5/2021

**File Type:**Agendas

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**Version:** 1

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- Building Community
- 2. The Task Force has developed a preliminary list of priority projects to advance in the next five years. Any thoughts on this preliminary set of strategies and projects? See *Attachment A*.
- 3. Who are possible partners who could help lead these projects?
- 4. In the next stage of engagement, are there additional organizations or constituencies that need to be consulted?

An interactive project website with full functionality for accessing project information and engagement opportunities is available at [CarrboroConnects.org <https://www.carrboroconnects.org/>](https://www.carrboroconnects.org). Other background information on the project is available at <http://www.townofcarrboro.org/2389/Town-of-Carrboro-Comprehensive-Plan>.

**FISCAL & STAFF IMPACT:** None noted with the Town Council holding a work session.

**RECOMMENDATION:** The staff recommends that the Town Council review and discuss the preliminary draft and provide feedback for incorporation into the public hearing draft document.

Comprehensive Plan Task Force  
Thursday, September 23, 2021  
Preliminary Draft Plan Review

Criteria

To assist with development of the Implementation Chapter of the Plan, Task Force members were requested to review the plan strategies and projects in relation to the following criteria and to select their five top items in each breakout session.

- a) Which strategies and/or projects will best advance race and equity and climate action?
- b) Which strategies and/or projects are most likely to have the greatest positive community impact to best meet the plan's goals over the next five years?
- c) How will these projects expand access to places, resources, and programming?

Affordable Housing Breakout

- 3.4 Acquisition of land for affordable housing +4
- 1.2 Reduce barriers for new homebuyers +1
- 6.3 Pursue federal and state housing funds +2
- 3.1 Expand the provision of Accessory Dwelling Units +2
- 6.2 Explore passage of a housing bond +1

Transportation and Infrastructure

- 1.1: Centering equity in transportation planning process\*
  - Compensating people for their time
- 4.2: Investigate and reduce negative effects of parking requirements on housing costs
- 2.2: Create safe streets and trail networks for peds/bikers\*
  - J: Develop connected systems of on and off -road facilities to accommodate varying level of cyclists
  - Sidewalks need more attention. Missing pieces of sidewalk.
- 4.1e. Electric vehicle chargers/Electric bike chargers (more stations)\*
- 3. Reduce greenhouse gas emissions from motor vehicles by 80% by 2030\*
  - 2.1.b. Seek to increase funding from the Triangle TDM and partner with transit authorities.
  - 2.1: Encourage non automobile use in the community, reduce VMT through land use decisions\*

Economic Sustainability

- 2.1 Well-planned and designed higher density and mixed-use development in the downtown
- 3.3 Expand tourism opportunities
- 1.1 Living wage
- 1.2 Support existing and attract new businesses that include a range of BIPOC, gender and abilities
- 2.2 Strengthen other business districts and commercial areas / rezoning

### Recreation, Parks, and Cultural Resources

2.3: Preserve, enhance and promote access to existing parks and open spaces through partnerships with other agencies

1.1B: Conduct a feasibility study for an indoor recreation center/swimming pool in Town.

4.3: Continue to support, fund, and install public artwork throughout Town to celebrate the history and story of Carrboro

2.5: Support the development of greenways and trails for public use, creating a complete network of connected greenways connecting parks, open spaces, and areas for biking, walking, and wildlife corridors.\*

Consider ways the Town can coordinate with and encourage Orange County to implement plans for Twin Creeks Park

### Land Use

2.1 A - Pursue concerted land use planning/small land use plans for high priority/high potential areas; identifying areas ripe for dense affordable housing/development

2.2 - Preserve and promote the availability of affordable housing along key corridors and nodes that are transit-accessible, walkable and bikeable\*

Goal 4 - Promote land use planning and development that reduces GHG emissions through reducing auto-dependence; including amenities within 15min walk\*

5.1 - Increase the amount of land available for commercial and mixed-use development; increase density in creative way that doesn't price out anyone

5.2 - Improve the development approval process to be more predictable and efficient while continuing to offer vibrant community participation

### Public Services

Goal 1, 2, 3 Police Dept. - response to be appropriate; better skilled at resolving domestic issues with the right personnel

Appropriate – meaning response needs to deescalate situations; does not always mean a person with uniform/badge needs to resolve the situation

Goal 1 & 3 Information technology - having information be more integrated within departments, synergy and tie things together

Goal 1 Planning – Provide thorough, timely and responsive service, ensuring accuracy, effective and efficient use of financial, human and physical resources, innovative and engaging support for community

initiatives, and clear and successful communication strategies; timely response - difficult to respond to items when information is not readily available

Transparency within planning departments; predictability is key; knowing the timeline of a particular project/process

Goal 1 Finance - strengthen financial accountability throughout the organization

Goal 1 Town Manager - To lead an organization that functions well internally and implements Council policies in a timely, effective, efficient, and friendly manner.

Additional points to consider

No Task Force members selected the Climate and the Environment, breakout session. Selected items in the summaries above that relate to these topics have been noted with an \*. Outreach to assist with selecting the first five year priorities from the Task Force is being discussed among staff and the consultant team.

Additional priorities noted in two break-out sessions:

Affordable Housing (for the next five years)

Legislation to require developers to include affordable housing (inclusionary) in exchange for density

Tiny homes (land use chapter)

1.3 Expand resources for Land trust model

3.2 Support options for older adults and persons with different abilities

Support projects seeking 9% Tax Credits to serve 30% AMI

2.3 Support rental housing through the Affordable Housing Fund

3.3 Naturally Occurring Affordable Housing – mobile homes and manufactured housing

Expanding capacity for Town staff

Economic Sustainability (timeframe not noted)

3.4 Support/attract business opportunities and unique ownership models/coop model

1.3 Expand access to capital for entrepreneurs and small businesses +1

4.2 Promote green economy

4.1 Promoting energy efficiency and green buildings

Improving managing of parking spaces in the downtown area

3.1 Support access to capital to the cultural community - BIPOC



# Town of Carrboro

Town Hall  
301 W. Main St.  
Carrboro, NC 27510

## Agenda Item Abstract

**File Number:21-321**

**Agenda Date:** 10/5/2021

**File Type:**Agendas

**In Control:** Board of Aldermen

**Version:** 1

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### **TITLE:**

Energy and Climate Protection Plan and Community Climate Action Plan Implementation Update

**PURPOSE:** The purpose of this item is to update the Council on Energy and Climate Protection Plan and Community Climate Action Plan Implementation Efforts.

**DEPARTMENT:** Planning Department

**CONTACT INFORMATION:** Laura Janway, Environmental Sustainability Coordinator, [ljanway@townofcarrboro.org](mailto:ljanway@townofcarrboro.org), (919) 918-7342; Patricia McGuire, Planning Director, [pmcguire@townofcarrboro.org](mailto:pmcguire@townofcarrboro.org), (919) 918-7327

**INFORMATION:** The purpose of this item is to provide the Board with an update on the implementation of two climate action plans, the municipal Energy and Climate Protection Plan (ECPP) and Community Climate Action Plan (CCAP). Work on the ECPP has been underway since the Board's adoption on May 28, 2014. (A complete copy of the ECPP can be found at: <http://www.townofcarrboro.org/DocumentCenter/View/553/Energy--Climate-Protection-Plan-2014>). Progress on the CCAP has been ongoing since the Board's adoption of the plan on January 24, 2017. (A complete copy of the CCAP may be found at: <http://www.townofcarrboro.org/DocumentCenter/View/4116/Community-Climate-Action-Plan>).

**FISCAL & STAFF IMPACT:** There is no fiscal or staff impact related to this update.

**RECOMMENDATION:** Staff recommends the Town Council consider the attached resolution (Attachment A) to receive the report.

A RESOLUTION RECEIVING AN UPDATE ON THE CLIMATE AND ENERGY  
PROTECTION PLAN AND COMMUNITY CLIMATE ACTION PLAN

WHEREAS, the Town Council has received a presentation regarding the Energy and Climate Protection Plan and the Community Climate Action Plan; and

WHEREAS, the Town of Carrboro has a number of emissions-reduction projects in process; and

WHEREAS, Town staff have requested Council input at key milestones; and

WHEREAS, staff have provided the Council with updates on particular projects at regular Intervals; and

NOW, THEREFORE, BE IT RESOLVED by the Carrboro Town Council that the Council receives this update on the implementation of the Energy and Climate Protection Plan and the Community Climate Action Plan.

This the 5<sup>th</sup> day of October in 2021.



# TOWN OF CARRBORO

**TRANSMITTAL**

**Manager's Office**

**DELIVERED VIA:**  *HAND*  *MAIL*  *FAX*  *EMAIL*

**To:** Richard J. White III, Town Manager

**From:** Laura Janway, Environmental Sustainability Coordinator  
Patricia McGuire, Planning Director

**Date:** October 5, 2021

**Subject:** Implementation Update: Energy and Climate Protection Plan (2014)  
& Community Climate Action Plan (2017)

## Summary

The purpose of this memo is to provide the Council with a progress report on implementation of the Energy and Climate Protection Plan (ECPP), adopted May 28, 2014, and the Community Climate Action Plan (CCAP), adopted January 24, 2017. Both plans were updated in 2020 with an 80% reduction goal in per capita greenhouse emissions by 2030. Town staff are examining and pursuing several initiatives to reach the emissions reductions goals.

Staff have continued to implement the ECPP through the Facilities Rehabilitation and Renovation Project and greenhouse gas (GHG) emissions inventories.

Recent CCAP implementation measures include progress on the installation of two electric vehicle (EV) charging stations on Town property and the submission of two proposals to the Orange County Community Climate Action Grant Program. The proposals requested funding for solar photovoltaic panels and a green roof for the 203 Project as well as funding for a part-time staff member to monitor organics collection at the Carrboro Farmers' Market.

Additionally, staff are working to implement the green neighborhoods grant program and a transportation demand management project as well as finalizing guidelines and protocols for an independent invasive species removal volunteer program. Staff have also completed an update to the Town Code to allow for Managed Natural Landscapes and will perform outreach for this initiative.

## Energy and Climate Protection Plan

### Facilities Rehabilitation and Renovation

- *Policy Connections:* ECPP Section 2.B.i: Building Assessments and Ratings

Jim Spencer Architects, PA and Sud Associates, PA provided reports to the Town Council in spring 2021 with information regarding proposed conditions for Town Hall, the Century Center, and Public Works facilities, as well as the energy analysis and preliminary recommendations

regarding moving these facilities toward net zero. After incorporating feedback from the Town Council and staff, they will revise and present the final report to the Council.

### Municipal and Community Greenhouse Gas Inventories

- *Policy Connections:* ECPP Section 4 (Measurement, Inventory, Assessment, and Reporting).

University of North Carolina graduate student Jacob Becker recently worked to update Carrboro’s municipal and community greenhouse gas inventories for his Master’s Project. To ensure consistency, he utilized the software program used by students to complete the 2012 inventory. The software program, ClearPath, employs the Global Protocol for Community-Scale Greenhouse Gas Emission Inventories (GPC), developed by ICLEI along with the World Resources Institute and the C40 Cities Climate Leadership Group.

The results from Mr. Becker’s analysis comparing municipal and community emissions from 2009, 2012, and 2019 are shown in Table 1 below. Greenhouse gas (GHG) emissions were measured in metric tons of carbon dioxide equivalent (CO<sub>2</sub>eq).

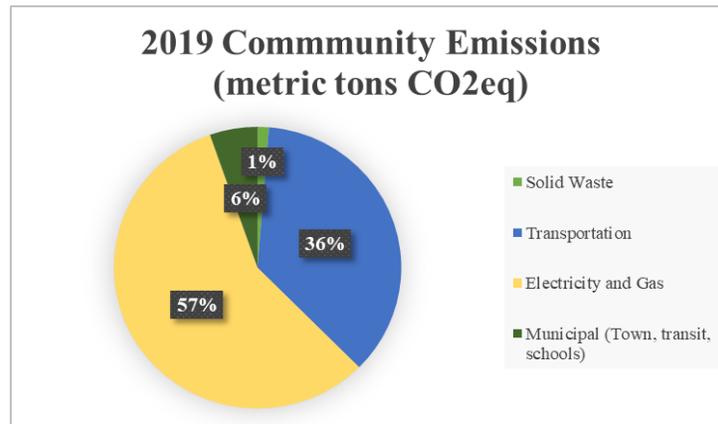
#### *Emissions 2009-2019*

<b>Community Emissions</b>	<b>2009 Emissions (metric tons CO<sub>2</sub>eq)</b>	<b>2012 Emissions (metric tons)</b>	<b>2019 Emissions (metric tons)</b>	<b>Change 2012 to 2019</b>	<b>% Change 2012 to 2019</b>
Solid Waste	1,678	3,034	1,336	(1,697)	-56%
Transportation	31,576	31,183	38,342	7,159	23%
Electricity and Gas	71,645	70,355	60,433	(9,921)	-14%
<b>Total Community</b>	104,899	104,572	100,112	(4,459)	-4%
Per Capita	5.27	5.31	4.72	(0.59)	-11%
Municipal Emissions (Town + Schools)	8,718	7,382	5,682	(1,700)	-23%

Total community emissions have decreased 4% since 2012. There has been a 11% decrease in per capita emissions since 2012 and municipal emissions have decreased 23% in this time period. Vehicle emissions increased 23% due to an increase in miles driven in Carrboro. Emissions from electricity and natural gas decreased by 14% due to changes in the electric grid, however, overall energy usage increased by 6% due to an increase in natural gas usage.

In each of the three inventoried years, residential and commercial electricity use are responsible for most GHG emissions, followed by transportation and gas heat. At the municipal level,

emissions from electricity usage and gas heat produce the most emissions, followed by transit and vehicle use. Emissions from solid waste account for ~1% total GHG emissions.



In addition, Mr. Becker performed an analysis to account for fugitive methane emissions created from the entire lifecycle of natural gas production, transmission, storage, and downstream distribution. Methane (CH<sub>4</sub>) is a more potent greenhouse gas than carbon dioxide. Using research by Dr. Robert Howarth on estimated methane leak rates, Mr. Becker found that the additional methane emissions for 2019 are equal to 8,650 metric tons CO<sub>2</sub>eq.

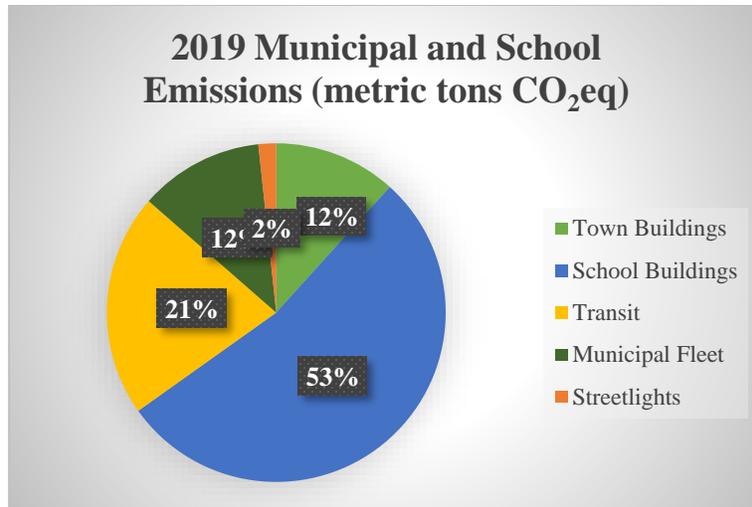
These emissions are classified as Scope 3 emissions using the GPC. The GPC distinguishes between emissions that physically occur within the city (scope 1), from those that occur outside the city but are driven by activities taking place within the city’s boundaries (scope 3), from those that occur from the use of electricity, steam, and/or heating/cooling supplied by grids which may or may not cross city boundaries (scope 2). Staff are also working to finalize a report which quantifies additional scope 3 emissions related to dietary habits of Carrboro residents.

Staff utilized Mr. Becker’s analysis to further explore emissions in Carrboro.

#### Municipal and School Emissions (metric tons CO<sub>2</sub>e)

	2012 CO <sub>2</sub> Emissions	2019 CO <sub>2</sub> Emissions	Change in Emissions	Percent Change
Town Electricity + Natural Gas	658	781	123	19%
School Electricity + Natural Gas	4,639	4,011	-628	-14%
Transit	954	1,598	644	68%
Municipal Fleet	693	890	197	28%

After the streetlight change out to LED lights was completed in late 2019, average monthly energy usage dropped from 65,000 kWh/month to 30,000 kWh/month, resulting in approximately 54% reduction in streetlight emissions.



Departmental Fuel Use Emissions (metric tons CO<sub>2</sub>e)

Source	2012	2019
Police Dept.	292	320
Public Works	305	447
Fire	81	110
Planning	8	8
Parks and Recreation	4	4
Town Manager	1	0
Information Technology	2	1
Total	<b>693</b>	<b>890</b>

### Town Fleet Alternative Fuels Exploration

- *Policy Connections:* ECPP Section 2.C (Fleet Replacement and Efficiency)

Town staff will work to utilize \$100,000 in the FY21-22 budget on a study to evaluate alternatives and options to convert the Town fleet to a new fuel source to reduce greenhouse gas emissions. Staff have planned an initial meeting with a small group of employees and will move to a larger group as scoping continues. Staff will review examples from other communities and create a preliminary draft Request for Proposals (RFP). Staff will bring the draft RFP to the Council for scoping this winter.

### Community Integration

### Climate Action Team (CAT)

- *Policy Connections:* CCAP Community Integration Recommendation #5: Expand Capacity

The Town Council adopted a Town Code Amendment to create the Climate Action Team on October 20, 2020. The Town Clerk is promoting open seats and collecting applications for this advisory board. Per direction from Town Council members, the Town Clerk will bring applications to the Council for consideration when diversity among applicants is addressed.

### **Green Neighborhoods Grant Program**

- *Policy Connections:* CCAP Community Integration Recommendation #3: Create Participatory Green Neighborhood Budgeting Program to Reduce Carbon Emissions, Build Community, Save Money, and Reallocate Savings to New Green Project Initiatives

Staff have incorporated comments from the Town Council into the program and are currently planning to move forward with an outreach campaign this fall. Environmental Advisory Board members discussed the program during summer meetings and provided input on outreach strategies. Staff plan to utilize approaches employed by the Town during the development of the Comprehensive Plan. Staff are also working to finalize financial documents for the program.

### **Modules Project**

- *Policy Connections:* CCAP Community Integration Recommendation #5: Expand Capacity

Staff have been working with members of the community to create a library of modules to share with the public and local partners. Four modules have been reviewed by the Environmental Advisory Board and edited by volunteers and staff. These modules discuss transportation, ecosystems, composting, and food choices.

### **Orange County Community Climate Action Grant Program**

- *Policy Connections:* CCAP Buildings Recommendation #1: 80% Challenge; Ecosystem Recommendation #3: Accelerate/Expand Organic Waste Collection/Composting; ECPP Recommendation 3.C: Renewable Portfolio

Staff submitted two proposals to this program in July 2021 to fund several projects, involving solar photovoltaic panels and a green roof for the 203 Project, as well as staffing the Carrboro Farmers' Market organics collection/composting. Staff expect notification of proposal status this fall.

## **Building Energy Efficiency Measures**

### **Energy Efficiency Revolving Loan Fund (EERLF)**

- *Policy Connections:* Buildings Recommendation #1: Reduce Emissions Attributed to Carrboro Buildings by 80% by 2030, #2: Energy Audit/Performance Rating; Community

Integration Recommendation #4: Integrate Climate Action with Local Living Economy,  
#6: Facilitate Low Cost Financing for Energy Efficiency & Renewable Energy Projects

Staff have held meetings and discussions regarding the planned updates to this program. Staff are now working to draft new program guidelines and will also examine opportunities to leverage this funding with larger-scale Federal programs.

### **Housing and Community Services**

*Policy Connections:* Buildings Recommendation #1: Reduce Emissions Attributed to Carrboro Buildings by 80% by 2030

Last year, the Town supported five new projects, homes owned by low-income seniors in Carrboro. The repairs were emergent in scope. They addressed: non- or poorly-operating HVAC systems, severe plumbing and electrical issues, poorly fitting doors, and critical modifications to allow the homeowner to age in place.

The Town also supported the rehab of 12 apartment units owned by Empowerment, Inc. The majority of the work was focused on renovating kitchens and bathrooms, including replacing older plumbing fixtures with low-flow fixtures, installing shower and toilet shut off valves, and installing water efficient toilets.

Finally, the Town supported the rehab of 1700 North Greensboro St. This house will provide 7 units of permanent supported housing in Carrboro. Energy efficient features include:

- LED lighting and occupancy sensors in each room.
- Replace windows with low-E windows.
- Update insulation from R-30 to R-38.
- Energy star appliances in the kitchen and laundry room.
- Low flow plumbing fixtures.

## **Transportation**

### **Volkswagen (VW) Settlement Phase 1 – Level 2 Charging Station**

- *Policy Connections:* ECPP Goals; CCAP Transportation Recommendation #1: Reduce Greenhouse Gas Emissions from Motor Vehicle Use by 80% by 2030.

The North Carolina Department of Environmental Quality has offered all applicants an extension on agreements for electric vehicle (EV) charging stations. Staff are working to finalize station installation and ensure all grant requirements are met. Stations will be operating by spring 2022.

## **EV Charging Stations Priority Analysis**

- *Policy Connections:* ECPP Goals; CCAP Transportation Recommendation #1: Reduce Greenhouse Gas Emissions from Motor Vehicle Use by 50% by 2025.

Staff are working with employees from other local jurisdictions to discuss a county-wide Geographic Information Systems (GIS) analysis to prioritize locations of EV charging stations in order to ensure a well-planned network of stations around Orange County. This analysis will allow staff to be prepared for future funding opportunities. Town staff have discussed performing a Carrboro-specific analysis as well.

## **Transportation Demand Management (TDM) Grant – Fresh Starts Project**

- *Policy Connections:* CCAP Transportation Recommendation #4: Further Promote Walking, Biking, Transit

Project partners held a kickoff meeting for this project in July 2021. The Center for Advanced Hindsight (CAH) created surveys for all partners to assist with alignment on project goals, timeline, and data. CAH has initiated their ethics process by providing a description of the project to their Institutional Review Board (IRB). The IRB will ensure the research is well-thought-out from an ethics perspective and that any data is secured and participants are aware of the process. The project will proceed in six stages; welcome boxes will be delivered in February 2022 and field data will be collected March-May.

## **Contribution to Piedmont Electric Membership Corporation (PEMC) for Electric Vehicle (EV) Charging Station at Carrboro Plaza**

- *Policy Connections:* ECPP Goals; CCAP Transportation Recommendation #1: Reduce Greenhouse Gas Emissions from Motor Vehicle Use by 50% by 2025.

The Town finalized a payment contributing towards PEMC's match for the grant in June 2021.

## **Walking School Bus**

- *Policy Connections:* CCAP Transportation Recommendation #4: Further Promote Walking, Biking, Transit

Planning Department staff are working to organize a walking school bus for local students. Staff held an initial meeting with parents on September 23, 2021. The first Walking School Bus is planned for October 6<sup>th</sup> in conjunction with National Walk to School Day.

## **Land Use Ordinance Text Amendments**

On June 8, 2021, the Town Council approved an ordinance to amend the existing parking standards in Article XVIII of the Land Use Ordinance to establish requirements for EV charging stations and EV-capable infrastructure.

## Ecosystem Protection and Enhancement

### NC Urban Forest Council Grant

- *Policy Connections:* Ecosystem Recommendation #4: Tree Preservation, Protection and Conservation; Ecosystem Recommendation #6: Pursue Watershed Restoration Actions to Protect Local Streams from Changes in Rainfall Due to Climate Change

Staff submitted the final project report in April 2021 and are currently finalizing related outreach materials. Staff will continue to monitor the health and condition of the trees and other plantings and replace and maintain vegetation as necessary.

### Bee City USA, Mayors' Monarch Pledge

Staff held an outreach event at the Carrboro Farmers' Market over the summer to promote National Pollinator Week. Staff distributed educational materials related to pollinators and native plants and held a milkweed seed giveaway for residents in conjunction with the Mayors' Monarch Pledge.

In addition, staff organized a virtual movie showing of the film, *A Ghost in the Making: Searching for the Rusty-Patched Bumble Bee*. The rusty-patched bumble bee (*Bombus affinis*) pollinates wildflowers and crops such as apples and cranberries and is one of more than 4,000 bee species native to North America.

Rusty-patched bumble bees once ranged in grasslands throughout the east and upper midwestern U.S., but have declined by 87% in the last 20 years as a result of habitat loss, disease, intensive farming, pesticide use, and climate change. Due to this decline, the rusty-patched bumble bee was the first bee species in the continental U.S. to be listed on the Endangered Species List.

In March 2021, Mayor Lavelle joined the Mayors' Monarch Pledge. Staff are working to implement the program's monarch habitat and education commitments. In September 2021, Mayor Lavelle proclaimed October 2, 2021 as Mayors' Monarch Pledge Day and encouraged all residents to learn about and celebrate monarch conservation.

### Invasive Species Volunteer Events

- *Policy Connections:* Ecosystem Recommendation #5: Improve Regulations and Community Capacity to Discourage Invasive Plants and Encourage Native Plants

The Town's Environmental Sustainability Coordinator has continued to supervise small monthly meet-ups at Wilson Park to control invasive species. Public Works staff have also worked to coordinate pickups to remove the vegetation.

Staff have developed a new volunteer program for independent volunteer work. This program will require volunteers to submit an application and hold an initial meeting with staff to discuss

project work area(s), plant identification, safety requirements, and communication procedures. Each instance of unsupervised project work will be approved by staff in several departments before volunteers can proceed. Volunteers will be required to purchase insurance in order to participate in the program and will need to submit reporting forms to staff after completing project work. Guidelines and requirements will be posted on the Town website for volunteers this fall.

On September 25<sup>th</sup>, the Carrboro High School Football Team volunteered to remove invasive species in Henry “Hank” Anderson III Community Park. Staff and additional resident volunteers worked with the team to successfully removed privet (*Ligustrum sinense*) and tree-of-heaven (*Ailanthus altissima*) from behind fields 1 and 2, piling the vegetation near the parking lot for Public Works staff. Staff wish to extend a thank you to all participants!

### **Composting Bin Sales**

- *Policy Connections:* Ecosystem Recommendation #3: Accelerate/Expand Organic Waste Collection/Composting

Town staff have launched composting bin sales and are working with the Town’s Communications Director to promote the sales and perform additional outreach with a composting how-to video.

### **Managed Natural Landscape Ordinance**

- *Policy Connections:* Ecosystem Recommendation #5: Improve Regulations and Community Capacity to Discourage Invasive Plants and Encourage Native Plants

Town staff incorporated comments from the North Carolina Botanical Garden and New Hope Audubon Society as requested by the Town Council in October 2020. A new draft ordinance can be found as a consent item in the October 5<sup>th</sup>, 2021 agenda. Staff will perform outreach about the ordinance to Carrboro residents as part of Bee City USA and Mayors’ Monarch Challenge implementation.

## **Food Choice Measures**

### **Vegan Retirement Gathering**

- *Policy Connections:* CCAP Food Choice Recommendation #1: Food Choice Recommendation #1: 80% Challenge

Town Human Resources staff held a farewell gathering for former Town Manager David Andrews. The menu at the event consisted entirely of vegan options, reducing the emissions associated with the meal. Approximately 80-90 employees and guests attended the event.

## **Build Dietary Greenhouse Gas (GHG) Emissions Profile**

- *Policy Connections:* CCAP Food Choice Recommendation #2: Develop Local Dietary Consumption and Associated GHG Profile

Using the 2019 CCAP survey's annual self-reported meat and dairy consumption among Carrboro residents, the Town's Environmental Sustainability Coordinator worked with Doctoral Candidate and Environmental Advisory Board (EAB) member Chrissie Schalkoff to perform an analysis of associated greenhouse gas emissions. Staff are currently working to discuss and finalize the report.