



opportunity for the Board to take that action has been prepared (*Attachment A*).

The schedule is as follows:

7:40 - 8:25 P + W

8:30 - 9:15 CRA

9:20 Board discussion

A list of questions and decision matrix will be provided at the meeting. The selection and contracting process for these professional services is qualifications-based and cost cannot be a factor in considering the most qualified firm to advance to contract negotiations.

**FISCAL & STAFF IMPACT:** The capital project ordinance for this project is attached (*Attachment B*). Design costs are included there and will be allocated per the Development Agreement with Orange County and others, as is applicable.

**RECOMMENDATION:** Staff recommends that the Board of Aldermen conduct the interviews and consider action on the resolution directing the Town Manager to begin negotiations with a selected firm (*Attachment A*).