# Legislation Details (With Text)

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| **File #:** | 14-0120 | **Name:** | |
| **Type:** | Agendas | **Status:** | Passed |
| **File created:** | 4/8/2014 | **In control:** | Board of Aldermen |
| **On agenda:** | 4/22/2014 | **Final action:** | 4/22/2014 |
| **Title:** | Request to Authorize the Town Manager to Execute Contracts for Engineering Development Plan Review Services<br><br>PURPOSE: The purpose of this agenda item is to request that the Board of Aldermen authorize the Town Manager to execute contracts with McGill Associates and Anderson and Associates for the provision of engineering development plan review services in addition to the services provided by Town Engineer, Sungate Design Group. | | |
| **Indexes:** | | | |
| **Code sections:** | | | |
| **Attachments:** | 1. Attachment A - Resolution | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|
| 4/22/2014 | 1 | Board of Aldermen | approved | Pass |

TITLE:

**Request to Authorize the Town Manager to Execute Contracts for Engineering Development Plan Review Services**

PURPOSE: The purpose of this agenda item is to request that the Board of Aldermen authorize the Town Manager to execute contracts with McGill Associates and Anderson and Associates for the provision of engineering development plan review services in addition to the services provided by Town Engineer, Sungate Design Group.

DEPARTMENT: Planning Department

CONTACT INFORMATION: Patricia McGuire 919-918-7327; pmcguire@townofcarrboro.org

**INFORMATION:** The Town currently retains Sungate Design Group (SDG) as its Town Engineer. SDG performs a number of professional engineering duties for the Town. Based on input from the development community, the Town has decided to include additional engineering firms in its development and construction plan review processes. The Town solicited qualifications from qualified firms to provide these services. Two firms, McGill Associates of Southern Pines, and Anderson and Associates of Greensboro, were selected as most qualified based on the RFQ evaluation criteria. Currently, Town staff is negotiating service contract terms with the selected firms. With three firms providing these services, the Town anticipates that plan review will be assigned to each firm on a rotating basis.

FISCAL & STAFF IMPACT: Funds are budgeted in the General Fund to cover these costs.

RECOMMENDATION: It is recommended that the Board adopt the attached resolution, authorizing the Town

Manager to sign on behalf of the Town contracts for engineering plan review services with McGill Associates and Anderson and Associates.