

41: Appointments-

Unless the Council agrees by majority vote or consensus to follow another procedure, the Council shall use the following procedure to appoint individuals to various subordinate boards and offices:

- (1) The mayor shall open the floor to nominations, whereupon the names of possible appointees shall be put forward by the members and debated. Upon the conclusion of the debate, the mayor shall propose each name in alphabetical order, and the members shall cast their votes.
- (2) If only one appointee is to be selected, the voting shall continue until one nominee receives a majority of the votes cast, where-upon they shall be appointed.
- (3) If more than one appointee is to be selected, then each member shall have as many votes as there are slots to be filled. A member must cast all their votes and cast them for different nominees. The nominees receiving the highest number of votes shall be appointed.

[<https://www.carrboronc.gov/DocumentCenter/View/98/Chapter-2---Procedures-of-Governing-Body-PDF?bidId=>](https://www.carrboronc.gov/DocumentCenter/View/98/Chapter-2---Procedures-of-Governing-Body-PDF?bidId=>)

This also aligns with the procedures set out in the Town of Carrboro Advisory Board Recruitment and Appointment Policy, pages 4 & 5:

- a. The Town Clerk will provide a ballot listing the names of all applicants presented in the agenda packet to each Council Member.
- b. Prior to voting, the Council shall open the floor for discussion of the applications.
- c. Each Council Member shall sign their name to the ballot and indicate their choice in candidate(s) by marking next to the candidate(s) name.
- d. Each Council Member will vote only for the number of candidates that there are vacant seats to fill.
- e. The Clerk shall collect the ballots and announce the candidate(s) receiving the highest number of votes and indicate the position that each candidate has been appointed to fill.
- f. The Town Clerk shall then read into the record the names of the candidates receiving the highest number of votes. The Town Council shall then make appointments per motion and second. The minutes shall indicate fully the written and verbal voting record of each Council Member.

[<https://www.carrboronc.gov/DocumentCenter/View/5358/Town-of-Carrboro-Advisory-Board-Recruitment-and-Appointment-Policy->](https://www.carrboronc.gov/DocumentCenter/View/5358/Town-of-Carrboro-Advisory-Board-Recruitment-and-Appointment-Policy->)

OWASA has confirmed that the two Carrboro seats on the OWASA Board will have varying expiration dates. One seat will have an expiration date of June 30, 2024, and the other seat will have an expiration date of June 30, 2025. Voting ballots will be created and distributed to the Council at the meeting for voting on these appointments. The applicant receiving the highest number of votes will be appointed to the full three-year term ending in 2025, and the applicant receiving the next highest number of votes will be appointed to the partial term ending in 2024.

Current OWASA Board of Directors demographics, provided by OWASA, are included as attachment B.

A matrix of the applicants received are included as attachment C.

A resolution making appointments to the OWASA Board of Directors is included as attachment D.

FISCAL & STAFF IMPACT: There is no fiscal or staff impact associated with these appointments.

RECOMMENDATION: Staff recommend that the Town Council vote on these applicants via voting ballot at the June 21, 2022 Council meeting and adopt the attached resolution making appointments to the OWASA Board of Directors.