



**2. Contract for a Special Inspections Contractor**

Eight responses were received and a committee including Ben Schmadeke and Max Randal from Public Works, Rebecca Buzzard from Housing and Community Services, Cary McNallan from Finance, Steve Arndt with Orange County and Christine Bendixon with Lynch Mykins, the Structural Engineer for the 203 Project, participated in evaluating the responses. ESP Associates was one of only two of the participating firms that had all of the necessary inspections certifications and was determined to be the most qualified to complete the services. ESP has committed to the Town’s MBE participation goal of 10% and is partnering with Trimat Materials Testing to achieve this. The Town has negotiated a contract with ESP Associates for an amount not to exceed \$328,182 with all work expected to be completed in 2024. Funding is available in the 203 South Greensboro Street Capital Project budget.

Vendor-Location	Bid	Amend	Subconsu
* ECS Southeast	RFQ		
* ESP Associates	RFQ	Yes, W	Yes, 10
Falcon	RFQ		
Geo Technologies	RFQ	Yes, H	
Stewart	RFQ		
Summit Design & Engineering	RFQ		Yes, 10
Summit Sciences	RFQ		
Trimat	RFQ	Yes, AA	

\* Recommended proposal

AA= Asian American, AB= African American, AI= American Indian, DBE= Disabled Business Enterprise  
 H = Hispanic, SE = Socially & Economically Disadvantaged, W = Woman

**FISCAL & STAFF IMPACT:** FY23 funds are budgeted in the Human Resources operating budget and the 203 Project budget for these contracts.

**RECOMMENDATION:** Staff recommends that the Town Council adopt the resolution (Attachments A) authorizing the Town to enter into a contract with Baker Tilly and adopt the resolution (Attachment B) authorizing the Town to enter into a contract with ESP Associates.