



Legislation Text

File #: 20-102, **Version:** 1

TITLE:

Scope of Duties and Possible Adjustments for Environmental Advisory Board, Planning Board and Appearance Commission

PURPOSE: The purpose of this agenda item is to consider adjustments to the duties and titles of noted Town advisory boards in conjunction with shifting Climate Action Plan implementation to the Town Manager's office.

DEPARTMENT: Town Manager, Planning

CONTACT INFORMATION: David Andrews, 919-918-7315; dandrews@townofcarrboro.org <<mailto:dandrews@townofcarrboro.org>>; Patricia McGuire - 919-918-7327, pmcguire@townofcarrboro.org <<mailto:pmcguire@townofcarrboro.org>>;

INFORMATION: The Environmental Advisory Board (EAB) has indicated that they spend too much of their time on development plan review. A memo describing their request for a change in their duties is attached (*Attachment B*). It has been suggested by some on Council that a new commission be developed to focus solely on the Community Climate Action Plan and reassign environmental plan review to other advisory boards.

Staff have considered strategies that would allow the EAB to focus exclusively on Community Climate Action Plan Implementation Commission and have the existing EAB members that are interested become members of that Commission, while clarifying the responsibilities of the other advisory boards that would focus on those areas. Existing Town Code/Land Use Provisions related to the advisory board/commissions are provided as *Attachment C*. A summary table showing changes to the three advisory boards is attached (*Attachment D*). Should the Council wish to proceed with changes as outlined in the summary table, staff would proceed with preparing text amendments for consideration. A possible for moving forward anticipates a request to set in late February and a public hearing in late March.

FISCAL & STAFF IMPACT: Amendments to the Land Use Ordinance are involved in the reconfiguration of advisory board structures. Advertising and attorney time, staff and advisory board review are involved.

RECOMMENDATION: Staff recommends that the Carrboro Town Council receive the information and direct staff regarding moving forward with scheduling amendments as noted. A draft resolution is attachment (*Attachment A*).