



## Legislation Text

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**File #:** 17-544, **Version:** 1

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**TITLE:**

Request to Authorize the Town Manager to Accept a Bicycle Planning Grant from the North Carolina Department of Transportation, and to Select and Award a Contract to a Transportation Planning Firm to Update the Town's Comprehensive Bicycle Transportation Plan.

**PURPOSE:** The purpose of this item is for the Board of Aldermen to consider authorizing the Town Manager to both accept the award of a 2018 Bicycle and Pedestrian Planning Grant from the North Carolina Department of Transportation and to select a planning firm and to award a contract with such a firm for planning services to update the Town's Comprehensive Bicycle Transportation Plan.

**DEPARTMENT:** Planning

**CONTACT INFORMATION:** Zachary Hallock - 919-918-7329; Christina Moon - 919-918-7325

**INFORMATION:** At the September 19, 2017 Board of Aldermen meeting, the Board authorized staff to submit an application for a 2018 bicycle planning grant. (Agenda materials may be found at <https://carrboro.legistar.com/MeetingDetail.aspx?ID=532837&GUID=A7711104-31F4-4BB8-AE0C-23C5B8BEBDCC&Options=&Search=>>) The application was finalized in November and subsequently, in March of 2018, staff received notice that the Town was one of the successful recipients.

Funds from the grant will be used toward updating the Town's Comprehensive Bicycle Transportation Plan (which was adopted in 2009) to better reflect the changing conditions and development trends within the Town of Carrboro as well as provide guidance on the newest treatments and technologies in bicycle facility design.

Once a municipal agreement is approved, staff will develop a Request for Proposals to select a qualified firm to deliver the project. Work on the RFP is underway and staff anticipates being ready to advertise and select a consulting firm during the summer.

**FISCAL & STAFF IMPACT:** The total project budget is \$70,000. Bicycle Planning Grant funds (70%) of the project budget, are comprised of \$25,667 in Federal State Planning and Research (FSPR) funds and \$23,333 in state Division of Bicycle and Pedestrian Transportation (DBPT) funds. Board appropriation of \$21,000 of General Fund Balance to meet the 30% local match of this grant would be needed. Staff time for project management would also be needed.

**RECOMMENDATION:** Staff recommends that the Board consider adopting the resolution provided (*Attachment A*), authorizing the Town Manager to accept the award of a 2018 Bicycle Planning Grant and the resolution (*Attachment B*) to select a planning firm and to award a contract with such a firm to perform the planning services required to update the Town's Comprehensive Bicycle Transportation Plan.