



Legislation Text

File #: 15-0261, **Version:** 1

TITLE:

Adoption of the NC Cultural Resources Records Retention and Disposition Schedule

PURPOSE: The purpose of this item is to adopt the most current version of the NC Cultural Resources Records Retention and Disposition Schedule

DEPARTMENT: Town Clerk

CONTACT INFORMATION: 919-918-7309

INFORMATION: The records retention and disposition schedule and updated and maintained by the Division of Archives and Records with the NC Department of Cultural Resources. The Town should adopt the most recent version of the schedule in order to be in full compliance with the requirements. After adoption, the Mayor's signature is required for submission to the NC Dept. of Cultural Resources.

FISCAL & STAFF IMPACT: The adoption of the most current version has no fiscal or staff impact.

RECOMMENDATION: It is recommended that the Board of Aldermen adopt the attached resolution.