



## Legislation Text

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**File #:** 19-150, **Version:** 1

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**TITLE:**

Request to set a Public Hearing on Land Use Ordinance and Town Code Amendments Related to Various Advisory Boards

**PURPOSE:** Over the course of the last several months, staff has received requests to amend the Land Use Ordinance and Town Code relating to five advisory boards: the Appearance Commission, the Affordable Housing Advisory Board, the Environmental Advisory Board, the Safe Routes to School Implementation Committee and Transportation Advisory Board. Draft ordinances have been prepared. The purpose of this item is to set a public hearing for June 25, 2019 and to refer the amendments to Orange County and appropriate advisory boards.

**DEPARTMENT:** Planning

**CONTACT INFORMATION:** Christina Moon - 919-918-7325; Patricia McGuire - 919-918-7327; Nick Herman - 919-929-3905

**INFORMATION:** In response to requests relating to advisory boards, staff has prepared draft ordinances, that if adopted would amend the Land Use Ordinance and Town Code in the following ways:

1. The quorum requirements for the Appearance Commission, described in Section 15-43(e) of the LUO, would be reduced to three members when there are one or more vacancies on the commission.
2. The name of the Environmental Advisory Board (EAB) would be amended to the Environmental and Climate Action Advisory Board (ECAAB) better reflecting the board's role in implementing the Town's climate action plans. The ECAAB would also gain two additional members, increasing the size of the board from seven (7) to nine (9) and likewise increasing the quorum requirements from four (4) to five (5).
3. The Affordable Housing Advisory Commission (AHAC) would be added to the provisions in the LUO under permitting and amendments to more clearly include the commission as in the various aspects of the development review process such as joint advisory board review meetings, development project walkabouts and concept plan review, land use permit review and amendments.
4. The Town Code would be amended to restructure the Safe Routes to School Implementation Committee from a standalone advisory board to a subcommittee of the Transportation Advisory Board (TAB). The change would also facilitate the TAB's consideration and integration of SRTS recommendations in its review of development proposals.

A resolution has been prepared setting a public hearing for June 25<sup>th</sup> and referring the draft Land Use Ordinance amendment to Orange County and to the Planning Board. The resolution also refers the draft

amendment to the Town Code relating to the SRTS Implementation Committee to the Transportation Advisory Board for a courtesy review.

**FISCAL & STAFF IMPACT:** Public hearings involve staff and public notice costs associated with advisory board and Board of Aldermen review.

**RECOMMENDATION:** Staff recommends that the Board of Aldermen consider the attached resolution setting a public hearing for June 25, 2019 and referring the text amendment to the Land Use Ordinance to Orange County and the Planning Board, and the Town Code amendment to the Transportation Advisory Board.