



## Legislation Details (With Text)

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<b>File #:</b>	14-0021	<b>Name:</b>	
<b>Type:</b>	Agendas	<b>Status:</b>	Agenda Ready
<b>File created:</b>	1/22/2014	<b>In control:</b>	Board of Aldermen
<b>On agenda:</b>	2/2/2014	<b>Final action:</b>	
<b>Title:</b>	Advisory Boards (50 Minutes)		

**PURPOSE:** The purpose of this item is to discuss the following questions:

- What kinds of support, training, and orientation can the Town provide for advisory board chairs and vice-chairs?
- What are our expectations of Board of Aldermen liaisons to advisory boards?
- How can we achieve greater and more diverse involvement in advisory boards?

### Indexes:

### Code sections:

**Attachments:** 1. Suggested Rules of Procedure for Small Local Government Boards 1998, Second Edition.pdf

Date	Ver.	Action By	Action	Result
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### TITLE:

Advisory Boards (50 Minutes)

**PURPOSE:** The purpose of this item is to discuss the following questions:

- What kinds of support, training, and orientation can the Town provide for advisory board chairs and vice-chairs?
- What are our expectations of Board of Aldermen liaisons to advisory boards?
- How can we achieve greater and more diverse involvement in advisory boards?

**DEPARTMENT:** Town Clerk and Various Staff Liaison

**CONTACT INFORMATION:** Cathy Wilson and Various Staff Liaisons

**INFORMATION:** The Town of Carrboro currently has 39 active advisory boards, including 27 committees, or subcommittees of the Board, that have a Board of Aldermen liaison. We have nearly 100 citizen volunteers, not including the Recreation and Parks Department volunteers.

All new advisory board members are required to watch the, *What Advisory Board Members Ought to Know* video:

<http://www.townofcarrboro.org/BoA/AVContent/10/advbrds/AdvBoardKB1.rm>.

This video was prepared by governing board expert, Fleming Bell with the UNC School of Government, specifically for Carrboro in 2010. The video is located on the Town's website and is the only required training for advisory board members.

In 2013, all advisory board members were also provided with a copy of the UNC School of Government publication entitled, *Suggested Rules of Procedure for Small Local Government Boards* (attached). This publication is available in electronic format and will be distributed to all new advisory board members.

The Board of Adjustment staff liaison provides new members with a copy of the LUO, along with a copy of Mike Brough's book, *The Zoning Board of Adjustment in North Carolina*.

The Arts Committee staff liaison provides the chair with the By-Laws of the Arts Committee and a list of duties as the staff liaison.

**FISCAL & STAFF IMPACT:** If additional training is approved, it will require additional staff time in preparation and implantation.

**RECOMMENDATION:** The Board of Aldermen will discuss this item.