



## Legislation Details (With Text)

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**File created:** 10/7/2015      **In control:** Board of Aldermen  
**On agenda:** 10/13/2015      **Final action:** 10/13/2015  
**Title:** Continuation of Parking Proposal Discussion

**PURPOSE:** The purpose of this item is to provide an opportunity for the Board to continue discussion of the three parking proposals, award a contract for the project, or take other action. A resolution specifying follow-up action is provided for the Board's use.

### Indexes:

### Code sections:

**Attachments:** 1. Attachment A-1 - Contract Award Resolution, 2. Attachment A-2 - Amendment to Budget Ordinance, 3. Attachment B - Evaluation criteria from RFP, 4. Attachment C - Staff Observations

Date	Ver.	Action By	Action	Result
10/13/2015	1	Board of Aldermen	approved	Pass

### TITLE:

Continuation of Parking Proposal Discussion

**PURPOSE:** The purpose of this item is to provide an opportunity for the Board to continue discussion of the three parking proposals, award a contract for the project, or take other action. A resolution specifying follow-up action is provided for the Board's use.

**DEPARTMENT:** Planning, Finance

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**INFORMATION:** The Board received presentations from all three firms that responded to the Town's Request for Proposals to prepare a Parking Study at the October 6, 2015 meeting. The Board decided to continue its discussion at the October 13<sup>th</sup> meeting in order to receive consultant responses to additional questions as well as staff observations on the proposals.

All three firms submitted proposals that address the goals and objectives set out in the RFP. They all have relevant experience with similar work and seem capable of completing the project successfully and on time. The firms offer very different approaches to completing the project, and all three possess different strengths and weaknesses. Any of them could and would do a fine job, based on their original written proposals. Further discussion of each firm's strengths and weaknesses can be found in Attachment C. The consultants' responses to the Aldermen's additional questions will be emailed on Monday afternoon.

The evaluation criteria from the RFP is included as Attachment B. The agenda packet from the October 6<sup>th</sup>

meeting, including the three proposals and the RFP, can be found here:

<https://carrboro.legistar.com/View.ashx?M=AO&ID=26557&GUID=f83787d3-31c5-4939-a651-b3ba315e167a&N=Q29tcGxldGUgT2N0b2JlciA2dGggQWdlbmRhIFBhY2tldA%3d%3d>

**FISCAL & STAFF IMPACT:** The Board appropriated \$75,000 in the current year's general fund budget for this project. This is sufficient to award a contract for two of the proposals. An additional \$88,530 of budget appropriation would need to be made if the Board of Aldermen should desire to award a contract for the third proposal. If the Board elects to award a contract to the third proposal, an amendment to the budget ordinance is provided in Attachment A-2.

**RECOMMENDATION:** Staff recommends that the Board select one of the firms, and authorize the Town Manager to negotiate and execute the contract. Should the Board not make a contract award, further direction for staff is requested.