



Legislation Details (With Text)

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File created:	9/7/2016	In control:		Board of Aldermen	
On agenda:	9/13/2016	Final action:			
Title:	Work Session on the Updated Draft Town of Carrboro Advisory Board Policy and Procedures PURPOSE: The purpose of this item is to allow the Board of Aldermen to have a work session regarding the process of advisory board recruitment and appointment. The Board shall provide direction to staff for follow-up and the item will be brought back to a regular meeting for adoption.				
Indexes:					
Code sections:					
Attachments:	1. Attachment A - Draft Town of Carrboro Advisory Board Policy and Procedures.pdf, 2. Attachment B - Board Chair Applicant Report.pdf, 3. Attachment C - Information Matrix.pdf, 4. Attachment D - Current Advisory Board Application.pdf				

Date	Ver.	Action By	Action	Result
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TITLE:

Work Session on the Updated Draft Town of Carrboro Advisory Board Policy and Procedures

PURPOSE: The purpose of this item is to allow the Board of Aldermen to have a work session regarding the process of advisory board recruitment and appointment. The Board shall provide direction to staff for follow-up and the item will be brought back to a regular meeting for adoption.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Cathy Dorando

INFORMATION: This item is presented to the Board to allow members to discuss the current process and to direct staff on any changes that the Board decides upon.

It is suggested that once the Town of Carrboro Advisory Board Policy and Procedures are adopted that any future amendments to the Carrboro Town Code and the Land Use Ordinance that affect the document will be automatically incorporated by the Town Clerk.

Attachments included:

- 1) Draft Town of Carrboro Advisory Board Policy and Procedures
- 2) Draft Board Chair Applicant Report
- 3) Draft Membership Information Matrix
- 4) Current Advisory Board Application

The information below outlines the enabling section of the Town Code and appointment information for each board. Cited sections of the Town Code are available here:

[<http://townofcarrboro.org/139/Carrboro-Town-Code>](http://townofcarrboro.org/139/Carrboro-Town-Code)

The Board previously discussed Advisory Board Changes on:

June 11, 2013 -

[https://carrboro.legistar.com/MeetingDetail.aspx?ID=235753&GUID=2AD2FC38-CE29-496E-AAA2-3E401154DE4C&Options=&Search>=](https://carrboro.legistar.com/MeetingDetail.aspx?ID=235753&GUID=2AD2FC38-CE29-496E-AAA2-3E401154DE4C&Options=&Search=>=<https://carrboro.legistar.com/MeetingDetail.aspx?ID=235753&GUID=2AD2FC38-CE29-496E-AAA2-3E401154DE4C&Options=&Search>=)

March 3, 2015 -

[https://carrboro.legistar.com/View.ashx?M=M&ID=386351&GUID=FF6781FF-BBAF-4FAE-956F-A3BF63543FA6>=](https://carrboro.legistar.com/View.ashx?M=M&ID=386351&GUID=FF6781FF-BBAF-4FAE-956F-A3BF63543FA6>=<https://carrboro.legistar.com/View.ashx?M=M&ID=386351&GUID=FF6781FF-BBAF-4FAE-956F-A3BF63543FA6>=)

June 23, 2015 -

[https://carrboro.legistar.com/MeetingDetail.aspx?ID=388585&GUID=F75209F2-5E07-4F85-A309-5D9B50F8D7DB&Options=&Search>=](https://carrboro.legistar.com/MeetingDetail.aspx?ID=388585&GUID=F75209F2-5E07-4F85-A309-5D9B50F8D7DB&Options=&Search=>=<https://carrboro.legistar.com/MeetingDetail.aspx?ID=388585&GUID=F75209F2-5E07-4F85-A309-5D9B50F8D7DB&Options=&Search>=)

September 8, 2015 -

[https://carrboro.legistar.com/MeetingDetail.aspx?ID=414409&GUID=CB2D3FDB-6B44-47DC-9697-BAA7438A3607&Options=&Search>=](https://carrboro.legistar.com/MeetingDetail.aspx?ID=414409&GUID=CB2D3FDB-6B44-47DC-9697-BAA7438A3607&Options=&Search=>=<https://carrboro.legistar.com/MeetingDetail.aspx?ID=414409&GUID=CB2D3FDB-6B44-47DC-9697-BAA7438A3607&Options=&Search>=)

Questions for the Board to answer during the work session:

- 1) Is the current advisory board application ok as is? If not, what changes are specifically suggested?
- 2) The guidelines remove the requirement to submit an application for a current advisory board member seeking a reappointment. Is this agreeable to the Board?
- 3) The guidelines describe the appointment and voting procedure of the Board. Is this agreeable to the Board?

FISCAL & STAFF IMPACT: None

RECOMMENDATION: It is recommended that the Board of Aldermen discuss the Draft Town of Carrboro Advisory Board Policy and Procedures and associated documents and provide staff with direction.