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Title: Request to Make Initial Appointments to the Carrboro Affordable Housing Advisory Commission

PURPOSE: The purpose of this agenda item is for the Board of Aldermen to make the initial appointments to the Carrboro Affordable Housing Advisory Commission.

Indexes:

Code sections:

Attachments: 1. Attachment A - Appointment Resolution, 2. Attachment B - Advisory Board Applicant Information Matrix and Applications

Date	Ver.	Action By	Action	Result
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TITLE:
Request to Make Initial Appointments to the Carrboro Affordable Housing Advisory Commission

PURPOSE: The purpose of this agenda item is for the Board of Aldermen to make the initial appointments to the Carrboro Affordable Housing Advisory Commission.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Cathy Dorando, 919-918-7309

INFORMATION: The Carrboro Affordable Housing Advisory Commission was created on June 13, 2017. Vacancies for the position were advertised and seventeen applications were received. All applications, with an applicant information matrix, are included in the packet for the Board of Aldermen to review.

There shall be a Carrboro Affordable Housing Advisory Commission composed of seven (7) members and two (2) non-voting liaison members. One liaison member shall be a member of the Town Staff and one liaison member shall be a member of the Board of Aldermen; both of whom shall be appointed by the Board of Aldermen. The voting members shall be appointed by the Board of Aldermen and shall be composed as follows:

- (1) Five residents of the Town of Carrboro;
- (2) One resident of the Town’s extraterritorial zoning jurisdiction or the Town; and

- (3) One member who need not be a resident of the Town of Carrboro, but who must possess special expertise related to affordable housing.

The liaison members of the Commission shall be appointed by the Board every two years at, or shortly after, the Board's organizational meeting when other appointments to Board committees are made, and shall serve at the pleasure of the Board of Aldermen. The seven regular members, including the seat which is not required to be a resident of the Town of Carrboro, shall be appointed for three-year, staggered terms, but members shall continue to serve until their successors have been appointed. The initial term of the seats on the Commission on the effective date of the ordinance creating the Commission (whether filled or vacant) shall be such that (i) three seats shall expire on February 28, 2021, (ii) two seats shall expire on February 28, 2020, and two seat shall expire on February 28, 2019. Vacancies in seats shall be filled for the unexpired terms, only.

The purpose of the Carrboro Affordable Housing Advisory Commission is as follows:

- (1) To review and make recommendations to the Board of Aldermen concerning new or revised policies regarding the operation of the Town's Affordable Housing Fund;

- (2) To review and make recommendations to the Board of Aldermen for new or revised Land Use Ordinance provisions related to the Town's Affordable Housing Goals and Strategies;

- (3) To review and make recommendations to the Board of Aldermen on Affordable Housing Funding Applications;

- (4) To carry out specific responsibilities that may be required in accordance with the Affordable Housing Fund Policies or the Town's Land Use Ordinance;

- (5) To annually review the Town's Affordable Housing goals, data and other progress indicators, and to make recommendations to prioritize or adjust activities based on such review;

- (6) To offer recommendations to the Board of Aldermen for new or specific actions the Town may pursue to increase the availability of diverse, affordable housing in Carrboro, particularly as new opportunities arise or are brought to the Commission's attention by Staff;

- (7) To review and approve annual and other Staff reports to the Board of Aldermen;

- (8) As needed or as requested by Town Staff, to organize subcommittees focusing on specific topics or issues to help advance specific work; and

- (9) To identify and research affordable housing trends and issues.

All seats are open and are details are shown below:

Seat Designation	Term Expiration
In-Town	2/2021
In-Town	2/2020
In-Town	2/2019
In-Town	2/2020
In-Town	2/2019
ETJ or In-Town	2/2021
Special Expertise Related to Affordable Housing	2/2021
Board of Aldermen Liaison	

Ballots will be available on Tuesday night.

The attached resolution appoints allows the Board to make the first appointments to the Commission.

FISCAL & STAFF IMPACT: N/A

RECOMMENDATION: It is recommended that the Mayor and Board adopt the attached resolution.