



## Legislation Details (With Text)

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<b>On agenda:</b>	3/10/2020	<b>Final action:</b>			
<b>Title:</b>	Appointments to the Planning Board PURPOSE: The purpose of this agenda item is for the Town Council to make appointments to the Planning Board.				
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	1. Attachment A - Appointment Resolution, 2. Attachment B - Matrix, 3. Attachment C - Chair Forms and Applications				

Date	Ver.	Action By	Action	Result
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### TITLE:

Appointments to the Planning Board

**PURPOSE:** The purpose of this agenda item is for the Town Council to make appointments to the Planning Board.

**DEPARTMENT:** Town Clerk

**CONTACT INFORMATION:** Cathy Dorando, 919-918-7309

**INFORMATION:** The Planning Board currently has seven seats available for appointment. Three seats are expiring term seats and four seats are vacant. The three expiring term seats are held by Andrew Whittemore, Catherine Fray, and Susan Poulton. All three individuals have served their maximum number of appointments but have reapplied for the Council's consideration of their continued interest.

Applications were also received from: Ben Berolzheimer, Sarah Franks, Kirsten Leloudis, Elmira Mangum, Peter Matischak, Eliazar Posada, Bruce Sinclair, Stephanie Wade, and Hissan Waheed.

Catherine Fray is the chair of the Planning Board and provided the chair forms for the Council's review. Chair forms are located directly in front of the application and in alphabetical order.

Susan Poulton currently holds the seat reserved for a resident that resides in the town's extraterritorial planning area. This seat is appointed by the Orange County Board of Commissioners.

Information from the Town Code regarding Planning Board seats and appointments:

Section 15-21 (a) There shall be a planning board consisting of eleven members. Nine members appointed by the Board of Aldermen, shall reside within the town. One member, appointed by the Orange County Board of Commissioners, shall reside within the town's extraterritorial planning area. One member, appointed by the Orange County Board of Commissioners, shall reside within the town's joint planning

transition area. If the Orange County Board fails to make these appointments within ninety days after receiving a resolution from the Board of Aldermen requesting that they be made, the Board of Aldermen may make them.

Information from the Advisory Board Recruitment and Appointment Policy:

**Terms**

- a. Members are appointed to staggering three-year terms on all advisory boards that expire annually in February. The Carrboro Tourism Development Authority members are appointed to one-year terms that expire annually in January.
- b. Members are limited to two full terms. After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances:
  - 1. To retain diversity on an advisory board;
  - 2. A lack of applicants.

All applicant and chair information is attached.

A matrix is also included.

**FISCAL & STAFF IMPACT:** N/A

**RECOMMENDATION:** It is recommended that the Mayor and Council review the applications and consider making appointments.