Legislation Details (With Text)

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File created:	3/1/2023		**In control:**	Town Council	
On agenda:	3/7/2023		**Final action:**		
Title:	Appointments to Appearance Commission PURPOSE: The purpose of this agenda item is for Town Council to consider appointments to the Appearance Commission.				
Indexes:					
Code sections:					
Attachments:	1. Attachment A- Resolution Making Appointment to Appearance Comm_3.7.23, 2. Attachment B- Markiewicz & Scott Applications & Chair Forms for 3.7.22 TC Mtg, 3. Attachment C- Appearance Commission Info Matrix for 3.7.23				

Date	Ver.	Action By	Action	Result
3/7/2023	1	Town Council		

Appointments to Appearance Commission

PURPOSE: The purpose of this agenda item is for Town Council to consider appointments to the Appearance Commission.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Wesley Barker, Town Clerk, wbarker@carrboronc.gov <mailto:wbarker@carrboronc.gov>, 919-918-7309

COUNCIL DIRECTION:

___ Race/Equity ____ Climate ____ Comprehensive Plan __X__Other

Advisory Board appointments follows the Town's Advisory Board Recruitment and Appointment Policy originally adopted by Council on 11-21-2017 and most recently revised on 3-16-2021. <https://www.carrboronc.gov/DocumentCenter/View/5358/Town-of-Carrboro-Advisory-Board-Recruitment-and-Appointment-Policy-> This Advisory Board Recruitment and Appointment Policy is currently being evaluated using the Racial Equity Lens tool. The Council is scheduled to hold a work session on 3-14-2023 to discuss advisory boards and commissions in a broader scope, which will also include the Town's Equity Tools pocket questions.

INFORMATION: The Appearance Commission is comprised of nine seats appointed by Town Council. All members of this Commission shall either reside, own property, or operate a business within Carrboro's planning jurisdiction. The Commission currently has four unfilled vacant seats, and two current members terms are expiring, but eligible for reappointment.

Appearance Commission terms for members David Markiewicz (chair), and James Scott are expiring, but they are both eligible for reappointment and each have confirmed their interest in serving another term.

Chair forms have been submitted for David Markiewicz and James Scott as attachment B. If reappointed, this

would be the second full term (three years) for both.

Recently, three applications have been received and have been sent to the commission liaison and chair to invite the applicants to an upcoming Appearance Commission meeting, per the Town's Advisory Board Recruitment and Appointment Policy. Once these applicants have attended a meeting and a subsequent chair form is submitted, they can be brought forth to Council for consideration. Continued recruitment is ongoing to recruit a more diverse applicant pool. The staff liaison has notified the Clerk's office that the Appearance Commission has the potential to have quorum issues based on the number of vacancies.

A matrix is included as attachment C.

FISCAL IMPACT: N/A

RECOMMENDATION: It is recommended that Town Council review and consider reappointing David Markiewicz and James Scott for a second full term to the Appearance Commission.

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