



Legislation Details (With Text)

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Title: Request to Issue a Street Closing Permit for the Festival Latinoamericano.

PURPOSE: The purpose of this agenda item is to request that the Town Council consider adopting a resolution to issue a Street Closing Permit Application submitted by El Centro Hispano, Inc. for the temporary closing and usage of W. Weaver Street from N. Greensboro Street to Elm Street from 12:00 p.m to 6:00 p.m. on Saturday, August 27, 2023, for Festival Latinoamericano.

Indexes:**Code sections:**

Attachments: 1. Attachment A - Community Event Pre-Application, 2. Attachment B - Street Closing Permit Application, 3. Attachment C - Festival Latinoamericano Diagram, 4. Attachment D - Resolution, 5. Attachment E - Racial Equity Pocket Question Form - Latinoamericano Festival

Date	Ver.	Action By	Action	Result
6/6/2023	1	Town Council		

Request to Issue a Street Closing Permit for the *Festival Latinoamericano*.

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DEPARTMENT: Public Works

CONTACT INFORMATION: Dillon Dispennette, Streets & Grounds Supervisor, 919-918-7434, ddispennette@carrboronc.gov <<mailto:ddispennette@carrboronc.gov>>; Kristen Benoit, Assistant to Public Works Director, 919-918-7428, kbenoit@carrboronc.gov <<mailto:kbenoit@carrboronc.gov>>

COUNCIL DIRECTION:

☐ Race/Equity ☐ Climate ☐ Comprehensive Plan ☒ Other

On April 24, 2018, Town Council approved revisions to Article III of Chapter 7 of the Town Code relating to regulation of street or other public events. The revised Town Code removed the requirement for a public hearing prior to approval of a street closing permit by the Town Council. Town Code requires:

Section 7-20 Staff Review - Upon receipt of the permit application, the administrator shall circulate it to the police chief, the fire chief, the public works director, and other appropriate persons, such as the Special Events Committee for their comment. The administrator may arrange to have a conference on the application with the applicant and one or more department heads.

Section 7-24: Street Closing in the Carrboro Town Code: “(a) If the administrator finds that the permit should be issued and that, to conduct the event, it is necessary to close a street or to reroute traffic, the Town Council may pass a resolution authorizing this to be done. No such resolution shall be passed affecting streets that are

part of the street system without the approval of the State Department of Transportation.

(b) The resolution shall identify the street or portion thereof to be affected and shall indicate the date and time when the street or portion thereof is to be closed or traffic thereon is to be limited in some way. The resolution shall also direct the administrator to have appropriate traffic control devices installed to give notice of the temporary traffic controls.”

INFORMATION: El Centro Hispano, Inc. submitted a Street Closing Permit Application for the temporary closing and usage of West Weaver Street, from Elm Street to North Greensboro Street, on Saturday, August 27, 2023, from 12:00 p.m. to 6:00 p.m. to host the 8th *Festival Latinoamericano*. The Town’s Special Event Committee has reviewed the Town of Carrboro Community Event Pre-Application (See Attachment A - Community Event Pre-Application) and event organizers met with Town staff to discuss logistics and needs from the Town. See Attachment B - Street Closing Permit Application and Attachment C - *Festival Latinoamericano* Diagram.

Festival Latinoamericano is a free, family friendly event that “creates a cultural space where residents can discover, learn, and experience traditional and contemporary Latin American culture through music, entertainment, arts, and food.”

FISCAL IMPACT: Town of Carrboro Public Works and Police staff will help set up and maintain the required street closures. The applicant will be responsible for all the costs incurred by the Town to facilitate the event. The applicant has paid the Street Closing Permit Application fee.

RECOMMENDATION: The Town Manager recommends that the Town Council approve the attached resolution (Attachment D) issuing the street closing permit for the *Festival Latinoamericano*.