



## Legislation Text

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**File #:** 16-088, **Version:** 1

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### **TITLE:**

Approval of consultant selection for Engineering Services for Improvements to Town Commons

**PURPOSE:** Request board approval to proceed with negotiating for an engineering design contract with McGill Associates, P.A. and to approve the Reimbursement Resolution for the construction portion of the contract.

**DEPARTMENT:** Public Works

**CONTACT INFORMATION:** James D. Freeman (919) 918-7427

**INFORMATION:** The Town of Carrboro requested statements of qualifications from engineering firms to create construction drawings based on the existing improvement design for Town Commons. This request was open from Jan 14, 2016 until February 5, 2016. An updated design to the existing Town Commons was approved by the Town of Carrboro in 2014. This design improves upon the form and function of the existing commons space, by focusing on drainage, surface stabilization in high-traffic areas, lighting, aesthetic value, and sustainable green infrastructure. In order to proceed to the construction phase, construction drawings must be created based upon the approved concept design. Minor modifications to the approved design will be required and incorporated into the construction drawings per guidance of Town staff.

Town Staff received letters of intent from the following firms: John R. McAdams Company, Inc; McGill Associates, P.A.; obs Landscape Architects and Sungate Design Group, P.A. Town staff reviewed the RFQs on March 2<sup>nd</sup> and selected McGill Associates based upon a scoring tabulation which ranked experience, understanding of the project, and overall capabilities.

**FISCAL & STAFF IMPACT:** The Town will enter into negotiations with McGill Associates, P.A. to enter into a contract at or below the budgeted amount for engineering design of \$107,300. If unable to reach an a mutual agreement within budget, the Town will contact the next highest ranked vendoe, obs Landscape Architects The amount budgeted for construction is \$921,500 as detailed in the attached Reimbursement Resolution.

**RECOMMENDATION:** Request board approval to proceed with negotiating for an engineering design contract with McGill Associates, P.A. and to approve the Reimbursement Resolution for the construction portion of the contract.