



## Legislation Text

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**File #:** 20-261, **Version:** 1

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### **TITLE:**

Appointments to the Comprehensive Plan Task Force

**PURPOSE:** The purpose of this item is for the Town Council to adopt a resolution appointing task force members and directing the work of the group.

**DEPARTMENT:** Planning, Town Clerk

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**INFORMATION:** Such an important step. The Town is embarking on a multi-year project to develop and adopt a comprehensive plan, the first such effort in nearly 30 years or more. Extensive community engagement is needed for the plan to reflect the interests, vision, creativity and needs of the current populace and its expectations for the future extending out 20 years. A 28-member task force structure has been formulated to work with the staff and the planning consultants on implementation of the project scope, interfacing with all town advisory boards and commissions and other interest groups, and serving as lead ambassadors on involving the entire community.

Pages from the project Request for Proposals that describe the task force structure are attached. Noted advisory boards and commissions have been contacted and representatives identified. An application for at-large seats has been made available to the community as well. Signs have been posted in town, community leaders contacted, and social media outreach strategies used to engage and obtain at-large applicants from advisory members and the larger community.

Town Council is requested to review the 16 applications from the community at-large and consider appointments. There are eight available seats

The ballot process for selecting applicants in a virtual setting should follow the steps as shown and approved by the Town Attorney below:

- 1) Town Clerk sends Town Council all applications with instructions on how many seats are available for appointment.
- 2) Council Members will email Town Clerk INDIVIDUALLY (very important not to copy 3 or more Council Members) your selections by 12:00 PM on Tuesday.
- 3) If there is a tie of highest votes, I will then send instructions on remaining candidates and request another vote by 6:30PM. If no tie, move to step 4.
- 4) Town Clerk provides a live announcement of the highest vote receiver during the virtual meeting.
- 5) Town Council appoints by formal motion process.

**FISCAL & STAFF IMPACT:** No unusual/particular impacts are anticipated with the recommended action.

**RECOMMENDATION:** The staff recommends that the Town Council consider adoption of the resolution appointing members and directing the work of the task force.