



Legislation Text

File #: 20-276, **Version:** 1

TITLE:

Appointments to the Final At-Large Community Seats on the Comprehensive Plan Task Force

PURPOSE: The purpose of this item is for the Town Council to adopt a resolution appointing the final four at-large seats to the Comprehensive Plan Task Force.

DEPARTMENT: Planning, Town Clerk

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INFORMATION: The Town Council appointed four members to the at-large seats during the June 23 meeting. There were four at-large seats left open for additional recruitment efforts for more diverse representation. There are eight total at-large seats on the Comprehensive Plan Task Force. There are 25 applications to choose from to select four seats. Applications, matrix, and an appointment resolution are attached.

The ballot process for selecting applicants in a virtual setting should follow the steps as shown below and have been approved by the Town Attorney:

- 1) Town Clerk sends Town Council all applications with instructions on how many seats are available for appointment.
- 2) Council Members will email Town Clerk INDIVIDUALLY (very important not to copy 3 or more Council Members) your selections by 12:00 PM on Tuesday.
- 3) If there is a tie of highest votes, I will then send instructions on remaining candidates and request another vote by 6:30PM. If no tie, move to step 4.
- 4) Town Clerk provides a live announcement of the highest vote receiver during the virtual meeting.
- 5) Town Council appoints by formal motion process.

FISCAL & STAFF IMPACT: No unusual/particular impacts are anticipated with the recommended action.

RECOMMENDATION: The staff recommends that the Town Council consider adoption of the resolution appointing members and directing the work of the task force.