



Legislation Text

File #: 20-311, **Version:** 1

TITLE:

Appointment to the Final At-Large Community Seat on the Comprehensive Plan Task Force

PURPOSE: The purpose of this item is for the Town Council to adopt a resolution appointing one at-large member to the Comprehensive Plan Task Force due to a previously appointed member's resignation.

DEPARTMENT: Planning, Town Clerk

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INFORMATION: The Town Council appointed eight members to the at-large seats during two previous meetings held on June 23rd and July 14th. One of the appointees, Margaret Lillie, has resigned from her appointment and is unable to serve. There is one vacancy because of this. There are eight total at-large seats on the Comprehensive Plan Task Force. There are 20 applications to choose from to select one seat.

Applications, matrix, and an appointment resolution are attached.

The ballot process for selecting applicants in a virtual setting should follow the steps as shown below and have been approved by the Town Attorney:

- 1) Town Clerk sends Town Council all applications with instructions on how many seats are available for appointment.
- 2) Council Members will email Town Clerk INDIVIDUALLY (very important not to copy 3 or more Council Members) your selections by 12:00 PM on Tuesday.
- 3) If there is a tie of highest votes, I will then send instructions on remaining candidates and request another vote by 6:30PM. If no tie, move to step 4.
- 4) Town Clerk provides a live announcement of the highest vote receiver during the virtual meeting.
- 5) Town Council appoints by formal motion process.

FISCAL & STAFF IMPACT: No unusual/particular impacts are anticipated with the recommended action.

RECOMMENDATION: The staff recommends that the Town Council consider adoption of the resolution appointing a member to the task force.