



## Legislation Text

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**File #:** 22-207, **Version:** 1

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### **TITLE:**

Authorization to Execute a Revised Memorandum of Understanding for the Orange County Partnership to End Homelessness

**PURPOSE:** The purpose of this agenda item is to authorize the Mayor to execute a revised Memorandum of Understanding for the Orange County Partnership to End Homelessness.

**DEPARTMENT:** Housing & Community Services

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**INFORMATION:** The [Orange County Partnership to End Homelessness <https://www.ocpehnc.com/>](https://www.ocpehnc.com/) was established in 2008 to coordinate funding and activities to implement a ten-year plan to end homelessness in Orange County. A Memorandum of Understanding (MOU) was created to outline the roles and responsibilities of the partner jurisdictions, Orange County and the Towns of Chapel Hill, Carrboro, and Hillsborough. It included funding for one Partnership Coordinator position to support the Plan's implementation by the Orange County Partnership to End Homelessness.

On [November 18, 2014 <https://carrboro.legistar.com/LegislationDetail.aspx?ID=2017428&GUID=3937FFC2-B8FD-419C-950B-35C800C4E5DB&Options=&Search=>](https://carrboro.legistar.com/LegislationDetail.aspx?ID=2017428&GUID=3937FFC2-B8FD-419C-950B-35C800C4E5DB&Options=&Search=>), the Town Council authorized an update to the MOU to reflect how the Orange County 10-Year Plan to End Chronic Homelessness had evolved to become an on-going program, which the Partnership to End Homelessness was playing a key role in implementing.

Since the update was fully executed in 2015, the Partnership has grown to now include a Homeless Programs Manager, a Housing Access Coordinator, and a Homeless Programs Coordinator (see Attachment D for job descriptions). The existing MOU needs to incorporate these positions.

In addition, this item proposes updating the existing MOU to align with the current structure of the Partnership and reflect the partnering jurisdictions' roles and responsibilities more accurately. Attachment B is a clean version of the revised MOU. Attachment C provides the redlined version, incorporating edits from the Executive Team, staff, and attorneys. Attachment E includes additional changes proposed by Chapel Hill.

It is anticipated that the Executive Team and staff will be discussing the overall structure and work of the Partnership in the coming year and additional revisions may be necessary. However, to ensure the Partnership is currently operating in compliance, the Executive Team thought it prudent to bring these changes forward now.

**FISCAL & STAFF IMPACT:** The MOU commits the County and municipalities to ensure funding for the Homeless Programs Manager, Housing Access Coordinator, and Homeless Programs Coordinator positions and operating expenses, as requested through the yearly budget process. The FY23 funding allocation for these positions and operating expenses would be \$34,733 based on the funding formula outlined in the revised MOU. This amount is currently captured in Town Manager's Recommended FY23 budget in the Affordable Housing Special Revenue Fund.

**RECOMMENDATION:** Staff recommends that the Town Council approve the resolution included as Attachment A, authorizing the Mayor to sign the revised Memorandum of Understanding.