



## Legislation Text

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**File #:** 22-276, **Version:** 1

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**TITLE:**

Appointment to Carrboro Northern Transition Area Advisory Committee

**PURPOSE:** The purpose of this agenda item is for the Town Council to make an appointment to the Northern Transition Area Advisory Committee and recommend the appointment to the Orange County Board of Commissioners.

**DEPARTMENT:** Town Clerk

**CONTACT INFORMATION:** Wesley Barker, Town Clerk, [wbarker@carrboronc.gov](mailto:wbarker@carrboronc.gov)  
[wbarker@carrboronc.gov](mailto:wbarker@carrboronc.gov), 919-918-7309

**INFORMATION:** The Northern Transition Area Advisory Committee currently has one vacant seat that needs appointment. This vacancy was a result of the resignation of Deborah Rich in October 2021.

Section 15-27 (a) and (b) of the Town Code reads, (a) There shall be a Northern Transition Area Advisory Committee consisting of five members, three appointed by the Orange County Board of Commissioners and two by the Town Council. If the Board of Commissioners fails to make these appointments within ninety days after receiving a resolution from the Town Council requesting that they be made, the Town Council may make them. All members shall be residents of the Northern Transition Area. (b) Members of the committee shall be appointed for three-year staggered terms, but members may continue to serve until their successors have been appointed.

One application was received from Jennifer Conrad, who meets the NTAAC membership criteria. Jennifer's application is attached along with the chair form (Attachment B).

Due to the small size of this committee makeup, in the event more than 1 member is absent, achieving a quorum could be difficult. As a result, having a fully appointed board is important.

A current matrix of the NTAAC is included (Attachment C) along with an email from the NTAAC chair requesting this seat be filled (Attachment D).

**FISCAL & STAFF IMPACT:** N/A

**RECOMMENDATION:** It is recommended that the Council consider appointing Jennifer

Conrad to the NTAAC and approving the attached resolution (Attachment A). If approved, the Town Clerk will send the Orange County Board of Commissioners a copy of the resolution requesting that the Orange County seat be filled.