



## Legislation Text

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**File #:** 22-293, **Version:** 1

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### **TITLE:**

Request to Authorize the Town Manager to Execute a Memorandum of Agreement to Accept Transportation Demand Management Grant Funds for FY23

**PURPOSE:** The purpose of this agenda item is for the Town Council to consider authorizing the Town Manager to enter into a Memorandum of Agreement for the FY23 TDM Grant Program.

**DEPARTMENT:** Planning

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**INFORMATION:** On January 18, 2022, the Town Council approved the Town's continued participation of the Triangle J Council of Governments (TJCOG) Transportation Demand Management (TDM) Program, "Triangle Transportation Choices" for FY23 ([Town of Carrboro - Meeting of Town Council on 1/18/2022 at 6:00 PM \(legistar.com\)](https://carrboro.legistar.com/MeetingDetail.aspx?ID=917081&GUID=033C2F7E-DA1D-4FD1-A83C-168EFD8FEF9A&Options=&Search=>=<) <

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<https://carrboro.legistar.com/View.ashx?M=M&ID=917081&GUID=033C2F7E-DA1D-4FD1-A83C-168EFD8FEF9A>>).

Transportation Demand Management involves the application of strategies and policies to reduce reliance on single-occupancy vehicles (SOV) through programs and activities that promote behavior changes and encourage the use of other travel options such as carpooling, public transit, biking, walking, remote or teleworking, and flexible work schedules. The funding is for programming activities only.

As noted in the January agenda item, Chapel Hill serves as the primary recipient of the TJCOG TDM program grant, with Carrboro as a subrecipient. The grant allows for 50-percent reimbursement of eligible expenses (such as staff time toward TDM activities or vehicle costs associated with the Open Streets event). The Town submits documentation of qualifying expenditures to Chapel Hill before the end of the fiscal year for reimbursement. The amount of available funding has varied from year to year. Following the Council's direction to begin to expand the Town's TDM program, staff submitted a request for \$15,000 for FY23. This represents an increase from the previous year (up from \$7,500 for FY22).

**FISCAL & STAFF IMPACT:** The total value of the grant is \$15,000 and requires a local match of \$7,500, which is provided through in-kind, services (staff time). Eligible expenditures include a portion of the Transportation Planner's time that is spent on TDM activities, outreach materials, any documented expenses related to the annual Open Streets event, and any other TDM program related expenses that are incurred between July 1, 2022, through June 30, 2023.

**RECOMMENDATION:** Staff recommends that Town Council consider the attached resolution (*Attachment A*) authorizing the Town Manager to execute the TDM Grant MOA for FY23.