



Legislation Text

File #: 23-125, **Version:** 1

Request to Set a Public Hearing on Land Use Ordinance Text Amendments Relating to Attendance for Board and Commission Members

PURPOSE: The purpose of this agenda item is for the Town Council to set a public hearing to consider amendments to the Land Use Ordinance to revise notification associated with attendance requirements.

DEPARTMENT: Planning

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COUNCIL DIRECTION:

☐ Race/Equity ☐ Climate ☐ Comprehensive Plan ☒ Other

The Town Council has maintained guidelines and procedures associated with board appointments and meetings for some time. In March, the Town Council directed staff to update notification processes associated with attendance requirements. Pocket questions related to the land use ordinance amendment process are attached (to be included as Attachment C).

INFORMATION:

A draft ordinance has been prepared in response to Town Council direction (Attachment B). The draft ordinance removes a provision that provides for board and commission chairs to allow flexibility in the removal of members who do not meet the attendance requirements. The draft ordinance makes these changes to Land Use Ordinance provisions for the following boards and commissions:

Planning Board

Northern Transition Area Advisory Commission

Environmental Advisory Board

Appearance Commission

Board of Adjustment

A resolution setting a public hearing for May 23rd and referring the draft ordinance for advisory board review is included as Attachment A.

Parallel changes to similar provisions in the Town Code for advisory boards and commissions included on the agenda for the May 23rd meeting.

FISCAL IMPACT: There are minimal fiscal impacts associated with setting a public hearing.

RECOMMENDATION: The Town Manager recommends that the Town Council approve the resolution setting a public hearing for May 23, 2023 and referring the draft ordinance to the Planning Board for its review.

